

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
August 24, 2011
3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments.
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
 - a. Minutes of the August 10, 2011 Board Meeting.
5. Bills
6. Committee/Manager Reports
 - a. Finance Committee Minutes
7. Recommend approval of a purchase order to Aqua Metric in the amount of \$139,975.13 for the purchase of Sensus Technology's VGB AutoRead AMR system and accessories.

RECOMMENDED ACTION: Motion approving recommendation

8. Recommend approval of a purchase order to Consulting West in the amount of \$28,200 for electrical engineering services for the Fairview Pump Plant electrical system upgrades.

RECOMMENDED ACTION: Motion approving recommendation

9. Recommend approval of a purchase order to Consulting West in the amount of \$26,000 for electrical engineering services for the Upper Ojai Pump Plant electrical system upgrades.

RECOMMENDED ACTION: Motion approving recommendation

10. Resolution awarding a contract to Prominent Systems, Inc. in the amount of \$158,888 for the Filter Vessel No. 1 Interior Repair and Ccoating.

RECOMMENDED ACTION: Adopt Resolution

11. Presentation and fisheries update by Scott Lewis.

12. Discussion regarding the status of the sunken vessel.

RECOMMENDED ACTION: Direction to Staff if needed

13. Information Items:

- a. Information on the City of San Buenaventura v. United Water Conservation District.
- b. News Articles.
- c. Investment Report.

14. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
August 10, 2011

A meeting of the Board of Directors was held August 10, 2011 at Casitas' Office, Oak View, California. Directors Kaiser, Word, Hicks, and Bergen were present. Director Baggerly was absent. Also present were Neil Cole, Principal Civil Engineer, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were two staff members and four members of the public in attendance. President Kaiser led the group in the flag salute.

1. Public comments.

Sholom Joshua of Ojai and a member of the Ojai Wildlife League addressed the board regarding the fence on the north side of Lake Casitas. He read two quotations, one from Gandhi stating "the greatness of a nation and its moral progress can be judged by how the animals are treated." The other quote was from Martin Luther King. He continued that while not as many people know about the fence it is becoming more known and is well known to me. I have made numerous trips to that fence to try to find a way that this would work for the wildlife in their efforts to get to the lake to drink. That is why I am here. I feel compelled to make an effort on behalf of the animals to have the minimum made available to them and that is their access to the lake, especially this time of year. This is not just my concern but also the concern from others. I don't see how a deer can get in that fence. I ask you to remedy this, do what is right for the animals and have it the way it used to be. You may know we have had several communications with the Bureau about the fence. With each response, the points we wanted addressed have not been addressed. Our most recent letter was published last week in the Ojai Valley News.

Suza Francina of Ojai and Ojai Wildlife League expressed support for the comments made by the previous speaker. I have two requests. The new fence has been up for about nine months. It is time to assess the impact of the fence. I keep hoping I am wrong. We walked the fence on one of the hottest days of the year and can not see how deer get through the gulley. I do not know what the cameras show. Put this on the agenda and provide a full staff report and you could respond and do some kind of outreach or even walk the fence with us. Please give us a report of your findings to date. We are still not in the hottest part of the summer. They are still able to get water from the river. It is time for a review. My second request is the concern about rodent poisoning and I would like a staff report of how Casitas handles rodent control and the use of rodent poisoning if any.

2. General Manager comments.

Mr. Cole reported the landscape seminar is fully reserved with 15 additional people on the waiting list for the next seminar. We opened the bids for Senior Canyon and the bids are considerably over budget. We are looking at the bid results and talking with the county to review our options.

3. Board of Director comments.

President Kaiser reported that he spent five days at the Recreation area this last week. What I saw about the deer herd is it is very nourished and grazing on that north slope. I watched for several days. I didn't see any signs of distress in the 100 plus degrees. If you have any photos please present them to staff.

President Kaiser then mentioned an unfortunate incident involving an employee who was bit by a dog at the recreation area. It was an unfortunate event and staff will be completing their investigation. We need to look at how we are going to adjust so staff can prepare themselves. The executive committee will review this.

President Kaiser then discussed his attendance at the final arguments in DC. Some of the main points are: The steelhead are not listed under California law. The water right is a property right and it is a permanent taking. The B.O. was premature in design and implementation. There was discussion on annual actual vs. average water loss. Harming fish does not arise to a public trust issues. The Judge commented that he couldn't understand how you can be so cavalier about someone else's rights. The Judge also said the Feds can't speak for the state. He questioned if the Feds are doing more than what is being done by the state. Public trust must take into consideration all the issues not just the fish. The U.S. said any taking is not necessarily compensable and added that historic diversion was causing harm to the fish. The Judge also stated there is no precedence to guide in this case and that's why it is so difficult.

Director Word informed the board that he has been approached by the Ventura Chamber asking for water representation on their board. Either Bill or I could join their board and with this board's indulgence one of us will agree to do that. Director Hicks stated he is already on the legislative issues committee. Director Word agreed to be the representative.

President Kaiser discussed the lawsuit the City of Ventura has filed on United Water and there was a request for Mr. Merckling to provide a report to the board.

4. Consent Agenda ADOPTED

- a. Minutes of the July 27, 2011 Board Meeting.

On the motion of Director Word, seconded by Director Hicks and passed, the Consent Agenda was adopted.

5. Bills APPROVED

There was one question regarding the payment to Stratecon. Mr. Cole informed the board that this is for Dr. Rod Smith who testified for the case.

On the motion of Director Word, seconded by Director Bergen and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING
- a. Recreation Committee Minutes
 - b. Executive Committee Minutes

Director Word asked if we had an update on the showers. Park Services Manager Carol Belser reported that the incident involved a sequence of miscommunication which has been rectified. The person who e-mailed the board is receiving a response. The restroom had been vandalized. We take this very serious and it reflects on all of us. We were able to identify what when wrong and have taken steps to improve the situation.

President Kaiser then mentioned the dog incident. Ms. Belser informed the board that the dog was not accounted for as the customer entered the front gate. President Kaiser added this board takes our staff safety seriously and the Executive Committee will review everything that happens as it relates to our policies. A full, factual report should be made to the board.

On the motion of Director Word, seconded by Director Bergen and passed, the Committee/Manager Reports were approved for filing.

7. Resolution awarding a purchase order to John S. Major in the amount of \$14,100 and authorization of expenditures of up to \$16,000 for repairs to the De La Garrigue Bridge. ADOPTED

The resolution was offered by Director Hicks, seconded by Director Word and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Baggerly

Resolution is numbered 11-17.

8. Consideration of attendance at the California Special District Association Annual Conference being held October 10 – 13 in Monterey.

On the motion of Director Hicks, seconded by Director Bergen and passed, attendance at the conference was approved if there is any interest.

9. Recommend approval of letters to Assembly Members Das Williams and Jeff Gorell regarding opposition to Senate Bill 931(Vargas). APPROVED

On the motion of Director Hicks, seconded by Director Word and passed, the above recommendation was approved.

10. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Summary of Living Wise and Water Wise education program results.
- c. News Articles.
- d. Investment Report

On the motion of Director Word, seconded by Director Bergen and passed, the Information items were received and filed.

President Kaiser moved the meeting to closed session at 3:38 p.m.

11. Closed Session

- a. (Govt. Code Sec. 54957.6)
Conference with Labor Negotiators:
Agency Designated Representatives: Rebekah Vieira, Draza Mrvichin
Employee Organization: Supervisory & Professional, General Unit and Recreation Unit.

President Kaiser moved the meeting back into open session at 4:36 and Mr. Mathews reported that the board met with negotiators and received a status update on negotiations. No action was taken.

