



Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the
Casitas Board Room
1055 Ventura Ave.
Oak View, CA 93022
May 23, 2018 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Roll Call
2. Public comments (Items not on the agenda – three minute limit).
3. General Manager comments.
4. Board of Director comments.
5. Board of Director Verbal Reports on Meetings Attended.
6. Consent Agenda.
 - a. Minutes of the May 9, 2018 Board Meeting.
 - b. Recommend approval of a purchase order to Great Western Recreation in the amount of \$30,307.50 for the Lake Casitas Recreation Area Teapot Playground Resurfacing.
7. Review of District Accounts Payable Report for the Period of 5/03/18 - 5/15/18.

RECOMMENDED ACTION: Motion approving report.

8. Request of Sharon Brown for reversal of Allocation Penalty, Consumption and reimbursement for Plumber Repairs.

RECOMMENDED ACTION: Direction to Staff

9. Consideration of action on Water Exchange between Casitas Municipal Water District, City of Ventura and San Gorgonio Pass Water Agency.
 - a) Make the findings that the exchange of State Water Project Table A water is exempt from environmental review under California Environmental Quality Act (“CEQA”) pursuant to Water Code section 1729, State CEQA Guidelines sections 15282(u), 15301, and 15061 (b)(3); and
 - b) Approve the Agreement between San Gorgonio Pass Water Agency and the City of San Buenaventura and Casitas Municipal Water District for the exchange of 2018 State Water Project Table A water; and
 - c) Authorize the General Manager to sign the Agreement and to make any nonmaterial changes to the final version of the Agreement, subject to review by legal counsel;
 - d) Approve by resolution the Preliminary Assessment and direct staff to file a Notice of Exemption; and
 - e) Authorize staff to develop and execute any agreements or documentation which may be required by the Department of Water Resources for this transaction; and
 - f) Designate the monetary funds received by Casitas from San Gorgonio Pass Water Agency to a reserve account that is dedicated to Casitas' water security projects.

RECOMMENDED ACTION: Adopt items a-f

10. Recommend authorization to enter into professional services agreements for on-call engineering consultants for fiscal year 2018-19.

RECOMMENDED ACTION: Motion approving recommendation

11. Recommend approval of the change order to Consulting West in the amount of \$24,550 to add architectural and structural design services for Rincon Pump Plant Building Modification.

RECOMMENDED ACTION: Motion approving recommendation

12. Recommend approval of authorization of the General Manager to enter into professional services agreement with Rincon Consultants, Inc., Padre Associates, Inc., and Dudek for cultural resources on-call services for fiscal year 2018-2019.

RECOMMENDED ACTION: Motion approving recommendation

13. Presentation by Julia Aranda, Engineering Manager on Ojai Water System conditions.
14. Budget Workshop for Initial Review of the Proposed Fiscal Year 2018-2019 Budget including Revenue, Expenses and Capital Projects.

RECOMMENDED ACTION: Direction to Staff

15. Resolution scheduling a public hearing on June 27, 2018 to hear input from the public on the adoption of the proposed fiscal year 2018-2019 Budget.

RECOMMENDED ACTION: Adopt Resolution

16. Resolution canceling the July 11, 2018 Board Meeting.

RECOMMENDED ACTION: Adopt Resolution

17. LAFCo Ballot for the Independent Special Districts Countywide Oversight Board.

RECOMMENDED ACTION: Motion approving a vote

18. Information Items:

- a. Lake Casitas Monthly Status Report for April 2018.
- b. Recreation Area Report for March 2018.
- c. Executive Committee Minutes.
- d. Finance Committee Minutes.
- e. Water Conservation April 2018 Report
- f. ACWA Spring Conference Report.
- g. Letter from the Department of Water Resources regarding Urban Water Management Plan Requirements Addressed.
- h. Investment Report.

19. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).



Minutes of the Casitas Municipal Water District
Board Meeting Held
May 9, 2018

A meeting of the Board of Directors was held May 9, 2018 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. President Word led the group in the flag salute.

1. Roll Call

Directors Baggerly, Kaiser, Bergen, Hicks and Word were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were five staff members and 26 members of the public in attendance.

2. Public comments (Items not on the agenda – three minute limit).

Bobbi Corbin an Ojai resident and business owner and member of the Ojai planning commission asked to hear from the Board and Steve Wickstrum on a continual basis a mission statement, if you will, on the agenda of every meeting that addresses a short term, mid-range and long term plan for dealing with water management in this valley. It does not seem this board is alarmed by the state of the lake. We would like to know the secret agenda if you have one. The Three Sister's Project seems doable in the near future and while there are many steps, a county-wide cooperation on water management seems crucial so everybody has a stake together in solving this problem.

Eugene Rooke spoke about the Brown Act and provided a copy of the Calleguas Water District agenda and stated that written communications from the public are required by 8:30 the Thursday prior to meeting to be on the agenda and be considered. You don't do this. At the last meeting the attorney said you can ask for things to be on the agenda and they were not. Have the Three Sister's Project considered. Put on the agenda to engage a feasibility study for facilities needed to move water up here. You need transparency, you work for us. It is impossible to get items addressed that we want addressed. Help. Adopt a Brown Act plan like Calleguas. Go to their meetings and find out how they greet people before the meeting. It is amazing what open doors they have for the public and you don't do that. Then Mr. Rooke provided his wife's comment on the Urban Water Management Plan. In the 2015 plan you said things Casitas does not anticipate future infrastructure projects through 2040. You plan to use

demand management programs and safe yield to balance water supply with demand. And use additional demand management measures. You are going to continue to support the water use allocation program. There is no desal, transfers or exchanges thru 2040. You did not anticipate new infrastructure projects. That is what you said and are committed to it. A letter from Steve Wickstrum to Jordan Kear dated one month later you asked him to do some more studies for water and infrastructure. What happened to all of a sudden you ask for ideas. You the board along with Steve came up with a list of projects. Why the change?

Trina Grantham commented on the tragedy of the water supply and the finite watershed with the demand overwhelming the supply. Conservation that has improved since 2014 is not enough. Customers are frustrated and the lake is drying up. You need to think short and long term. If items are implemented valley wide it would be an improved situation. You must take the lead. Increased promotion of laundry to landscape, recirculation pumps, kitchen sink foot pedals, moratorium on new water meters, increased penalties going over allotment, moratorium on pools and adding covers. Please put in with each bill info and incentives to save water. Perhaps there could be rewards for being under allocation. Provide discounts on the purchase and installation of water saving devices. Fast track the long term solutions. Put the ideas on the agenda and discuss. Be more progressive and aggressive. Remember every drop counts.

