



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
June 28, 2017

A meeting of the Board of Directors was held June 28, 2017 at the Oak View Resource Center located at 555 Mahoney Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and 11 members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public comments (Items not on the agenda – three minute limit).

Pat McPherson addressed the board stating the great event is over and it is nice it went so smoothly. He thanked the board for sticking with them and for being part of our community. You stepped up and did something unusual and we appreciate that. He thanked each of the board members and presented them with a picture that they had commissioned.

Ralph Steele, resident of Mira Monte spoke regarding the release of water from Lake Piru and potential of quagga mussels being released into the Santa Clara River. He provided a copy of his comments to the board and suggested that the board should prepare and implement a plan to monitor the Santa Clara River including taking water samples, working with state representatives and exploring all legal rights and remedies.

2. General Manager comments.

Mr. Wickstrum informed the board of a meeting tomorrow afternoon with Tico Mutual Water Company on their approach on how to get out of the water business. They have met with Ventura River water as well.

The office remodel is continuing very rapidly. There are no change orders at this time. We will be bringing to the board a design for the boardroom for discussion.

Mr. Wickstrum then informed the board that Mike Moler is resigning effective July 7<sup>th</sup> and working with him for the past 2.5 years has been a pleasure. He has taken a very high level position in Oklahoma and it was a tough decision for Mike. We will be seeking another O & M Manager.

3. Board of Director comments.

None

4. Board of Director Verbal Reports on Meetings Attended.

Director Hicks reported that he attended the Water Issues meeting.

5. Consent Agenda

ADOPTED

- a. Minutes from the May 24, 2017 meeting.
- b. Minutes from the June 14, 2017 meeting.
- c. Recommend approval of Workers' Compensation Insurance Coverage renewal with CSAC Excess Insurance Authority in the amount of \$ 125,024 for fiscal year 2017/2018.
- d. Recommend approval of the Ernst & Young Statement of Work for Fiscal Year 2017/2018 for auditing services related to the State Water Project.
- e. Resolution of modification of the Employer Paid Member Contributions for the Management group to 0% contribution.

The consent agenda was offered by Director Word, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

6. Review of District Accounts Payable Report for the Period of 6/08/17 - 6/21/17.

APPROVED

Director Hicks questioned a payment to Golden State and Mr. Wickstrum explained that there were some things that were not on the inventory list and we thought it might be wise to have some spare parts on hand.

On the motion of Director Kaiser, seconded by Director Hicks the Accounts Payables were approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Public Hearing for the adoption of the 2017-2018 Budget.

- a. Public Hearing

President Baggerly stated this is the time and place for a public hearing to hear input on the proposed 2017-2018 budget and asked the Clerk of the Board to provide information on members of the public who had provided input. The Clerk of the Board stated there were no communications received. Mr. Wickstrum provided a brief statement regarding the budget. President Baggerly opened the public hearing at 3:19 p.m. and hearing no public comments closed the hearing at 3:19 p.m.

- b. Resolution adopting the general fund budget, debt service fund and Mira Monte Water Assessment District fund budgets for the Fiscal Year ending June 30, 2018. ADOPTED

The resolution was offered by Director Word, seconded by Director Kaiser and adopted by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

8. Resolution fixing a tax rate for Fiscal Year 2017-2018 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

9. Resolution to adopt, under Proposition 4, the 2017/2018 Establishment of Appropriations Limit of \$13,248,521. ADOPTED

The resolution was offered by Director Word, seconded by Director Hicks and adopted by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly  
NOES: Directors: None  
ABSENT: Directors: None

10. Resolution authorizing the levy of a special tax for fiscal year 2017-2018 for Community Facilities District No. 2013-1 (Ojai). ADOPTED

Wayne Maynard, resident on Gridley Road in Ojai requested that included in this action be a direction to the General Manager to develop an appeal system or a methodology to obtain a refund based on land use classes. He explained that his water service is provided by Gridley water group and outside watering is

done with water from other sources. With the assessment, his rates will go up significantly. He added that he uses the minimum water but the assessment is based on the lot size of one acre.

President Baggerly suggested he contact the General Manager and Director Word added that the board would need to check with special counsel to see if there is some type of appeal process.

The resolution was offered by Director Hicks, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Recommend approval of a purchase order to Tri County Office Furniture in the amount of \$48,701.53 for the purchase of office furniture for the remodeled O & M space. APPROVED

On the motion of Director Hicks, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

12. Recommend approval of a purchase order to Municipal Maintenance Equipment in the amount of \$20,918.04 for the purchase of a Tiger Rear Boom Flail Mower. APPROVED

On the motion of Director Kaiser, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

13. Presentations by CalPERS and PARS regarding OPEB Trust Services and Resolution authorizing the Accounting Manager/Treasurer to enter into an agreement with either CalPERS or OPEB Trust Services with PARS and authorizing an initial contribution to the Trust of \$1,196,266. ADOPTED

A representative with CalPERS provided a presentation on the their trust services. The board discussed the pros and cons of utilizing CalPERS versus PARS.

The resolution authorizing participating in CalPERS CERBT program was offered by Director Kaiser, seconded by President Baggerly with full funding of the ARC and investment strategy 3, and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Baggerly
NOES:	Directors:	Hicks, Word
ABSENT:	Directors:	None

14. Request of Owen Donahue for an over allocation penalty reversal in the amount of \$615. APPROVED

On the motion of Director Kaiser, seconded by Director Bergen the request was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

15. Information Items:
- a. Finance Committee Minutes.
  - b. Investment Report.

16. Adjournment.

President Baggerly adjourned the meeting at 4:06 p.m.

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Bill Hicks, Secretary