12. Adjournment

President Kaiser adjourned the meeting at 4:37 p.m.

Secretary

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 8/5/11-8/17/11
Presented to the Board of Directors For Approval August 24, 2011

Check	Payee			Description	Amount
000275	Payables Fund Account	#	9759651478	Accounts Payable Batch 081011	\$638,434.62
000276	Payables Fund Account	#	9759651478	Accounts Payable Batch 081811	\$64,400.13
					\$702,834.75
000277	Payroll Fund Account	#	9469730919	Estimated Payroll 9/8/11	\$155,000.00
					\$155,000.00
				Total	\$857,834.75

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000275-000277 have been duly audited is hereby certified as correct.

Denise Collin 8/18/11

 Denise Collin, Accounting Manager

 Signature

 Signature

 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000275	A/P Checks:	009650-009665
	A/P Draft to P.E.R.S.	081013
	A/P Draft to State of CA	081012
	A/P Draft to I.R.S.	081011
	Void:	

000276	A/P Checks:	009666-009758
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	009681, 009720

The above numbered checks,
have been duly audited are hereby
certified as correct.

Denise Collin 8/18/11
Denise Collin, Accounting Manager

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 08/06/11
Pay Date of 08/11/11
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 8/8/11
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

8/18/2011 7:37 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 8/05/2011 THRU 8/17/2011

A/P HISTORY CHECKREPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	8/17/2011			009681		
C-CHECK	VOID CHECK	V	8/17/2011			009720		

* * T O T A L S * *

	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
		0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	2	0.00	0.00	0.00
BANK:	TOTALS:		2	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01985	AFLAC/FLEX ONE							
I-080511	Reimbursed Medical 2011	R	8/05/2011	100.00		009650		100.00
00873	CSAC EXCESS INSURANCE AUTHORIT							
I-1210073IN	Excess Workers Comp Ins	R	8/05/2011	59,449.00		009651		59,449.00
01153	RUSS BAGGERLY							
I-Jul 11	Reimburse Mileage 7/11	R	8/10/2011	39.41		009652		39.41
00511	CMH Center for Family Health							
I-050211	DOS 5/2/11 Claim#11-93056	R	8/10/2011	98.67		009653		
I-052311	DOS 5/23/11 Claim#11-93056	R	8/10/2011	56.93		009653		
I-060611	DOS 6/6/11 Claim#11-94150	R	8/10/2011	98.67		009653		
I-5360	Drug Tests	R	8/10/2011	495.00		009653		749.27
00770	CORRPRO COMPANIES, INC.							
I-JI190562	Cathodic Protection System	R	8/10/2011	540.62		009654		540.62
00131	JCI JONES CHEMICALS, INC							
I-517021	Chlorine for TP, CM#517262	R	8/10/2011	1,587.60		009655		1,587.60
01270	SCOTT LEWIS							
I-Jul 11	Reimburse Expenses 7/11	R	8/10/2011	102.17		009656		102.17
02194	Draza Mrvichin							
I-073011	July 11 Professional Services	R	8/10/2011	1,050.00		009657		1,050.00
00215	SOUTHERN CALIFORNIA EDISON							
I-072911	Acct#2210503702	R	8/10/2011	10,943.67		009658		
I-080211A	Acct#2210502480	R	8/10/2011	93,361.13		009658		
I-080211B	Acct#2210505426	R	8/10/2011	2,753.81		009658		
I-080211C	Acct#2269631768	R	8/10/2011	19.80		009658		107,078.41
30234	UNITED WATER CONSERVATION							
I-080811	State Water Plan Payment	R	8/10/2011	125,162.50		009659		125,162.50
30949	CITY OF VENTURA							
I-080411	State Water Plan Payment	R	8/10/2011	4,721.00		009660		
I-080811	State Water Plan Payment	R	8/10/2011	250,310.25		009660		255,031.25
30124	ICMA RETIREMENT TRUST - 457							
I-CUI201108090453	457 CATCH UP	R	8/10/2011	423.08		009661		
I-DCI201108090453	DEFERRED COMP FLAT	R	8/10/2011	2,453.86		009661		
I-DI%201108090453	DEFERRED COMP PERCENT	R	8/10/2011	42.77		009661		2,919.71

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/05/2011 THRU 8/17/2011

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01960	Moringa Community							
I-MOR201108090453	PAYROLL CONTRIBUTIONS	R	8/10/2011	16.75		009662		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201108090453	457 CATCH UP	R	8/10/2011	211.54		009663		
I-DCN201108090453	DEFERRED COMP FLAT	R	8/10/2011	3,981.78		009663		4,193.32
00180	S.E.I.U. - LOCAL 721							
I-UND201108090453	UNION DUES	R	8/10/2011	594.25		009664		594.25
00230	UNITED WAY							
I-UWY201108090453	PAYROLL CONTRIBUTIONS	R	8/10/2011	45.00		009665		45.00
01441	ADVANTAGE TELECOM, INC							
I-34090	Monthly Phone Charges, LCRA	R	8/17/2011	688.54		009666		688.54
01707	AIRGAS SPECIALTY PRODUCTS							
I-131207730	Ammonium Hydroxide for TP	R	8/17/2011	3,035.72		009667		3,035.72
00010	AIRGAS WEST							
I-103836595	Cylinder Rental for Pipelines	R	8/17/2011	43.63		009668		43.63
00029	AMERICAN TOWER CORP							
I-1080602	Tower Rent, Red Mtn, Rincon Pk	R	8/17/2011	1,485.77		009669		1,485.77
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-85985528	Bearings, OV PP Repairs	R	8/17/2011	200.36		009670		200.36
00014	AQUA-FLO SUPPLY							
I-226520	Wrench for Sprinklers at PP	R	8/17/2011	9.38		009671		
I-226972	PVC Parts for Sludge Bed Proj	R	8/17/2011	620.80		009671		
I-229220	PVC for Waterpark	R	8/17/2011	27.26		009671		
I-231248	PVC Parts for OVPP Unit#2	R	8/17/2011	14.58		009671		672.02
02257	Estella Aronovitch							
I-080911	Irrigation Controller Rebate	R	8/17/2011	350.00		009672		350.00
01666	AT & T							
I-000002549680	T-1 Line for Internet	R	8/17/2011	357.32		009673		357.32
00018	AT & T MOBILITY							
I-829434088X08142011	PT Wildlife Biologist Cell	R	8/17/2011	7.51		009674		7.51

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01242	AUTOMATIONDIRECT.COM INC.							
C-3856463A	Accrue Use Tax	R	8/17/2011	9.79CR		009675		
D-3856463A	Accrue Use Tax	R	8/17/2011	9.79		009675		
I-3856463	Fuses for Pump Palnt Spares	R	8/17/2011	144.15		009675		144.15
00030	B&R TOOL AND SUPPLY CO							
I-1232559000101	Coring Bit for Treatment Plant	R	8/17/2011	120.01		009676		120.01
02266	Leo & Marsha Braun							
I-081511	Refund Work Order 800	R	8/17/2011	550.38		009677		550.38
01616	FRED BRENEMAN							
I-081511	PD 8/7/11-8/20/11	R	8/17/2011	391.00		009678		391.00
02267	Emily Brown							
I-081611	Refund Work Order 053	R	8/17/2011	970.61		009679		970.61
00229	BUREAU OF RECLAMATION							
I-BD11052RRA256	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA271	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA272	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA273	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA274	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA275	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA276	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA277	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA278	Late Date Admin Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA279	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA280	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA281	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA282	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA283	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA284	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		
I-BD11052RRA285	Late Date Admin. Fees, Engin	R	8/17/2011	290.00		009680		4,640.00
01498	CAL/OSHA							
I-P028449SN	Waterpark Safety Inspection	R	8/17/2011	195.00		009682		195.00
00945	CAMCO BREAKER & CONTROLS, INC.							
I-24337	Breaker for Camp B52/53	R	8/17/2011	29.49		009683		29.49
00055	CASITAS BOAT RENTALS							
I-Jul 11	Cafe Pass Reimbursements	R	8/17/2011	2,258.57		009684		2,258.57