Robin Gerber, Ojai resident told the board they are elected to govern over our water. You are a special district. People don't understand what that is. It is the most local form of government. Special District are accountable to voters and rate payers. Boards are elected by district voters and accountable to us. You are not operating with transparency and accountability required of a government agency. As such, holding meetings at the most inconvenient time is not what a government agency should do. Calleguas holds meetings at the end of the work day. Your agenda fails to meet requirements of the Brown Act. There is no specificity. Take a look at other agendas. How am I supposed to know what you are talking about? There is a failure to discuss the three sister's plan on the agenda. Why not? You fail to make the process transparent. I can't find the code of CMWD that governs your administration and actions. Meetings are not videotaped but they are today and the public can see it. Public elected officials are subject to recall to ensure you act with the professionalism and integrity we expect from elected officials.

3. General Manager comments.

None.

4. Board of Director comments.

Director Hicks reported that he only used two units of water last month. He then mentioned that Ron Merckling who has been our Public Affairs and

Water Conservation Manager for the last 15 years has taken another job in San Bernardino adding we have lost one of the best employees this district has ever had.

5. Board of Director Verbal Reports on Meetings Attended.

Director Baggerly attended the VRWC meeting and there were a number of presentations including removal of Matilija Dam and a report from the county on the General Plan update. There is opportunity to comment on that process if you go to VC2040.org.

Director Hicks added a response to the public comment regarding the meeting times that we did change our times to 6:00 p.m. on two different occasions for a period of time and we did not have any more people to come to those meetings. We have tried that in the past.

6. Consent Agenda.

ADOPTED

- a. Minutes of the April 25, 2018 Board Meeting.
- b. Recommend approval of an agreement with Pueblo Water Resources in the amount of \$12,300 for the Ojai Wellfield Operational Assessment.

Director Baggerly asked to pull item a, the minutes, for discussion. Director Baggerly then offered item b which was seconded by Director Kaiser and approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

Regarding item a, Director Baggerly read from page six of the minutes April 25th meeting under the General Managers update on the Water Security Projects. "State Water Intertie. The City of Ventura is the lead agency and a Notice of Preparation for the EIR asked for public comment through March 30. Kennedy Jenks is preparing the environmental document for the first phase. This is looking at a pipeline in starting in Spanish Hills and ending in Saticoy. It is projected to go through farm lands; it is good to move the project off of the main roadways. There is positive movement in design of the pipeline. This is in process and we expect the CEQA to be out in the next six months. We have held staff level meetings on the east/west interconnection with the City of Ventura. They were looking at it for their own benefit to take care of a large portion of the city within the Casitas district. There is opportunity and it has been expressed to others, there is opportunity to think of a county wide regional plan for emergencies and water deliveries. We are looking for something larger than what the city looked for as a 24 inch line. Kennedy Jenks is working with

Calleguas for emergency supply and the potential supplies for West County to serve their populations with eyes on potential to use the Lake Casitas supply. This would act as a sort of insurance for Calleguas. For movement east to west and west to east we need to have a solution other than the 24 inch line that would be adequate for that type of operation. This project is ongoing right now."

The minutes were offered by Director Baggerly, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Review of District Accounts Payable Report for the Period of 4/19/18 - 5/02/18. APPROVED

On the motion of Director Kaiser, seconded by Director Baggerly the Accounts Payable Report was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

8. 2018 Water Supply and Demand Status.

- a. Presentation by Jordan Kear regarding the Status of the Ojai Groundwater Basin.

Jordan Kear provided a status of the Ojai Groundwater Basin discussing the hydrograph depth of water over many years. The basin is at 63% with 53,550 acre feet in storage with the target extraction being 3,000 acre feet a year. The fires have had a profound effect on groundwater and surface water systems. The fine sediment decreases infiltration capacity, coats the stream bottoms and there is a decreased ability for recharge. Even with dry years and longest periods of drought the Ojai basin has the capacity to recharge quickly. Droughts usually don't last longer than 5-6 years in the hydrographs. This basin will continue to breath.

President Word explained to the public that we are continuing to investigate sources of water in the Matilija formation. This project could provide local emergency water supply. The preliminary schedule is two years. Regarding the State Water intertie, we are diligently pursuing this with Calleguas, the City of Ventura and United Water Conservation District. There are four parties, not three. This is a five-seven year implementation. On the Ojai Basin desalter this project will require further study to determine the merits of the project. Director Baggerly added that because Casitas obtained the Golden State service area this presentation today by Jordan should become familiar to you. We are very much involved in the Ojai basin and groundwater management. I sit on the

OBGMA board and Casitas and OBGMA will be working in the future on a conjunctive use agreement on how to best operate conjoined water supplies for the area.

On the motion of Director Kaiser, seconded by Director Baggerly the presentation was received by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

- b. Recommend revisions to the Water Efficiency Allocation Program.
- c. Recommendation to continue the Declaration of a Stage 3 Water Supply Condition.

Mr. Wickstrum discussed the Water Supply and Demand Status and recommended changes to the Water Efficiency Allocation Program and the recommendation to remain at the declaration of a State 3 Water Supply Condition at this time.

There was discussion about further defining what Stage 4 and 5 mean and defining when there might be a significant change to Agriculture.

Richard Hajas reminded the board that he had sent you all a formal copy of comments earlier but added he would not read that to you. Today's discussion on supply and demand assessment was good. It gives us a summary on policies and positions and your focus on short term emergency. The sole formal policy adopted on this is your water efficiency and allocation program. That is your policy. You do discuss investigation of other water supplies. You have not set goals; there is no formal plan, or objectives and time line to move forward. You are just discussing. It is a risky way to manage our water supply. The time is now, conditions are changing. There is abundant data that another drought is on the way. We are not facing a short term problem. It is unreasonable to have plans on the best case scenario. Plan for what is reasonable and predictable. Droughts are predictable. You have had success at dramatically reducing water demands and experiencing climate change. Now is a good time for change. He asked what is the minimum lake storage level to address emergency supply and based on the success of the water conservation efforts what are the true annual water needs and how much water is needed to meet the needs? Without answers you cannot evaluate. Planning for drought is good water management in Southern California. You need to know how much water you can depend on in the future. Begin discussions to address long term needs and don't leave the problem to your successors.

