



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
January 23, 2019

A meeting of the Board of Directors was held January 23, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:01 p.m. President Kaiser led the group in the flag salute.

1. Roll Call

Directors Word, Spandrio, Brennan, Baggerly, and Kaiser were present. Also present were Mike Flood, Interim General Manager, Rebekah Vieira, Clerk of the Board, and Attorney John Mathews. There was one staff member and eleven members of the public in attendance

2. Public comments (Items not on the agenda – three minute limit).

James Odling announced the presentation of Cadillac Desert this Saturday at the Ojai Public Library.

Renee Roth with the Green Coalition mentioned the Feb 2<sup>nd</sup> climate resilient landscape design workshop from 10:00 – 3:00 p.m. Speakers include Art Ludwig with Oasis design, Regina Hirsch with Watershed Progressive and a landscape designer. Ms. Roth then mentioned providing copies of the watershed approach to landscaping to the new board members.

3. General Manager comments.

Mr. Flood reported on diversions activities of last week. The lake has risen about four feet. That is about a 4,500 acre feet difference in those two weeks. We are getting the word out that we are diverting. The brush system is operating. They were shut down earlier and around noon we were able to open back up. The water is chocolate milk consistency with ash. We received a good amount of water through the diversion and the various creeks. Ag demand for water has dropped with the precipitation.

We now have both permits we were seeking for the cut off wall and fish fore bay cleanout. We were able to put 400 cfs thru the fore bay.

Regarding the State Water Project, we will need to determine if we want to sell to Turnback Pool A or sell it on the market as we did last year. Pool A is \$35.04 per acre foot. This will come to the board in February.

4. Board of Director comments.

Director Spandrio asked if the State Water Project Interconnection proposals were received. Ms. Aranda answered that we received five. We will interview three firms and select one which will then go to committee. Director Spandrio then asked about the Fish Screen improvement that was scheduled for a list of alternatives from MN by the end of the month. Ms. Aranda explained that there is a call scheduled on Friday to discuss our feedback and get an updated schedule.

Director Brennan thanked the board for the great conversations and goal strategy session on Saturday. He then suggested that some of the training that was discussed could be done here in the board room and invite other smaller agencies.

President Kaiser added we did have a great board planning day last Saturday. Covered a number of issues and prioritized four pages of priorities. Director Word added at first glance the list of objectives is overwhelming. It is a solid plan and we need to flush it out.

5. Board of Director Verbal Reports on Meetings Attended.

Director Spandrio reported on his attendance at the UVRGA meeting and it was a shock on how much is going on there. Officer appointments and committee assignments were made. I was selected as chair of the ad hoc budget committee. Director Spandrio then discussed potential for loans with the board discussing the need for further information. Bruce Kuebler explained that the board has selected an extraction fee for financing options. We have more need for revenue in early years and then will get reimbursement from grant in later years. We will need loans for early years and will be paid back in 4 years of Groundwater Sustainability Plan preparation. Director Word added it is difficult for agencies unless they know how much and the conditions. Will that be coming? Bruce responded yes, it is on our website. President Kaiser asked about the expected contributions and Mr. Kuebler explained that the County and Ventura River Water District can contribute \$50,000 for the loan. Director Kaiser suggested that this go to the Finance Committee on February 15<sup>th</sup>.

Director Spandrio also reported on the Ojai Ventura Water Agency Partnership at Steve Bennett's office. There was sharing of information and highlights of meeting were an update on the State Water Project. The Ventura River economic study was discussed there and discussions on available grant opportunities. The next meeting of that group is in May.

Director Brennan reported on his attendance at the Water Commission meeting at the City of Ventura and discussion on financial reports and questioning about the funds that are not being used. Things are moving slowly. There are a number of vacancies in the city and there is concern about ability to keep the projects moving such as the intertie. We may need a groundwater agency plan for lower Ventura river. The GM of Ventura Water is leaving and going back to his home town. There is a new City Manager and new changes going on.

Director Baggerly reported that he attended the Ojai Ventura Water Agency Partnership meeting and adopts Director Spandrio's comments as his own.

6. Consent Agenda Items a-d and f were adopted
- a. Minutes from the January 9, 2019 meeting.
  - b. Minutes from the January 12, 2019 Special Meeting.
  - c. Minutes from the January 14, 2019 Special Meeting.
  - d. Recommend authorizing staff to execute the Notice of Completion for the Robles Diversion Canal Maintenance Project, Specification No. 18-405, have the notice recorded and after 35 calendar days in the absence of claims release the retention amount of \$4,862.50.
  - e. Recommend authorizing the General Manager to enter into an agreement for professional services with Roberts Consulting Group, Inc. for the recruitment of the position of Human Resources Manager with the District in an amount not to exceed \$27,000.00.
  - f. Resolution, Cal OES Form 130, Designation of Subrecipient's Agent, Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program.