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/05/2011 THRU 8/17/2011

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01843	COASTAL COPY							
I-360388	Copier Usage/Maint LCRA	R	8/17/2011	77.71		009685		
I-360389	Copier Usage/Maint DO	R	8/17/2011	63.47		009685		141.18
00059	COASTAL PIPCO							
I-S1691454001	Hose for Pump Truck	R	8/17/2011	112.11		009686		
I-S1691945001	Sprinkler Parts for LCRA Maint	R	8/17/2011	122.44		009686		234.55
00062	CONSOLIDATED ELECTRICAL							
I-9009642563	Add'l Parts for Ojai PP Elec	R	8/17/2011	2,761.69		009687		2,761.69
00719	CORELOGIC INFORMATION SOLUTION							
I-80266292	Realquest Subscription 8/11	R	8/17/2011	125.00		009688		125.00
01483	CORVEL CORPORATION							
I-651553631	Bill Review	R	8/17/2011	4.16		009689		4.16
02258	John Curtis							
I-080811	Irrigation Controller Rebate	R	8/17/2011	254.89		009690		254.89
00740	DELL MARKETING L.P.							
I-XFDMWDX93	Computer, Water Conservation	R	8/17/2011	2,057.60		009691		
I-XFDW1F6T9	Computer for Asst to GM	R	8/17/2011	2,057.59		009691		4,115.19
00085	DON'S INDUSTRIAL SUPPLIES, INC							
I-346435	Camlock for Flushing Meter	R	8/17/2011	44.74		009692		44.74
00086	E.J. Harrison & Sons Inc							
I-888	Acct#500546088 Trask Pickup	R	8/17/2011	1,680.00		009693		1,680.00
00095	FAMCON PIPE & SUPPLY							
I-135386	Spring & Sunset Repipe Parts	R	8/17/2011	627.41		009694		627.41
02256	Famcon Utility Supply, Inc.							
I-52254	Sweep, Coupling for PP	R	8/17/2011	18.23		009695		
I-52255	Sweep, Couplings for PP	R	8/17/2011	22.52		009695		40.75
00093	FEDERAL EXPRESS							
I-758549932	Shipping by Mgmt to Bureau	R	8/17/2011	30.30		009696		30.30
00013	FERGUSON ENTERPRISES INC							
I-7419404	Ice Maker Filter, Dist Maint	R	8/17/2011	17.01		009697		17.01