Eugene Rooke questioned Jordan Kear regarding his numbers and if it is potable. Mr. Mathews suggested that Mr. Rooke address his comments to the board and Director Bergen asked that Mr. Rooke be allowed to ask questions of

Mr. Kear. Mr. Rooke has asked if the 53,550 acre feet is a recoverable number. It could be 25% less. Only 40,000 af. Your comment said what we produce may also not be potable. Director Baggerly added he does not see the relevance as the amount of pumping is at 3,000 Af and suggested that he bring his questions to the OBGMA meeting on the 24th. Mr. Rooke asked what portion of that number does Casitas control? Maybe 1,000 – 1,500 af per year. Mr. Rooke responded I was left with the impression that Casitas operates wells that could produce the entirety of 5,000 af per year. Director Baggerly responded I think you are mistaken. Everyone has the right to use the water over which they overlay. Casitas is a bit different but there is a restriction on the amount of pumping that can go on in the commons. Casitas does not control the 5,000 af. Mr. Rooke responded it is called rule of capture. He then said that Mr. Kear said in discussing the Matilija formation that is different. It is different than alluvial formations in the Ojai basin. It is prehistoric formation where the water does not flow. It is trapped. Are you going to frack it? He mentioned Mr. Wickstrum telling him to look up the Chismahoo well. It was drilled 1,800 feet higher. They hit formation at 7,550 feet. No one asked the question what did that well produce? I haven't found that production information. Mr. Wickstrum responded that I did not recommend that and have no recall of that. Mr. Rooke said the Chismahoo Well is mentioned in Jordan Kear's report to you in 2016. That is where that well reference came from.

Bert Rapp General Manager of Ventra River Water voiced support to remain at Stage 3 and the recommendation to look at it closer to October is the proper way to go forward. Table 5 and changing non-essential use we think that is an excellent approach. Our customers are at 40% conservation and are achieving the goal to get demand down. We are doing 40%. We support those staff recommendations. Putting on my customer of Casitas hat, I would suggest that you define what an unavoidable leak is and not charge the customer the full cost of water for the leak especially the conservation penalty that throws salt in the wound for a leak that they diligently repaired. They are conscientious water users distraught over the loss of water.

George Galgas, Oak View resident expressed that he really enjoyed Jordan's presentation and think that the public is not aware of when he talks about what the alluvial zone is. He asked that it be explained. The next thing is on mandatory cutbacks and allocations. Are you going to put a moratorium on parks? You are asking for conservation from us but they have free range of all the water that they need.

Laura Moore asked about using of water from the sanitation plant. A lot of communities are doing that.

Robin Gerber said your materials is all about the demand side. We have done our part. We are conserving. The public is responding. What we are saying is are you doing your part? Are you finding supply somewhere else? Why not put the three sister plan on the agenda to discuss for supply. Why not

put the hobo or verbo plan to discuss if we want to spend the money and if there is water there. Is there water? Why are we not talking about that today? There is a lot of talk about what we have to do and what are you doing to find water and give us a sustainable water supply? In February you were presented with the three sisters plan and it has never been put on the agenda. Director Baggerly responded that we are already involved in the project with the City of Ventura and Calleguas for intertie. That is the first stage of the three sister program. Negotiation right now is ongoing for the second part of three sisters program to provide an insurance policy for Calleguas. That is the project. You are not understanding that we are already in the process of hobo or verbo. We are looking at a desalter. That is a possibility. There is an administrative process we have to follow, not just putting a whim on the agenda to approve. Ms. Gerber responded it is not your project but you are doing it. Some of the best minds on water and water supply in our valley came up with this plan; they are not being paid to do it. They brought it and presented it to you. It is incumbent on you to not just listen but to discuss and you are telling me you are but you don't want to talk about it. Director Baggerly responded you can't escape the fact we are in the process of developing access to state water with the City of Ventura and Calleguas and with United. These are large scale projects that take time and effort and follow state law, Ceqa documents are being developed. It is the process and you have to wait. Ms. Gerber responded that if you are going to put on the agenda water supply you should have updated us on the three sisters and verbo and hobo. The process is frustrating me. Have a more open discussion with the public and the people that can discuss these things.

Pricilla Galgas mentioned in the past droughts we have experienced I would notice cards on tables to conserve water and to not order it if you are not going to drink it. Possibly Casitas and Ventura River could supply little cards on the tables as a reminder. Mr. Wickstrum suggested they go to Om tonight as they have what you are talking about. We have also met with Alex Kim at Ojai Valley Inn and he is messaging out as far as laundry etc. It is a good suggestion.

Director Baggerly discussed the questions Richard Hajas asked. We are calling something emergencies and you call it a short term fix. We are looking to build our water portfolio to have water for our customers. Director Baggerly added you want us to set a policy on the amount of sales we can have. Mr. Hajas replied I don't think you can meet your safe yield. Director Baggerly responded we don't intend to meet safe yield. Mr. Hajas replied you reduced it. The WEAP calls for 18,200 af. I don't believe we have enough water to meet that on a regular basis. Director Baggerly responded that is why we have demand reduction features. Mr. Hajas replied you wouldn't need them with the plan because there is enough supply. Director Baggerly responded that is all theoretical. Mr. Hajas said it is a real problem we all have to face, knowing how much water you can take and knowing what the demand is. The demand can be much lower. Director Baggerly replied reality is showing that. Mr. Hajas asked what is your true demand and how much more water do you need to meet that? You need to know what you need. I don't believe you know what you need. You

have not reached consensus. The State Water Project by itself might not be enough. You can evaluate the risk of making that safe yield too high. Not let lake level go below a certain level. Set policy to meet those goals. Get together and agree on goals then you would have more support from the community. Director Baggerly asked are we walking down the same path? We are working on the interconnection for access to the state water project. Something that has not been a reality in my 30 years. We both think that is a good idea. Mr. Hajas responded you and I yes, but as an organization you have not done anything. Director Baggerly responded you know the actions we have taken to be a partner in that process. Five of us voted for that. Mr. Hajas replied you are more of a partner than you were three months ago. You are a reluctant partner. If you know what you need you have a better position at the bargaining table. Mr. Hajas said Casitas has no formal commitment to how much water you need. That is a problem. If I look through your documents you talk about state water connection as an emergency. The discussion on how to use that is critical. Is the city going to use it? Director Baggerly responded that is in negotiation. Mr. Hajas replied I encourage you to look at minimal level and look at safe yield. What if you don't need any more? You have not done that analysis.