Director Brennan requested that item e be pulled for discussion.  
BB pull item e – no report on it.

President Kaiser mentioned some minor changes to the minutes.

The consent agenda was offered by Director Brennan, seconded by Director Word and adopted by the following roll call vote:

|         |            |  |
|---------|------------|--|
| AYES:   | Directors: | Word, Spandrio, Brennan, Baggerly,<br>Kaiser |
| NOES:   | Directors: | None   |
| ABSENT: | Directors: | None   |

Item e was discussed including the satisfaction with the use of Roberts for the most recent recruitment and the need for assistance.

On the motion of Director Word, seconded Director Spandrio, item e was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

7. Review of District Accounts Payable Report for the Period of 1/03/19 - 01/16/19. APPROVED

On the motion of Director Brennan, seconded by Director Baggerly, the Accounts Payable Report was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

8. Continuing Consideration of a Resolution Declaring a Stage 4 Water Supply Condition at Lake Casitas. Direction Provided to Staff

Mr. Flood informed the board of a letter that was received from an individual who spoke out at the last meeting regarding their concerns about a potential moratorium. Mr. Flood then discussed the current water supply and the Board discussed the need to continue to review this as a continuing agenda item.

On the motion of Director Brennan, seconded by Director Word, staff was directed to continue to have this topic as a place holder item on the agenda. This was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

9. Recommend approval of the list of contractors who are pre-qualified to bid on the Rincon Pump Plant Electrical Upgrade project. APPROVED

On the motion of Director Baggerly, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

10. Recommend authorizing the General Manager to enter into an agreement for professional engineering consulting services with Stantec Consulting Services, Inc. for preparation of the Comprehensive Water Resources Plan and Safe Yield Analysis for a fee not to exceed \$444,442.00.

APPROVED

On the motion of Director Baggerly, seconded by Director Spandrio, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

11. Recommend authorizing the General Manager to enter into an agreement for professional environmental study services with Padre Associates, Inc. for the preparation of an initial study for the Robles Vertical Test Bore Project for a fee not to exceed \$47,035.00.

APPROVED

On the motion of Director Baggerly, seconded by Director Word the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

12. Recommend authorizing a budget increase for FY 18-19 Annual Patchwork budget from \$126,041.30 to \$226,041.30.

APPROVED

On the motion of Director Baggerly with the suggestion that we round up to 42 dollars, seconded by Director Word the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly,  
Kaiser  
NOES: Directors: None  
ABSENT: Directors: None

13. Information Items:

- a. Hydrologic Status Report for December, 2018.
- b. Water Resources Committee Minutes.
- c. Finance Committee Minutes.
- d. Letter from Ventura River Water District regarding potential New Connection Moratorium.
- e. Investment Report.

On the motion of Director Baggerly, seconded by Director Brennan the information items were approved for filing.

President Kaiser moved the meeting to closed session at 4:16 p.m. with Mr. Mathews stating that the board would be going into closed session for the item listed on the agenda and would come out of closed session and make an announcement and there is one additional open session item.

14. Closed Session

- a. Public Employee Appointment (Gov. Code §54957)  
Title: General Manager

President Kaiser reconvened the meeting in open session at 4:42 p.m.

15. Consider and Appoint New General Manager and Setting Terms and Conditions of Employment.

Director Word reported that some time ago we hired an executive search firm to help us identify candidates for the GM position. They did a Western regional search with specifics asking for candidates that were familiar with California Water policy and law. They compiled a list of 27 candidates that applied. The list was narrowed down to ten and then down again to 4. Four interviews were conducted by all members of the Board. With real pleasure I would offer as our candidate for General Manager for Casitas to be Mr. Flood. An offer has been extended. This was seconded by Director Brennan and passed by the following roll call vote:

|         |            |  |
|---------|------------|--|
| AYES:   | Directors: | Word, Spandrio, Brennan, Baggerly,<br>Kaiser |
| NOES:   | Directors: | None   |
| ABSENT: | Directors: | None   |

Mr. Mathews reported that the offer was extended and accepted. Compensation is an annual salary \$225,000 which is what he is currently receiving as Interim GM. Other portions of the offer will be set forth in a contract for the board approval at the next board meeting.

16. Adjournment.

President Kaiser adjourned the meeting at 4:45.

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Brian Brennan, Secretary