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00099	I-107446A FGL ENVIRONMENTAL Wet Chemistry-NO3	R	8/17/2011	43.00		009698		43.00
00104	I-51852 FRED'S TIRE MAN Tires for #35, Engineering	R	8/17/2011	375.59		009699		375.59
02263	I-080811 Mary Freeman Camping Fee Refund	R	8/17/2011	106.00		009700		106.00
00485	I-90829358 I-90834871 FRUIT GROWERS SUPPLY COMPANY Gloves, Signs for Dist Maint "Danger Pesticide" Signs, DM	R R	8/17/2011 8/17/2011	47.02 11.81		009701 009701		58.83
01280	I-4004676 I-4037799 FRY'S ELECTRONICS, INC. Computer Battery Backups,LCRA Computer Headphones for IT	R R	8/17/2011 8/17/2011	429.89 47.40		009702 009702		477.29
00996	C-441650A D-441650A I-441650 GFS CHEMICALS, INC Accrue Use Tax Accrue Use Tax Primary Turbidity Standards	R R R	8/17/2011 8/17/2011 8/17/2011	11.84CR 11.84 171.89		009703 009703 009703		171.89
02259	I-080811 Maria Gomez Ordinance Violation Fee Refund	R	8/17/2011	50.00		009704		50.00
02158	I-3092827 Google, Inc. Additional Usage, IT Dept	R	8/17/2011	1.08		009705		1.08
00115	I-9599236289 I-9607676153 GRAINGER, INC Lens Towelette for Pipelines Lens Towelettes for E & M	R R	8/17/2011 8/17/2011	15.25 50.73		009706 009706		65.98
00121	I-7369207 HACH COMPANY Chemical Reagents for TP	R	8/17/2011	538.27		009707		538.27
01052	I-0200499845 HARBOR FREIGHT TOOLS USA, INC Maint Supplies for Dist Maint	R	8/17/2011	48.16		009708		48.16
02024	I-Aug 11 Workshop on 8/13/11 Larry Harris Refreshments for Water Consrv	R	8/17/2011	93.95		009709		93.95
01772	I-072011 HASAN CONSULTANTS Rincon 2M Pipeline Design	R	8/17/2011	2,050.00		009710		2,050.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01594	HIGHWAY TECHNOLOGIES, INC.							
I-65082846001	Signs for Lake Casitas	R	8/17/2011	427.73		009711		
I-65085064001	Safety Vests for Pipelines	R	8/17/2011	59.26		009711		
I-65085633001	Stop Sign for LCRA Maint	R	8/17/2011	33.38		009711		
I-65085634001	Stop Signs for Dist Maint	R	8/17/2011	53.88		009711		574.25
00872	Irrisoft, Inc.							
I-3772	ET Weather Station Signal Svc	R	8/17/2011	79.00		009712		79.00
00131	JCI JONES CHEMICALS, INC							
I-518264	Chlorine for TP CM#518518	R	8/17/2011	1,587.60		009713		1,587.60
02203	KEYT TV							
I-106944	Commercials for Waterpark, Jun	R	8/17/2011	130.00		009714		
I-106944A	Commercials for Waterpark, Jul	R	8/17/2011	510.00		009714		
I-106945	Commercials for Waterpark	R	8/17/2011	640.00		009714		1,280.00
01272	LISA KOLAR							
I-080511	DOS 8/5/11 Claim#11-95561	R	8/17/2011	115.97		009715		
I-081711	8/5/11-8/20/11 Claim#11-95561	R	8/17/2011	1,514.47		009715		1,630.44
00360	LESLIE'S POOL SUPPLIES, INC							
I-142279126	Pool Chemicals for Waterpark	R	8/17/2011	324.33		009716		324.33
00328	LIGHTNING RIDGE							
I-7411	Shirts for O & M Customer Srvc	R	8/17/2011	155.15		009717		155.15
00149	MCJUNKIN RED MAN CORPORATION							
I-1483267001	Tubing for Mira Monte Well	R	8/17/2011	114.33		009718		114.33
00151	MEINERS OAKS ACE HARDWARE							
C-449984	Credit for Inv#449766	R	8/17/2011	12.39CR		009719		
I-444745	Batteries, Flagging Tape LCRA	R	8/17/2011	41.40		009719		
I-447042	Strainers for LCRA Restroom	R	8/17/2011	4.09		009719		
I-447142	Batteries for LCRA	R	8/17/2011	15.85		009719		
I-448533	Light Bulb for Outside DO	R	8/17/2011	32.16		009719		
I-448564	Mini Wire Brush for PL	R	8/17/2011	3.84		009719		
I-448603	Supplies for Waterpark	R	8/17/2011	39.61		009719		
I-448727	Parts for Pipelines	R	8/17/2011	26.88		009719		
I-448845	Fertilizer for 4M Reservoir	R	8/17/2011	16.08		009719		
I-448860	Supplies for Dist Maint	R	8/17/2011	38.53		009719		
I-449093	Parts for Shop Sink Install	R	8/17/2011	12.52		009719		
I-449448	Blades for LCRA Maint	R	8/17/2011	16.24		009719		
I-449450	Paint, Drill Bits, Dist Maint	R	8/17/2011	14.11		009719		
I-449648	Concrete for Treatment Plant	R	8/17/2011	25.03		009719		
I-449673	Chlorine, Trash Bags for PP	R	8/17/2011	27.86		009719		
I-449715	Saw, Concrete Accelerator, PL	R	8/17/2011	26.34		009719		
I-449766	Plywood, Casters, Dist Maint	R	8/17/2011	48.71		009719		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-449986	Parts for Vault Door, WP	R	8/17/2011	24.29		009719		
I-450109	Outlet for Picnic #1 Gazebo	R	8/17/2011	47.24		009719		
I-K49372	Elbow, PVC for Fisheries	R	8/17/2011	5.75		009719		454.14
00370	MICHL GAUGE SALES & SERVICE							
I-41864	Fix Gauge for Regs, Pipelines	R	8/17/2011	54.00		009721		54.00
02265	Kathleen Mortlock							
I-081511	Refund Work Order 801	R	8/17/2011	166.73		009722		166.73
00937	Geoff Mosdale							
I-081611	TD 8/4/11-8/20/11	R	8/17/2011	574.53		009723		574.53
02189	Office Max, Inc							
I-216083	Printer Ribbons for WP	R	8/17/2011	79.34		009724		79.34
00912	OJAI BUSINESS CENTER, INC							
I-6797	Shipping-Fish, Copies-LCRA	R	8/17/2011	47.61		009725		47.61
00607	OJAI ELECTRIC							
I-071045C	Work at Waterpark, Vault #2	R	8/17/2011	170.55		009726		
I-071073C	Replace Light Fixtures, DO	R	8/17/2011	325.00		009726		495.55
00602	OJAI TRUE VALUE							
I-41287	Caution Tape for LCRA	R	8/17/2011	40.71		009727		40.71
00169	OJAI VALLEY SANITARY DISTRICT							
I-13592	Cust#20594	R	8/17/2011	150.63		009728		
I-13674	Cust#52921	R	8/17/2011	50.21		009728		200.84
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-99341	Work Shirts for Dist Maint	R	8/17/2011	187.69		009729		187.69
01381	ONTRAC							
I-7190918	Refrigerated Sample to Biovir	R	8/17/2011	3.62		009730		3.62
00170	OXNARD AUTO ELECTRIC COMPANY							
I-113172	Honda Pumps for Dewatering PL	R	8/17/2011	818.90		009731		
I-113257	Engine Powerhead, Weed Wacker	R	8/17/2011	453.86		009731		1,272.76
	For Use by Waterpark							
02260	George Ramsay							
I-081511	Irrigation Controller Rebate	R	8/17/2011	350.00		009732		350.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01109 I-12726	SALVADOR LOERA TRANSPORTATION Base & Crushed Rock for DM	R	8/17/2011	1,722.98		009733		1,722.98
01107 I-S76823	SAWYER PETROLEUM Hydraulic Oil for Dam & TP	R	8/17/2011	391.97		009734		391.97
02264 I-081711	Gary & Beth Schuberg Refund Work Order 048	R	8/17/2011	1,942.12		009735		1,942.12
02261 I-081511	Cathleen Smith Irrigation Controller Rebate	R	8/17/2011	273.74		009736		273.74
00608 I-2303365	SMITH PIPE & SUPPLY INC. Cement for LCRA Maint	R	8/17/2011	11.71		009737		11.71
02003 I-1669	Sostre & Associates Website Hosting and CMS Fee	R	8/17/2011	249.00		009738		249.00
09043 I-104075	SOUTHERN CALIFORNIA EDISON Meter Install Upper Ojai PP	R	8/17/2011	237.60		009739		237.60
02202 I-710356589	Stanley Pest Control Refill Yellow Jacket Bait Stns	R	8/17/2011	260.00		009740		260.00
02223 I-4625436900 I-4628558900	STOCK BUILDING SUPPLY Epoxy for Rincon PP Work Lumber for Dist Maint	R R	8/17/2011 8/17/2011	70.75 33.77		009741 009741		104.52
02240 I-071211	Sunrise Physical Therapy Servi DOS 07/12/11 Claim#11-93056	R	8/17/2011	54.24		009742		54.24
00185 I-SI5894294 I-SI5894403 I-SI5895731 I-SI5902223 I-SI5904128	Univar USA Inc Sodium Hypochlorite for WP Sodium Hypochlorite for WP Hydrochloric Acid for WP Sodium Hypochlorite for WP Sodium Hypochlorite for WP	R R R R R	8/17/2011 8/17/2011 8/17/2011 8/17/2011 8/17/2011	418.61 2,010.86 678.36 1,694.82 1,992.03		009743 009743 009743 009743 009743		6,794.68
0251 I-1043063	VENTURA COUNTY STAR Public Notice, CCR	R	8/17/2011	86.18		009744		86.18
0254 I-10101	VENTURA LOCKSMITHS ID Tags for LCRA Vehicles	R	8/17/2011	12.87		009745		12.87

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00256	VENTURA RENTAL CENTER, INC. Rent Trencher Machine, Dam	R	8/17/2011	115.00		009746		115.00
00258	VENTURA STEEL, INC Traffic Lids for Pipelines	R	8/17/2011	589.61		009747		589.61
00949	CITY OF VENTURA Refund Work Order 803	R	8/17/2011	69.57		009748		69.57
01283	Verizon Wireless Monthly Cell Chrgs, DO & TP	R	8/17/2011	1,365.28		009749		1,365.28
00536	Water Resource Engr Associates Senior Canyon Upgrade Project	R	8/17/2011	3,116.36		009750		
	Senior Canyon Upgrade	R	8/17/2011	3,382.83		009750		6,499.19
00271	WEST COAST AIR CONDITIONING Repair Lab A/C Repair	R	8/17/2011	1,902.19		009751		1,902.19
02262	James Woodson Irrigation Controller Rebate	R	8/17/2011	313.44		009752		313.44
00274	JAMES WORD Reimburse Mileage 7/11	R	8/17/2011	81.03		009753		81.03
01500	WORKRITE FR PPE Clothing for E & M	R	8/17/2011	1,073.10		009754		1,073.10
	DE LONG, SUZANNE E R AR REFUND	R	8/17/2011	10.50		009755		10.50
	HERMOSILLO, DANIEL R AR REFUND	R	8/17/2011	210.00		009756		210.00
	KILISZEWSKI, GERALD AR REFUND	R	8/17/2011	25.00		009757		25.00
	LARSON, THOMAS L Ref AR REFUND	R	8/17/2011	35.00		009758		35.00
00128	INTERNAL REVENUE SERVICE Federal Withholding	D	8/10/2011	0.42		081011		
	Federal Withholding	D	8/10/2011	48.04		081011		
	Federal Withholding	D	8/10/2011	23,404.17		081011		
	FICA Withholding	D	8/10/2011	8.84		081011		
	FICA Withholding	D	8/10/2011	53.04		081011		
	FICA Withholding	D	8/10/2011	21,308.77		081011		
	Medicare Withholding	D	8/10/2011	2.46		081011		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-T4 201108080452	Medicare Withholding	D	8/10/2011	14.80		081011		
I-T4 201108090453	Medicare Withholding	D	8/10/2011	6,038.08		081011		50,878.62
00049	STATE OF CALIFORNIA							
I-T2 201108080452	State Withholding	D	8/10/2011	5.10		081012		
I-T2 201108090453	State Withholding	D	8/10/2011	7,342.28		081012		7,347.38
00187	CALPERS							
I-PER201108090453	PERS EMPLOYEE PORTION	D	8/10/2011	9,758.21		081013		
I-PRR201108090453	PERS EMPLOYER PORTION	D	8/10/2011	11,791.15		081013		21,549.36