Item b and c were offered by Director Baggerly, seconded by Director Hicks and passed by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

9. Recommend approval of the revisions to the Lake Casitas Recreation Area Agreement with Rotary Club of Ojai West Foundation Inc. for the Special Event Called the Ojai Wine Festival. APPROVED

On the motion of Director Baggerly, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Proposed Fees and Charges for the Casitas Water Adventure at the Lake Casitas Recreation Area.

a. Public Hearing

President Word explained that this is the time and place for a public hearing to discuss the proposed fees for Casitas Water Adventure and asked the Clerk of the Board to provide information on the people who had sent comments. The Clerk replied that there were no comments or communications received.

President Word opened the public hearing at 5:18 p.m. and asked for public comment and hearing no public comments he adjourned the public hearing at 5:18 p.m.

- b. Resolution approving the Preliminary Assessment for the Restructuring and Revision in Fees and Charges for the Lake Casitas Recreation Area. ADOPTED

The resolution was offered by Director Hicks, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Ordinance establishing Rules and Regulations for the Public Use of the Lake Casitas Recreation Area. ADOPTED

The ordinance was offered by Director Kaiser, seconded by Director Baggerly and adopted by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

Ordinance is numbered 18-01.

12. Recommend the attendance by Director Baggerly at the May 21st meeting of the Ojai Valley Democratic Club as a day of service.

A member of the public who had previously requested to speak to this item was not present when the item was discussed.

On the motion of Director Bergen, seconded by Director Hicks, the above recommendation was approved.

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

13. Information Items:

- a. Recreation Committee Minutes.
- b. Water Consumption Report
- c. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- d. Investment Report.

The information items were offered by Director Kaiser, seconded by Director Baggerly and approved by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word
NOES: Directors: None
ABSENT: Directors: None

14. Adjournment.

President Word adjourned the meeting at 5:25. p.m.

Mary Bergen, Secretary

CASITAS MUNICIPAL WATER DISTRICT INTEROFFICE MEMORANDUM

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: JORDAN SWITZER, ENGINEERING TECHNICIAN
SUBJECT: AWARD PURCHASE ORDER CONTRACT – LCRA TEAPOT PLAYGROUND RESURFACING
DATE: MAY 14, 2018

RECOMMENDATION:

It is recommended the Board of Directors accept the proposal submitted by Great Western Recreation under the U.S. Communities Government Purchasing Alliance, and award the purchase order contract for the construction of the Lake Casitas Recreation Area-Playground Surface Repairs-Teapot Playground to Great Western Recreation in the amount of \$30,307.50. It is further recommended the Board authorize the General Manager to approve the purchase order contract for said work and the Board authorize staff to proceed with the administration of the contract.

BACKGROUND AND DISCUSSION:

The Teapot Playground surface has been undermined by rodents and has deteriorated, necessitating the removal of the existing surface, installation of cement slurry along with new cushion and wear courses.

The City of Charlotte, North Carolina, on behalf of the U.S. Communities Government Purchasing Alliance, competitively solicited and awarded Contract No. 2017001134 for Playground and Outdoor Fitness Equipment, Site Accessories, Surfacing and Related Products & Services to GameTime Inc. on July 1, 2017 for an initial five-year term. This District may utilize said contract as a member of U.S. Communities.

Great Western Recreation, a subsidiary of GameTime Inc., completed a similar project for the resurfacing of Campground G's playground to the satisfaction of the District, has a current C-61/D34 Contractor's license in good standing, and is currently registered with the California Department of Industrial Relations.

The Fiscal Year 2017-18 budget includes \$32,000 to replace playground surfaces. This puts the total project cost under budget. This project is eligible for a 50% reimbursement from the United States Bureau of Reclamation grant program. Performance and payment bonds are not required for this project as the cost is less than \$35,000.

This project is categorically exempt from the California Environmental Quality Act under Sections 15301 and 15302.

CASITAS MUNICIPAL WATER DISTRICT**Payable Fund Check Authorization****Checks Dated 05/03/18-05/15/18****Presented to the Board of Directors For Approval May 23, 2018**

Check	Payee		Description	Amount
000806	Payables Fund Account	# 9759651478	Accounts Payable Batch 050918	\$179,484.36
000807	Payables Fund Account	# 9759651478	Accounts Payable Batch 051518	\$575,555.69
				\$755,040.05
000808	Payroll Fund Account	# 9469730919	Estimated Payroll 06/07/18	\$200,000.00
			Total	\$955,040.05

Publication of check register is in compliance with
Section 53065.6 of the Government Code which requires
the District to disclose reimbursements to employees
and/or directors.

The above numbered checks,
000806-000808
have been duly audited is hereby certified as correct.

Denise Collin
Denise Collin, Accounting Manager/Treasurer

5/15/18

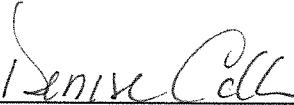
Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 05/05/18
Pay Date of 05/10/18
have been duly audited and are
hereby certified as correct.

Signed: 
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000806 A/P Checks: 030007-030024

A/P Draft to P.E.R.S. 000000

A/P Draft to State of CA 000000

A/P Draft to I.R.S. 000000

Voids:

000807 A/P Checks: 030025-030145

A/P Draft to P.E.R.S.

A/P Draft to State of CA

A/P Draft to I.R.S.

Voids: 030089, 030090, 030091

Denise Collin 5/15/18
Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

5/15/2018 2:35 PM

VENDOR SET: 01 Casitas Municipal Water D

BANK: * ALL BANKS

DATE RANGE: 5/03/2018 THRU 5/15/2018

A/P HISTORY CHECK REPORT

PAGE:

1

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/15/2018			030089		
C-CHECK	VOID CHECK	V	5/15/2018			030090		
C-CHECK	VOID CHECK	V	5/15/2018			030091		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	0.00	0.00	0.00
BANK:		TOTALS:	3	0.00	0.00	0.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	I-T2 201805071356 STATE OF CALIFORNIA State Withholding	D	5/09/2018	11,517.30		000000		11,517.30
00128	I-T1 201805071356 INTERNAL REVENUE SERVICE Federal Withholding	D	5/09/2018	30,083.71		000000		
	I-T3 201805071356 FICA Withholding	D	5/09/2018	34,398.34		000000		
	I-T4 201805071356 Medicare Withholding	D	5/09/2018	8,044.70		000000		72,526.75
00187	CALPERS I-PBB201805071356 PERS BUY BACK I-PBP201805071356 PERS BUY BACK I-PEB201805071356 PEPRA EMPLOYEES PORTION I-PEM201805071356 PERS EMPLOYEE PORTION MGMT I-PER201805071356 PERS EMPLOYEE PORTION I-PRB201805071356 PEBRA EMPLOYER PORTION I-PRR201805071356 PERS EMPLOYER PORTION	D	5/09/2018	216.95		000000		
		D	5/09/2018	161.96		000000		
		D	5/09/2018	5,013.93		000000		
		D	5/09/2018	3,020.83		000000		
		D	5/09/2018	6,679.17		000000		
		D	5/09/2018	5,240.94		000000		
		D	5/09/2018	10,768.34		000000		31,102.12
00029	I-2682116 AMERICAN TOWER CORP Tower Rent-Red Mtn.Rincon Peak	R	5/09/2018	1,927.53		030007		1,927.53
01666	I-000011266220 AT & T Acct#9391064013	R	5/09/2018	20.38		030008		20.38
03524	I-1-545113 EnviroSupply & Service, Inc. Levelogger&Bioful Screens-ENG	R	5/09/2018	5,299.54		030009		5,299.54
02899	I-Y051-32890 General Electric International Spare 480V Breaker - EM	R	5/09/2018	9,882.55		030010		9,882.55
00126	I-Apr 18 CAROLE ILES Reimburse Mileage 4/18	R	5/09/2018	32.43		030011		32.43
02820	I-Apr 18 Henry Islas Reimburse Mileage 4/18	R	5/09/2018	363.52		030012		363.52
00163	I-107703958001 OFFICE DEPOT Office Supplies - LCRA I-123180024001 Office Supplies - DO/WP	R	5/09/2018	80.05		030013		
		R	5/09/2018	83.10		030013		163.15
00188	I-050318 PETTY CASH Replenish Safe - LCRA	R	5/09/2018	1.00		030014		1.00
02993	I-050218 Steven Sharp Small Water Sys. Class	R	5/09/2018	50.00		030015		50.00

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01345	I-Apr 18 MICHAEL SHIELDS Meal Reimbursements - OM	R	5/09/2018	129.60		030016		129.60
00215	I-050218 SOUTHERN CALIFORNIA EDISON Acct#2269631768 I-050318a Acct#2210502480 I-050318b Acct#2210505426 I-050318c Acct#2237789169	R R R R	5/09/2018 5/09/2018 5/09/2018 5/09/2018	23.51 19,829.65 1,812.57 28.19		030017 030017 030017 030017		21,693.92
00050	I-L1143499424 STATE OF CALIFORNIA - EDD Unemployment Insurance	R	5/09/2018	1,998.00		030018		1,998.00
00767	I-LW-1017292 STATE WATER RESOURCES CONTROL SWRCB Water System Fees-Ojai	R	5/09/2018	12,499.50		030019		12,499.50
00257	I-043018a VENTURA RIVER WATER DISTRICT Acct# 05-50100A I-043018b Acct# 05-37500A	R R	5/09/2018 5/09/2018	186.53 42.58		030020 030020		229.11
02979	I-1819 WaterWisePro Training Treatment Refresher Course	R	5/09/2018	1,200.00		030021		1,200.00
00124	I-CUI201805071356 ICMA RETIREMENT TRUST - 457 457 CATCH UP I-DCI201805071356 DEFERRED COMP FLAT I-DI%201805071356 DEFERRED COMP PERCENT	R R R	5/09/2018 5/09/2018 5/09/2018	230.77 1,417.31 47.15		030022 030022 030022		1,695.23
00985	I-CUN201805071356 NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP I-DCN201805071356 DEFERRED COMP FLAT I-DN%201805071356 DEFERRED COMP PERCENT	R R R	5/09/2018 5/09/2018 5/09/2018	230.77 5,640.39 380.82		030023 030023 030023		6,251.98
00180	I-COP201805071356 S.E.I.U. - LOCAL 721 SEIU 721 COPE I-UND201805071356 UNION DUES	R R	5/09/2018 5/09/2018	42.00 858.75		030024 030024		900.75
03582	I-051418 Maatson Trucking School Trucking School - MAINT	R	5/11/2018	1,395.00		030025		1,395.00
00004	I-0545957 ACWA JOINT POWERS INSURANCE AU Health Insurance 5/18 I-0551478 Health Insurance 6/18	R R	5/15/2018 5/15/2018	140,793.28 160,263.63		030026 030026		301,056.91

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00010	AIRGAS USA LLC							
I-9074491455	Argon Cylinders - PL	R	5/15/2018	181.64		030027		
I-9074778825	Tungsten & Rod Tig - PL	R	5/15/2018	94.51		030027		
I-9074778826	Electrode Stick - PL	R	5/15/2018	30.18		030027		
I-9075035815	Acetylene & Oxygen - PL	R	5/15/2018	221.33		030027		
I-9952637749	Oxygen, Acetylene, Argon -PL	R	5/15/2018	136.02		030027		663.68
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-637542	Main Electric Panel - MAINT	R	5/15/2018	1,337.47		030028		1,337.47
02963	Richard Allen							
I-660345	Reduction in Stay - LCRA	R	5/15/2018	60.00		030029		60.00
03583	Aaron Alls							
I-687725	Extra Vehicle Refund - LCRA	R	5/15/2018	36.00		030030		36.00
03044	Amazon Capital Services							
C-1FGN-MG3J-XMF3b	Accrue Use Tax	R	5/15/2018	24.36CR		030031		
C-1HWJ-4J9M-KWQFb	Accrue Use Tax	R	5/15/2018	3.62CR		030031		
D-1FGN-MG3J-XMF3a	Accrue Use Tax	R	5/15/2018	24.36		030031		
D-1HWJ-4J9M-KWQFa	Accrue Use Tax	R	5/15/2018	3.62		030031		
I-1FGN-MG3L-XMF3	Mower Tires - Unit 277	R	5/15/2018	336.00		030031		
I-1HWJ-4J9M-KWQF	Phone - UT	R	5/15/2018	49.99		030031		
I-1NHT-XXRD-RRDC	Mower Tires - Unit 281 & 284	R	5/15/2018	317.37		030031		703.36
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7013261819	Packing Hooks - EM	R	5/15/2018	51.33		030032		51.33
00014	AQUA-FLO SUPPLY							
I-SI1193531	Outlet, Grate, Adapter - WP	R	5/15/2018	47.98		030033		
I-SI1196591	PVC Fittings - TP	R	5/15/2018	48.40		030033		
I-SI1198298	PVC Fitting - PL	R	5/15/2018	3.92		030033		100.30
01242	AUTOMATIONDIRECT.COM INC.							
C-8743516b	Accrue Use Tax	R	5/15/2018	10.44CR		030034		
D-8743516a	Accrue Use Tax	R	5/15/2018	10.44		030034		
I-8743516	Gauges - WHS	R	5/15/2018	144.00		030034		144.00
00030	B&R TOOL AND SUPPLY CO							
I-1900911963	Bansaw Blade - PL	R	5/15/2018	102.67		030035		
I-1900912838	Gloves & Headlamps - TP	R	5/15/2018	112.17		030035		
I-1900913222	Plug - LCRA	R	5/15/2018	73.42		030035		
I-1900913549	Safety Glasses & Holder -MAINT	R	5/15/2018	20.82		030035		309.08