* * T O T A L S * *	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	107	623,059.39	0.00	623,059.39
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	79,775.36	0.00	79,775.36
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	110	702,834.75	0.00	702,834.75
BANK: AP	TOTALS:		110	702,834.75	0.00	702,834.75
REPORT TOTALS:			112	702,834.75	0.00	702,834.75

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: August 19, 2011
TO: Board of Directors
FROM: Accounting Manager, Denise Collin
Re: Finance Committee Meeting of August 19, 2011

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Word and Director Bergen
Staff – Denise Collin
2. **Public comments.**
None.
3. **Board/Management comments.**
None.
4. **Review of the Financial Statement and Consumption Report.**
The Committee reviewed the Financial Statement and Consumption Report for July 2011 and noted that Late Fees and Delinquency Fees were reduced and Resale Gravity consumption had increased over last year.

The Committee requested from Denise Collin clarification on Other Operating Expenses and Concession Revenue for the Water Park.

Memo

To: General Manager
From: Treatment Plant Manager
Date: August 19, 2011
Re: Automated Meter Reading (AMR) Upgrade

Recommendation: It is recommended that the Board of Directors approve a purchase order to Aqua Metric in the amount of \$139,975.13 for the purchase of Sensus Technology's VGB AutoRead AMR system and accessories.

Background: The FY 11/12 budget contains approved funds in the amount of \$140,000.00 for implementing phase one of a program to upgrade Casitas' automated meter reading capabilities to a radio-based vehicle mounted drive-by and read system. The program's first phase includes the purchase of the vehicle based computer/software package and upgrading of the meter registers in zone 1 (gravity) and zone 9 (Rincon). Upgrading of the remainder of the District's meters will be scheduled based on funding availability and the experience gained in phase one.

The purchase order includes the following items:

- Vehicle Gateway Base station (VGB) -- a portable radio-based meter reading device
- AutoRead Software Package -- comprehensive VGB software for managing radio based meter reading processes
- 722 Meter Transceiver Units (MXU) -- a device that attaches to the existing meter register enabling communications with the VGB device
- Command Link with GPS -- a hand held device used for in-the-field setup and programming of meter MXUs.

Benefits of the system:

- Upgrade will greatly reduce the time to collect readings as meter routes are driven and no longer walked.
- An upgrade of our existing touch read electronic reading equipment and software that allows modernizing of our technical capabilities with minimal infrastructure requirements.
- Customer service enhancements such as monthly reads and billing, earlier detection of high/low usage patterns, and earlier notification of potential leaks.
- Operational enhancements such as a greatly reduced time lag between production and consumption data collection resulting in more accurate zone use/loss reporting.
- Reporting capabilities provide a new tool for resource management with custom designed data collection and reporting.

How the system works:

- The VGB is setup in a vehicle at the start of a meter reading session loaded with the desired meter reading routes.
- Meter data is collected as the vehicle travels within proximity to the selected meters.
- The VGB constantly transmits an alert signal which is recognized by the meters.
- A meter responds to the alert signal by waking up and transmitting its meter data.
- The VGB receives this data and acknowledges by sending the meter a message to return to its low power sleep mode.
- Upon completion of the meter reading session the VGB is removed from the vehicle, taken to the shop where the day's meter data is downloaded into Administration's utility billing system and specified management reports are provided for review.

Aqua Metric

July 14, 2011

Casitas Municipal Water District
1055 Ventura Ave.
Oak View, Ca 93022
Bob Monnier

Thank you for your interest in the Sensus Drive-by reading system. Pricing for all necessary equipment is as follows:

Standard Pricing

- HandHeld with Command Link and GPS \$11,042.80
- VGB with AutoRead software \$32,178.80
- Antenna \$ 326.17
- 520-M MXU \$ 141.34 ea

Package Pricing

- HandHeld with Command Link and GPS \$ 0
- VGB with AutoRead software \$32,715.09
- Antenna \$ 326.17
- 520-M MXU \$ 135.00 ea

VGB includes mapping software, laptop and antenna. Package pricing is based on the trade-in of one old style HandHeld and the minimum purchase of 500 MXU.

Prices are firm through December 31, 2011. Full freight allowed on orders of more than \$2,500.00. Terms are Net 30 days.

Sincerely,
Jeff Randolph



Memo

To: General Manager

From: Treatment Plant manager

Date: August 19, 2011

Re: Capital Project # 133 Fairview Pump Plant

Recommendation:

It is recommended that the Board of Directors approve a purchase order to Consulting West in the amount of \$28,200.00 for electrical engineering services for the Fairview pump plant electrical system upgrades.

Discussion:

The FY 11/12 budget contains approved funding in the amount of \$410,000.00 for the upgrade of Fairview pump plant's electrical system. The purchase order to Consulting West is for electrical engineering services addressing development and review of specifications, construction drawings, construction support, and software programming integration.



August 12, 2011

Casitas Municipal Water District
Attn: Bob Monnier
1055 Ventura Ave
Oak View, CA 93022

**Subject: FAIRVIEW PUMPING PLANT
Proposal for Electrical Engineering Services**

Dear Mr. Monnier,

Consulting West Engineers is pleased to provide this proposal for electrical engineering services specific to the Bid Documentation Package, the Construction Support and Commissioning Services for the Fairview Pumping Plant electrical upgrade. The scope of work has been divided into the following sections, with details listed for each activity.

A. SCOPE OF WORK:

1. BID PHASE CONSTRUCTION DOCUMENTS: Cost= \$6,800

Consulting West will prepare drawings and specifications setting forth in detail the requirements for the construction of the project, including:

- 1.1 Preparation of a "Request for Bid Document".
The intent is to develop a document with sufficient details to obtain quotations from trade contractors for the construction of the project.
- 1.2 Preparation of a "CONSTRUCTION SEQUENCE" document specific to this project, to confirm the specific challenges with respect to this electrical upgrade.

1.3 CONSTRUCTION DRAWINGS:

- Cover Sheet, General Notes, Abbreviations, Drawings Directory
- Site Plan – Demolition Staging
- Single Line Diagram and Electrical Details
- Site Plan – New Work
- Power and Controls Conduit and Wiring Plans
- Electrical Details
- Logic Control Panel Detailed Wiring Diagram 1
- Logic Control Panel Detailed Wiring Diagram 2
- Logic Control Panel Detailed Wiring Diagram 3

1.4 Preparation of Section 16 Electrical Specifications (Construction Manual) for the project.

2. CONSTRUCTION SUPPORT AND PROGRAMMING: Cost= \$13,200

2.1 Construction Supervision, including Submittal Reviews, RFI responses, periodic site inspections, and other activities that may become necessary during the course of the project.

2.2 Software, Programming and Integration: We are specifically including in this proposal the programming, by Mr. DeKreek, of the new Allen-Bradley "CompactLogic" PLC, the programming of the new Allen-Bradley "PanelView Plus" operator interface, and the necessary changes to the existing CMWD SCADA PLC and existing HMI workstations to integrate the new electrical and control items into the overall CMWD SCADA system. Also included is any temporary programming that may be required during the construction period.