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00032	I-180777 BIOVIR LABORATORIES, INC Giardia/Crypto Test 4/24/18	R	5/15/2018	365.00		030036		365.00
03207	I-010877 BMI PacWest iNC. AC Service DO Office 5/18	R	5/15/2018	559.00		030037		559.00
03059	I-BPI832712 Brenntag Pacific Inc. Chlorine for Ojai Sys. - TP I-BPI836368 Chlorine for Ojai Sys. - TP	R R	5/15/2018 5/15/2018	750.24 1,094.08		030038 030038		1,844.32
01295	I-051418 BSN CONSTRUCTION Ashpalt Patching - ENG	R	5/15/2018	3,017.00		030039		3,017.00
00463	I-469694 Cal-Coast Machinery Tractor Rental 4/11-5/10 I-470246 Small Mower Repair Parts -LCRA I-473892 Washers - LCRA	R R R	5/15/2018 5/15/2018 5/15/2018	2,041.86 195.05 26.05		030040 030040 030040		2,262.96
00511	I-77310 Centers for Family Health Drug Screening - LCRA	R	5/15/2018	1,400.00		030041		1,400.00
03021	I-180503147101 Central Communications Call Center 5/18	R	5/15/2018	133.01		030042		133.01
10010	I-May 18 KEVIN R. CHAMPLIN Reimburse Expenses 5/18	R	5/15/2018	167.17		030043		167.17
02322	I-13358 Coast Cart, Inc. Clutch - Unit EZ1 I-13648 Leaf Spring - Unit CCA	R R	5/15/2018 5/15/2018	305.15 51.24		030044 030044		356.39
01843	I-788930 COASTAL COPY Copier Usage Downstairs - DO	R	5/15/2018	342.37		030045		342.37
00060	I-478372 COASTLINE EQUIPMENT Cylinder Kit - Unit 114	R	5/15/2018	323.60		030046		323.60
00061	I-SB02089573 COMPUWAVE Cisco Router Contract - IT I-SB02089688 Switch for Meter Room - UT	R R	5/15/2018 5/15/2018	439.00 123.34		030047 030047		562.34
02861	I-35091 Confidential Data Destruction Shredding Service	R	5/15/2018	200.00		030048		200.00

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03584	I-689229 Anthony Conti Extra Vehicle Refund - LCRA	R	5/15/2018	18.00		030049		18.00
00719	I-81888292 CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	5/15/2018	137.50		030050		137.50
03585	I-663394 Deirde Cutting Reduction in Stay - LCRA	R	5/15/2018	266.00		030051		266.00
01764	I-DP1801146 DataProse, LLC UB Mailing 3/18	R	5/15/2018	3,351.58		030052		3,351.58
00081	I-E007953 DELTA LIQUID ENERGY 1 Year Service Agreement	R	5/15/2018	80.00		030053		80.00
02544	I-297062 Department of Justice FIngerprinting - LCRA I-302858 Fingerprinting - LCRA	R	5/15/2018	98.00		030054		
		R	5/15/2018	1,440.00		030054		1,538.00
00424	I-051118 DEPARTMENT OF MOTOR VEHICLES Trailer Registration - OM	R	5/15/2018	1,035.81		030055		1,035.81
00662	I-P18193 Diamond A Equipment Gauge Oil - Unit 284	R	5/15/2018	13.18		030056		13.18
03497	I-49897 Douglas Truck Bodies Inc. PTO Compressor/Generator	R	5/15/2018	22,779.90		030057		22,779.90
00086	I-506 E.J. Harrison & Sons Inc Acct#500139629	R	5/15/2018	3,766.79		030058		3,766.79
10085	C-64775b ELIFEGUARD, INC. D-64775a Accrue Use Tax I-64775 Accrue Use Tax Lifeguard Shorts - WP	R	5/15/2018	149.87CR		030059		
		R	5/15/2018	149.87		030059		
		R	5/15/2018	2,221.80		030059		2,221.80
02860	I-62552 Embassy Consulting Services, L Conflict Resolution Training	R	5/15/2018	2,400.00		030060		2,400.00
00095	I-204422 FAMCON PIPE & SUPPLY I-204473 2" K Copper Pipe - PL I-204729 4" Wharf Head - PL I-205788 Pipe, Saddle, & Straps - PL I-206006 Fittings & Adapters - PL Couplings - WHS	R	5/15/2018	622.05		030061		
		R	5/15/2018	520.16		030061		
		R	5/15/2018	841.91		030061		
		R	5/15/2018	361.97		030061		
		R	5/15/2018	523.38		030061		2,869.47

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00013	FERGUSON ENTERPRISES INC Coupler & Connector - PL	R	5/15/2018	43.75		030062		43.75
00099	FGL ENVIRONMENTAL Gen Min, Metals, TOC Test 3/28 I-804124A I-804433A I-805147A DBP Monitoring - 4/2 TCP Water Test 4/17/18	R R R	5/15/2018 5/15/2018 5/15/2018	605.00 344.00 439.00		030063 030063 030063		1,388.00
00101	FISHER SCIENTIFIC Tryptose Broth - LAB	R	5/15/2018	86.74		030064		86.74
00104	FRED'S TIRE MAN Align Truck - Unit 51 I-107382 Brake Pad Install - Unit 11 I-107923 Battery - Unit 9	R R R	5/15/2018 5/15/2018 5/15/2018	89.95 200.75 170.46		030065 030065 030065		461.16
00106	FRONTIER PAINT Primer & Seal - UT I-F0235116 I-F0235268 Gray Paint - WP I-F0235314 Lazy River Paint - WP I-F0235434 Pouring Spout & Gloves - UT	R R R R	5/15/2018 5/15/2018 5/15/2018 5/15/2018	372.58 29.82 333.01 14.54		030066 030066 030066 030066		749.95
01280	FRY'S ELECTRONICS, INC. Remote Point Presenter - MGMT	R	5/15/2018	60.33		030067		60.33
02908	Gantzer Water Resources Engine HOS Operational Support 17/18	R	5/15/2018	2,750.00		030068		2,750.00
02720	Garda CL West, Inc. Armored Truck Service I-10394163 Excess Items - LCRA	R R	5/15/2018 5/15/2018	681.52 19.00		030069 030069		700.52
02158	Google, Inc. Google Apps 4/18	R	5/15/2018	935.99		030070		935.99
00115	GRAINGER, INC Breaker Lockout - EM I-9762023126 Trailer Jack - PL I-9764802758 Ear Plugs & Batteries-ADM/MAINT I-9774213723 Trash Bags - ADM	R R R R	5/15/2018 5/15/2018 5/15/2018 5/15/2018	197.09 83.42 66.53 23.27		030071 030071 030071 030071		370.31
02488	Graybar Electric Wire Sleeves - EM	R	5/15/2018	332.65		030072		332.65

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02217	I-51064 Greg Rents Slurry & Cart - PL	R	5/15/2018	113.69		030073		113.69
00369	I-013A3148 HARRINGTON INDUSTRIAL PLASTICS PVC Elbows - UT	R	5/15/2018	132.21		030074		132.21
00596	I-3234597 HOME DEPOT I-5313851 AC for Office - MAINT I-7554864 Electrical Wire - UT I-8903159 Microwave - UT I-8973494 White LED Lights - UT Appliances - UT	R R R R R	5/15/2018 5/15/2018 5/15/2018 5/15/2018 5/15/2018	321.74 282.56 54.82 587.24 965.44		030075 030075 030075 030075 030075		2,211.80
00894	I-5248441-0001-05 HOSE-MAN, INC. I-5248578-0001-05 Hose - Unit 112 Connectors - UT	R R	5/15/2018 5/15/2018	97.91 276.06		030076 030076		373.97
00127	I-188176-1 INDUSTRIAL BOLT & SUPPLY I-188176-2 Floor Board & Drill - PL I-188230-1 Floor Boards - PL Washers - PL	R R R	5/15/2018 5/15/2018 5/15/2018	35.18 35.72 23.71		030077 030077 030077		94.61
00129	I-378456 J.L. WINGERT CO Valves - WP	R	5/15/2018	165.12		030078		165.12
02344	I-30673A Janitek Cleaning Solutions Janitorial Services - DO	R	5/15/2018	1,787.50		030079		1,787.50
00131	I-754358 JCI JONES CHEMICALS, INC I-755684 Chlorine - TP, CM 754372 Chlorine - TP, CM 755710	R R	5/15/2018 5/15/2018	1,650.00 1,650.00		030080 030080		3,300.00
00935	I-Mar/Apr 18 PETER M. KAISER Reimburse Mileage 3/18-4/18	R	5/15/2018	73.03		030081		73.03
01022	I-45284814 KELLY CLEANING & SUPPLIES, INC Janitorial Services - LCRA	R	5/15/2018	300.00		030082		300.00
03589	I-691252 Daniel Komaiko Reduction in Stay - LCRA	R	5/15/2018	76.00		030083		76.00
01161	I-051118 LAKE CASITAS MARINA CAFE Soft Opening Catering - WP	R	5/15/2018	750.00		030084		750.00

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03581	Legend Pump & Well Service Inc Extract /Inspect MW #16	R	5/15/2018	5,775.00		030085		5,775.00
02866	Lexipol, LLC 12 Month Subscription	R	5/15/2018	4,745.00		030086		4,745.00
00328	LIGHTNING RIDGE Staff Shirts - LCRA	R	5/15/2018	1,251.95		030087		1,251.95
00151	MEINERS OAKS ACE HARDWARE							
	Wrench & Socket - TP	R	5/15/2018	15.60		030088		
	Wrench & Spraypaint - UT	R	5/15/2018	82.49		030088		
	Truck Rack - EM	R	5/15/2018	75.06		030088		
	Lysol,Glue,Bolts,Screws - TP	R	5/15/2018	140.27		030088		
	Silicone - TP	R	5/15/2018	185.07		030088		
	Cable Ties - FISH	R	5/15/2018	23.40		030088		
	Sump Pump & Shovel - PL	R	5/15/2018	184.50		030088		
	Compact Tape - PL	R	5/15/2018	37.07		030088		
	Sand Bags - TP	R	5/15/2018	10.30		030088		
	Paintbrush,Tire Foam,Carwax-PL	R	5/15/2018	26.23		030088		
	Sand & Hasp - WP	R	5/15/2018	13.63		030088		
	Plumber - TP	R	5/15/2018	23.38		030088		
	Cords & Blade - TP	R	5/15/2018	27.26		030088		
	Bit Set, Tip, Torx Bit - PL	R	5/15/2018	49.11		030088		
	Bolts, Screws, Knob - UT	R	5/15/2018	61.27		030088		
	Paint - UT	R	5/15/2018	32.19		030088		
	Paint - UT	R	5/15/2018	54.29		030088		
	Pail, Container, Putty - UT	R	5/15/2018	12.83		030088		
	Line Trimmer - LCRA	R	5/15/2018	30.01		030088		
	Bucket, Roller, Cover - UT	R	5/15/2018	23.87		030088		
	Batteries & Gloves - PL	R	5/15/2018	53.57		030088		
	Acetone & Scrub Brush - UT	R	5/15/2018	11.21		030088		
	Caulk & Caulk Gun - UT	R	5/15/2018	9.34		030088		
	Flat & Angel Brush - UT	R	5/15/2018	20.47		030088		
	Screwdrivers & Tape - MAINT	R	5/15/2018	55.59		030088		
	Roller Cover - UT	R	5/15/2018	7.79		030088		
	Brass Fittings & Adapters - WP	R	5/15/2018	40.51		030088		
	Bolts, Screws, Punch Center - PL	R	5/15/2018	42.07		030088		
	Screws & Washers - MAINT	R	5/15/2018	59.50		030088		
	Batteries, Caps, Trays - WP	R	5/15/2018	67.35		030088		
	O Rings - WP	R	5/15/2018	8.54		030088		
	Screws & Wall Plates - UT	R	5/15/2018	13.26		030088		
	Pipe Straps - PL	R	5/15/2018	4.65		030088		
	Towel Roll, Clorox, Lysol-LCRA	R	5/15/2018	43.83		030088		
	Scraper Razors - LCRA	R	5/15/2018	3.89		030088		
	Bolts,Washers,Nuts - WHS	R	5/15/2018	39.32		030088		
	LED Lights - LCRA	R	5/15/2018	6.82		030088		1,595.54