3. COMMISSIONING PHASE: Cost= \$8,200

3.1 Startup and Commissioning Support and Supervision

3.2 Software completion and testing: This includes eliminating indications and alarms relating to the motorized valves, testing all new functions and alarms for proper operation and indication, and documenting all new programs and all changes to existing programs. (Incidental changes to the PLC program(s) which may be required to support Report System or Win-911 Pageout System functions are also included, although none are anticipated since no new pumps are being added.)


3.3 As-built drawing preparation and turn over package to CMWD.

B. FEES and EXPENSES for ENGINEERING SERVICES LISTED ABOVE

We will provide the engineering services described in this proposal for a total cost not to exceed the totals listed below. All costs for work associated with this project are included in this project, barring future scope expansion or undisclosed or latent site conditions that add significantly to the effort required to provide the specified services and documents.

1. Bid Phase Construction Documents	\$ 6,800
2. Construction Support and Programming	\$13,200
3. Commissioning Phase	<u>\$ 8,200</u>
TOTAL NOT TO EXCEED=	\$28,200

We all look forward to working with the Casitas Municipal Water District once again!

Sincerely, 
Rod Vasquez, P.E.,
Principal
Consulting West

Memo

To: General Manager

From: Treatment Plant manager

Date: August 19, 2011

Re: Capital Project # 100 Upper Ojai Pump Plant

Recommendation:

It is recommended that the Board of Directors approve a purchase order to Consulting West in the amount of \$26,000.00 for electrical engineering services for the Upper Ojai pump plant electrical system upgrades.

Discussion:

The FY 11/12 budget contains approved funding in the amount of \$170,000.00 for the upgrade of Upper Ojai pump plant's electrical system. The purchase order to Consulting West is for electrical engineering services addressing development and review of specifications, construction drawings, construction support, and software programming integration.



August 12, 2011

Casitas Municipal Water District
Attn: Bob Monnier
1055 Ventura Ave
Oak View, CA 93022

Subject: UPPER OJAI PUMP PLANT---
Proposal for Electrical Engineering Services

Dear Mr. Monnier,

Consulting West Engineers is pleased to provide this proposal for electrical engineering services specific to the Bid Documentation Package and Construction Support, Programming and Commissioning for the Upper Ojai Pump Plant electrical upgrade. The scope of work has been divided into the following sections, with details listed for each activity.

A. SCOPE OF WORK:

1. BID PHASE CONSTRUCTION DOCUMENTS: Cost= \$5,400

1.1 Preparation of a "Request for Bid Document".

The intent is to develop a document with sufficient details to obtain quotations from trade contractors for the construction of the project.

1.2 Preparation of a "CONSTRUCTION SEQUENCE" document specific to this project, to confirm the step by step process and objectives with respect to this electrical upgrade.

1.3 CONSTRUCTION DRAWINGS:

- Cover Sheet, General Notes, Abbreviations, Drawing Directory
- Single Line Diagram and Equipment Elevations
- Demolition and Staging Details
- Site Plan – New S.C. Edison Power Transformer
- Floor Plan – Switchboard and Distribution
- Electrical Details
- Logic Control Panel Detailed Wiring Diagram 1
- Logic Control Panel Detailed Wiring Diagram 2
- Logic Control Panel Detailed Wiring Diagram 3

1.4 Preparation of Section 16 Electrical Specifications specific to this project.

2. CONSTRUCTION SUPPORT AND PROGRAMMING: Cost= \$12,800

2.1 Construction Supervision, including Submittal Reviews, RFI responses, periodic site inspections, and other activities that may become necessary during the course of the project.

2.2 Software, Programming and Integration: We are specifically including in this proposal the programming of the new Allen-Bradley "CompactLogic" PLC, the programming of the new Allen-Bradley "PanelView Plus" operator interface, and the necessary changes to the existing CMWD SCADA PLC and (4) existing HMI workstations to integrate the new electrical and control items into the overall CMWD SCADA system. Also included is any temporary programming that may be required during the construction period when only one pump is available for service.

3. COMMISSIONING PHASE: Cost= \$7.800

3.1 Startup and Commissioning Support and Supervision

3.2 Software completion and testing: This includes eliminating indications and alarms relating to the motorized valves, testing all new functions and alarms for proper operation and indication, and documenting all new programs and all changes to existing programs. (Incidental changes to the PLC program(s) which may be required to support Report System or Win-911 Pageout System functions are also included, although none are anticipated since no new pumps are being added.)

3.3 As-built drawing preparation and turn over package to CMWD.

B. FEES and EXPENSES for ENGINEERING SERVICES LISTED ABOVE

We will provide the design services described in this proposal for a total cost not to exceed the totals listed below. All costs for work associated with this project are included in this project, barring future scope expansion or undisclosed or latent site conditions that add significantly to the effort required to provide the specified services and documents.

1. Bid Phase Construction Documents	\$ 5,400
2. Construction Support and Programming	\$12,800
3. Commissioning Phase	<u>\$ 7,800</u>
TOTAL NOT TO EXCEED=	\$26,000

We all look forward to working with the Casitas Municipal Water District once again!

Sincerely,



Rod Vasquez, P.E.
Principal
Consulting West

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: AWARD CONTRACT-FILTER VESSEL NO. 1 INTERIOR REPAIR & COATING, SPECIFICATION 11-348
DATE: AUGUST 19, 2011

RECOMMENDATION:

It is recommended that the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsible bidder and award the contract for the construction of the Filter Vessel Interior No.1 Repair & Coating, Specification 11-348 to Prominent Systems Inc. in the amount of \$158,888.00. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

BACKGROUND AND DISCUSSION:

The Marion Walker Pressure Filtration Plant has eight pressure filters. The filters are now sixteen years old. An earlier inspection identified areas with corrosion and areas where the coating had worn off the interior of the filter. Seven of the eight filters were previously repaired and a new interior coating was applied. This contract, if approved by the Board, will address Filter No. 1 by removing the existing filter media, repairing areas with significant corrosion, coating the interior of the vessel with an improved coating and reinstalling the media in Filter No. 1.

The project was advertised through F.W. Dodge and was posted on the District's web site. Four bidders completed the mandatory job walk. Two bidders submitted proposals. The bid results are

FIRM	AMOUNT
Prominent Systems	\$158,888.00
ERS Industrial Services	\$174,434.97

The work required to remove the filter media and re-install the media is specialized work. Prominent Systems Inc. is a firm that specializes in filter systems. Prominent Systems Inc. has a valid Class A Engineering Contractors license and has completed similar work for other public agencies.

The FY 2011-12 Budget allocated \$250,000 for the filter coating work. .

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT
FOR THE FILTER VESSEL NO. 1 INTERIOR REPAIR & COATING
SPECIFICATION NO. 11-348**

WHEREAS, the District invited bids from qualified contractors for the above-referenced project, and

WHEREAS, the District received two bids, with the lowest responsive bid submitted by Prominent Systems, Inc. in the sum of \$158,888.00 and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That the bid from Prominent Systems, Inc. in the amount of \$158,888.00 be accepted for the Filter Vessel No. 1 Interior Repair & Coating Project (Spec. #11-348) and a contract awarded.
2. That staff is hereby authorized and directed to proceed with the administration of the contract with Prominent Systems, Inc.

ADOPTED this 24th day of August, 2011.

President,
Casitas Municipal Water District

ATTEST:

Secretary,
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: August 24, 2011

TO: Board of Directors

FROM: Ron Merckling, Water Conservation and Public Affairs Manager

RE: *City of San Buenaventura v. United Water Conservation District, et. al.*, Ventura County Superior Court Case No. 56-2011-004017-CU-WM-VTA

Background

The City of San Buenaventura (City) filed *City of San Buenaventura v. United Water Conservation District* on June 8, 2011 to be effective July 1, 2011; and DOES 1-10, Ventura County Superior Court Case No. 56-2011-004017-CU-WM-VTA, on Friday, August 5, 2011. The complaint alleges that the charges on the City to exercise its groundwater rights adopted by the United Water Conservation District (UWCD) Board on June 8, 2011, are contrary to the California Constitution, statutory and common law because the charges exceed the reasonable cost of service for which they are charged; are not apportioned equitably among all water users; and are not proportionate to costs of service. Specifically, the complaint alleges UWCD does not comply with the obligations of law derived from Propositions 13, 218, 26, Government Code section 54999.7, and the common law of utility rate-making.

The complaint alleges that UWCD charges municipal and industrial pumpers triple the rates it charges agricultural users and that all UWCD charges should be commensurate with the cost to serve the City.

The City complaint prays for:

1. Writs of mandate directing UWCD to set rates and charges based on service, reasonable cost, proportionate to the cost of service (Gov. Code, § 50076; § 54999.7 (a); California common law; Set rates and charges pursuant to Article XIII D, Section 6, subdivision (b) and (e) of the California Constitution adopted by Proposition 218 in 1996.)
2. Writ of mandate directing UWCD to hold a hearing in connection with its increase in charges, vacate the rates and charges adopted June 8, 2011 because the challenged rates and charges constitute a tax for which two-thirds voter approval is required by Proposition 26. Seek Court to issue a Writ of Administrative Mandate commanding UWCD to set aside the challenged rates and charges.
3. Declaratory Relief – City will be overcharged if UWCD's rates and charges remain unchanged. City desires a judicial declaration that UWCD's rates and charges are contrary to law and violate constitutional, statutory and common law.
4. A court order invalidating the rates and charges adopted June 8, 2011.

The City attempted to negotiate with UWCD's after the rate hike. However, after discussions broke down, the City initiated litigation just in time to comply with potentially applicable statute of limitations for validation actions.

Silt woes continue to plague Matilija Dam

Chris T. Wilson
chris@ojaivalleynews.com

Figuring out what to do with roughly 2 million cubic yards of fine silt deposits resting behind the obsolete Matilija Dam is likely one of the largest and final challenges facing those who want to remove the defunct dam and restore the natural flow of the Ventura River.

Last November, a work group convened to find and develop solutions for managing the fine sediment and to produce a report on their findings. That report, now complete in draft form and in its final editing stages, will be central to discussions that take place when the Design Oversight Group meets again on Sept. 14.

According to Paul Jenkin of the Matilija Coalition, the main gist of the report is that Ventura County Public Works has agreed to look at notching the dam down to the silt line in an effort independent of the Army Corps of Engineers, and at the same time look at bringing in outside expertise on how to best move the fine sediment that continues to slowly build up behind the dam.

"This is a pretty big deal, and we could see some real progress toward actually removing the dam," Jenkin said.

Further notching of the dam would eliminate what is left of the dam's reservoir, which is now holding approximately 490 acre-feet of water, Jenkin said.

"That's not a lot compared to the dam's original capacity of 6,000 acre-feet, or when you compare it to the 256,000 acre-feet of water that Lake Casitas holds," Jenkin said. But it would keep the problem from getting worse, he added.

Plans to pump and slurry the silt downstream were dropped for being too expensive or too controversial. And new plans that would include notching the dam to the current silt level and restore a channel upstream from the dam and pile the silt in designated locations alongside the new channel would

Dam:

Continued from Page A1

potentially be able to rely on the power of natural flooding cycles to move and redeposit the silt downstream.

Beyond being complex in scope and feasibility, the costs associated with the process have held back progress.

Jenkin said he hopes that by changing course and looking at the new plan to dredge a channel and pile

sediment upstream a lot of the originally projected costs can be lowered.

"The prospects for federal funding look fairly unlikely," Jenkin said. "That why we're hoping to do the notch down to the silt line with state and local funding."

Meanwhile, California Coastal Conservancy project manager Bob Thiel said that he's hopeful that the findings and recommendations of the Design Oversight Group will lead to progress in the near future.

"We are encouraged, but, of course, the devil is in the details," Thiel said. "We want to make sure we can scope out the technical studies and provide requisite findings for the study to answer the questions it raises. The answers to those issues are key to resolving the fine sediment issue, which is the last major technical issue that needs to be resolved for the dam project to move forward."

Both Thiel and Jenkin noted that working with the government is a very slow process, and even if fast-tracked and well-funded, it would be a year or two before any concrete is actually cut out of the dam, or any heavy equipment is brought in to begin dredging the fine sediments.

In the coming weeks, an agenda and location for the Sept. 14 meeting will be finalized and announced, Thiel said. Details for that meeting will be published in the Ojai Valley News.

For further information and details on the push to remove Matilija Dam visit venturariver.org/ and click on the Matilija Dam Removal link.

Casitas should rethink position

LARRY YUNA, OJAI

Since I wrote my guest editorial which was published a few weeks ago, I have received further information regarding the employment of the Casitas Municipal Water District's chief fisheries biologist who commutes to work from Oregon. In my editorial, I stated that this person received \$60,000 a year in salary and comes to the district for one week six or seven times a year.

Actually, he currently receives a salary of \$107,152 plus benefits totaling approximately \$33,000. In addition, the district has reimbursed his educational expenses more than \$25,000 since 2006 and his travel expenses have cost the ratepayers nearly \$50,000. All this for 35 to 40 days a year on site. And 14 to 16 of those days are spent in transit. So, in his five years of employment, he has been at the district for less than 180 days. Do you feel like your board of directors care about expenses when they let this slide for five years?

It is also important to note that the original salary back in February of 2006 was \$81,593.

How many readers have seen their salary go up by 31.4 percent in the last five years?

How many readers only have to show up on the job 30 to 40 days a year to collect \$100,000 plus full benefits? How many get any money for education from their employers?

Next time the district raises your rates, it will be time for them to cut theirs first.

See Dam, Page A3

Boat sinks in Lake Casitas

Lake crews working to raise vessel from 80 feet of water

Logan Hall
logan@ojaivalleynews.com

Lake Casitas officials are scrambling to protect one of the valley's water sources after a recreational boat sank in 80 feet of water at an unknown location in the lake.

According to Ron Merckling, spokesman for Casitas, a boat sank sometime on Sunday evening, and the owner, who has not been named by Casitas, left the scene without notifying Casitas personnel. "Another individual of unknown relation to the owner called in yesterday (Monday) and indicated that a boat had sunk," said Merckling. "The owner of the boat is cooperating at this time."

Merckling says that protecting the water supply is at the forefront of Casitas' priorities and specialists will be monitoring the water for any signs of fuel or oil contamination. "We are working to recover the boat as quickly as possible," he said. "There is no indication that there are water quality concerns and it's unlikely that it will become an issue. We are going to get our water quality person out there though. We're just taking the necessary steps at this time."

See Casitas, Page A3

Casitas:

Continued from Page A1

Abandoning a vessel in a waterway is illegal according to state harbors and navigation code, but Casitas has not yet indicated if there are any criminal implications for the boat's owner. Merckling indicated that few details are available at this time, but Casitas employees are working to resolve the issue.

Sunken boat still unlocated in Lake Casitas

Logan Hall
logan@ojaivalleynews.com

The owner of the boat that sank off the western shore of Lake Casitas on Sunday is cooperating with officials in attempting recovery efforts. However, the red-and-yellow 1977 "jet boat" has not been located yet, according to Casitas spokesman Ron Merckling.

Original reports from Casitas stating the boat was in 80 feet of water were inaccurate and the depth of the boat, along with its precise location, were yet to be determined as of press time yesterday evening.

The boat's owner, identified by Casitas as Lukas Branaham, recounts the traumatizing ordeal. "I was heading back in at the end of the day when I felt the whole boat shudder," he said. "All of a sudden the back was full of water. It came to a standstill and the nose rose up. Within 30 seconds, my boat went down. I didn't hit nobody or nothing. It was just a freak accident."

Original reports also indicated that Branaham had fled the scene without notifying officials after the sinking and getting a ride to shore by another boater. But Branaham, says he did everything he could to help resolve the situation.

"I notified someone in the bait

"All of a sudden the back was full of water ... Within 30 seconds, my boat went down."

— Lukas Branaham

shop and they said they couldn't do anything about it," recalled Branaham. "I looked for someone at the front gate, but the office was closed and there was no one in the booth. I was wet and freezing, and it was dark outside, so I went home and started making calls."

Progress was finally made on Monday morning. "The next morning I got a hold of Paul at Vessel Assist," continued Branaham. "I paid him a thousand bucks out of my own pocket to get everything started. I spent all day on Monday, Tuesday and yesterday (Wednesday) out on the lake trying to help."

Paul Amaral, salvage master and owner of Vessel Assist, which specializes in locating and retrieving downed vessels, said attempts to lock down the boat's location have been

See Casitas, Page A3

Casitas:

Continued from Page A1

unsuccessful. "The depth of the area and the terrain of the bottom have made it difficult to pinpoint the location," said Amaral. "Unfortunately, it's stuck in an area that is deep and tough to work with. We have an idea of where it is, and we saw something on sonar that caught our attention, but we haven't found anything yet. At this point Casitas is going to have to decide how they want to move forward."

Although Amaral says Vessel Assist is, "on hold at this point," Casitas officials are indicating that Branaham is still responsible for the boat's

removal.

"Lukas has been notified that he needs to take action," said Merckling. "If the boat is not removed shortly, we will be taking additional action."

Merckling says there are no fines involved, and no disciplinary steps have been taken toward Branaham at this time, but that Casitas staff is consulting with legal counsel on the matter. "The only thing being done at this time is that we're seeking advisement from our attorney," said Merckling.

Although there have been some concerns raised about the boat causing issues with the water quality of Casitas, which is a public water source,

Merckling says there is no indication so far that water quality will be affected. "We have a dividing line on the lake to keep vessels away from the water intake," said Merckling. "If one should sink, it would be far enough from the intake that it shouldn't cause any problems."

Branaham admits that this has been a tough week for him, and that it isn't over yet. "We've lost something very valuable and it's costing us a lot of money," he said. "That boat was my heart and soul. I'm doing everything I can to make this right."

Comment on this report at
ojaivalleynews.com

Sunken boat in Lake Casitas causes no pollution problems yet, officials say

By Cindy Von Quednow

Friday, August 19, 2011

A boat that sank last weekend in Lake Casitas has sparked an investigation by park and water district officials, but no contaminants have been found.

The Casitas Municipal Water District, which oversees the lake used for water supplies and recreation, was still working Friday to locate and remove the sunken jet boat and testing samples for oil or fuel spills. The incident occurred Sunday but was not reported to park services until Monday morning, officials said.

Ron Merckling, a spokesman for the district, said the boat was not near the water-supply intake when it sank.

"It's a very large lake, and a small amount of fuel is unlikely to pose a problem," Merckling said.

Merckling said the owner and another person were on the boat Sunday when it suddenly sank and nearby boaters brought them to shore. It was unclear why the boat went down.

The boat sank in the western part of the lake, where depths reach 150 feet.

Surveillance video shows the owner driving away from the recreational area with an empty trailer. He didn't notify park staff about the sunken boat, officials said.

Although it is illegal to abandon a boat in a waterway, no charges have been filed against the owner, who has since been cooperating with authorities to locate and remove the boat, Merckling said. The Ventura County Sheriff's Department was notified about the incident, but Lake Casitas park rangers are handling the investigation.



© 2011 Scripps Newspaper Group — Online

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
08/18/11**

Type of Invest	Institution	CUSIP	Date of Maturity	Amount of Deposit	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity	Weighed Average Days to Maturity
*TB	Federal Home Loan Bank	3133XS4S40	09/16/11	\$726,316	\$701,932	3.625%	07/01/10	5.53%	28	2
*TB	Federal Home Loan Bank	3133XSP930	12/13/13	\$743,750	\$743,967	3.125%	07/01/10	5.86%	835	49
*TB	Federal Home Loan Bank	3133XWNB10	06/12/15	\$729,603	\$754,110	2.875%	07/01/10	5.94%	1374	82
*TB	Federal Home Loan Bank	3133XWW470	03/09/12	\$707,315	\$703,598	1.125%	06/30/10	5.54%	201	11
*TB	Federal Home Loan Bank	3134A4VG60	11/17/15	\$807,683	\$810,754	4.750%	07/19/10	6.38%	1529	98
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/13	\$766,605	\$755,069	4.125%	07/01/10	5.94%	759	45
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/14	\$739,907	\$749,609	3.000%	07/01/10	5.90%	1060	63
*TB	Federal Home Loan MTG Corp	3137EACE70	09/21/12	\$723,646	\$714,112	2.125%	06/30/10	5.62%	393	22
*TB	Federal Home Loan MTG Corp	3137EACF40	12/15/11	\$706,398	\$702,191	1.125%	06/30/10	5.53%	117	6
*TB	Federal Natl MTG Assn	31398AYY20	09/16/14	\$739,123	\$753,312	3.000%	07/01/10	5.93%	1108	66
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/18	\$1,055,030	\$1,187,209	1.375%	07/06/10	9.35%	2487	232
*TB	US Treasury Notes	912828JW10	12/31/13	\$709,352	\$720,839	1.500%	04/01/10	5.67%	853	48
*TB	US Treasury Notes	912828LZ10	11/30/14	\$718,129	\$738,556	2.125%	07/01/10	5.81%	1182	69
*TB	US Treasury Notes	912828MB30	12/15/12	\$709,707	\$708,694	1.125%	06/30/10	5.58%	477	27
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/20	\$1,041,021	\$1,187,469	1.375%	07/01/10	9.35%	3027	283
*TB	US Treasury Notes	912828ML10	12/31/11	\$707,191	\$702,408	1.000%	06/30/10	5.53%	133	7
	Accrued Interest			\$58,062	\$68,606					
	Total in Gov't Sec. (11-00-1055-00&1065)			\$12,388,838	\$12,702,434			85.54%		
*CD	CD -			\$0	\$0	0.000%		0.00%		
	Total Certificates of Deposit: (11.13506)			\$0	\$0			0.00%		
**	LAIF as of: (11-00-1050-00)		N/A	\$441	\$441	0.40%	Estimated	0.00%		
***	COVI as of: (11-00-1060-00)		N/A	\$2,146,272	\$2,146,272	0.80%	Estimated	14.45%		
	TOTAL FUNDS INVESTED			\$14,535,552	\$14,849,148			100.00%		
	Total Funds Invested last report			\$14,530,844	\$14,754,292					
	Total Funds Invested 1 Yr. Ago			\$16,171,765	\$16,190,826					
****	CASH IN BANK (11-00-1000-00) EST			\$2,881,831	\$2,881,831					
	CASH IN Western Asset Money Marke			\$30	\$30	0.470%				
	CASH IN PIMMA Money Marke			\$500,702	\$500,702					
	TOTAL CASH & INVESTMENTS			\$17,918,116	\$18,231,712					
	TOTAL CASH & INVESTMENTS 1 YR AGO			\$16,514,885	\$16,533,946					

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.