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01138	I-May 18 RONALD E. MERCKLING Reimburse Expenses 5/18	R	5/15/2018	954.06		030092		954.06
03444	I-507331640 Mission Linen Supply Uniform Pants - TP	R	5/15/2018	28.14		030093		28.14
03508	I-220000001425 NTT Industrial Supply, Inc. Elbow - PL	R	5/15/2018	5.96		030094		5.96
02185	I-050218-2 Oasis Technology Inc. Tech Support 4/18 - EM/TP	R	5/15/2018	2,812.50		030095		2,812.50
00163	I-133461190001 OFFICE DEPOT Office Supplies - DO	R	5/15/2018	64.64		030096		64.64
01570	I-431529 Ojai Auto Supply Core & Freon - Unit 4 & 28 I-432505 Core & Freon - Unit CC 9394 I-432787 Grease - GAR	R R R	5/15/2018 5/15/2018 5/15/2018	155.18 180.20 132.69		030097 030097 030097		468.07
00912	I-13217 OJAI BUSINESS CENTER, INC Shipping, Copies, Laminating I-13217a Shipping - LAB	R R	5/15/2018 5/15/2018	52.45 81.90		030098 030098		134.35
00884	I-182286 OJAI TERMITE & PEST CONTROL, I Bee Treatment - MAINT	R	5/15/2018	225.00		030099		225.00
00353	I-032618 OJAI VALLEY COMMUNITY HOSPITAL Patient # V006199601	R	5/15/2018	482.28		030100		482.28
00473	I-37879 OJAI VALLEY GLASS Windshield Install - Unit 22	R	5/15/2018	274.14		030101		274.14
00168	I-300022374 OJAI VALLEY NEWS Conservation Ad 5/4/18 I-300022423 Public Hearing Notice 5/4/18	R R	5/15/2018 5/15/2018	55.00 20.00		030102 030102		75.00
00169	I-20197 OJAI VALLEY SANITARY DISTRICT Cust # 20594 I-20271 Cust # 52921	R R	5/15/2018 5/15/2018	168.84 56.28		030103 030103		225.12
03239	I-662612 Anita Olivares Reduction in Stay - LCRA	R	5/15/2018	54.00		030104		54.00

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VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/03/2018 THRU 5/15/2018

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02906	I-1279 Craig R. Oswald Windows in Garage	R	5/15/2018	1,900.00		030105		1,900.00
00188	I-051018 PETTY CASH Replenish Safe - LCRA	R	5/15/2018	2.00		030106		2.00
00686	I-0108075 POLLARD WATER Dechlor Mats - LAB	R	5/15/2018	274.78		030107		274.78
03287	I-273199 Porta-Stor Storage Container Rental - ENG	R	5/15/2018	110.00		030108		110.00
02833	I-82668422 Praxair, Inc Liquid Oxygen - TP	R	5/15/2018	2,144.62		030109		
	I-82817267 Liquid Oxygen - TP	R	5/15/2018	2,177.98		030109		
	I-82818470 Liquid Oxygen - TP	R	5/15/2018	2,233.12		030109		
	I-82873727 Liquid Oxygen - TP	R	5/15/2018	1,677.97		030109		
	I-82921412 Liquid Oxygen - TP	R	5/15/2018	2,011.16		030109		10,244.85
01439	I-2489 PRECISION POWER EQUIPMENT Repair Pump - TP	R	5/15/2018	224.28		030110		224.28
10042	I-8674 PSR ENVIRONMENTAL SERVICE, INC Gas Tank Inspection - DO	R	5/15/2018	220.00		030111		
	I-8675 Gas Tank Inspection - LCRA	R	5/15/2018	220.00		030111		440.00
00788	I-PC010360670 QUINN COMPANY Catapillar Loader Parts - GAR	R	5/15/2018	332.80		030112		332.80
10131	I-043018078981992-IN RESOURCE ACTION PROGRAMS Water Education Program	R	5/15/2018	108.00		030113		108.00
00313	I-23295 ROCK LONG'S AUTOMOTIVE Check Engine Light On -Unit 41	R	5/15/2018	145.00		030114		
	I-23462 Radiator Repair - Unit 41	R	5/15/2018	575.51		030114		
	I-23558 Oil/ Filter Change - Unit 23	R	5/15/2018	86.79		030114		807.30
03049	I-041918 Rock Solid Hazmat Safety Train Confined Space Training - OM	R	5/15/2018	280.00		030115		280.00
00310	I-52127 Ron Turley Associates, Inc. Annual Mainteance Agreement	R	5/15/2018	1,103.75		030116		1,103.75

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VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 5/03/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03556	Safety Tek Industries Confined Space Rescue - TP	R	5/15/2018	4,070.00		030117		4,070.00
01109	SALVADOR LOERA TRANSPORTATION Fill Sand - PL	R	5/15/2018	412.35		030118		412.35
03586	Jeff Savard Camping Cancellation - LCRA	R	5/15/2018	127.00		030119		127.00
02756	SC Fuels Gas - DO Gas & Diesel - LCRA	R R	5/15/2018 5/15/2018	3,737.16 3,075.62		030120 030120		6,812.78
01105	SEARS COMMERCIAL ONE Craftsman Tool Box - UT	R	5/15/2018	129.29		030121		129.29
00725	SMART & FINAL Vinegar - TP Vinegar & Coffee - TP	R R	5/15/2018 5/15/2018	7.96 19.94		030122 030122		27.90
02770	Stoner's One Off Customs Repair Brake/Clutch - Unit EZ1	R	5/15/2018	977.94		030123		977.94
00215	SOUTHERN CALIFORNIA EDISON Acct#2397969643 Acct#2312811532	R R	5/15/2018 5/15/2018	17,302.05 315.43		030124 030124		17,617.48
02845	Stericycle Environmental Solut Haz Waste Disposal - SAF Haz Waste Disposal - SAF	R R	5/15/2018 5/15/2018	545.50 225.00		030125 030125		770.50
01147	SUPERIOR GATE SYSTEMS Canal Gate Repair - MAINT DO Gate Repair - MAINT	R R	5/15/2018 5/15/2018	240.00 480.00		030126 030126		720.00
01959	The Wharf Safety Boots - OM	R	5/15/2018	477.60		030127		477.60
03001	TimeClock Plus Hardware Maintenance - LCRA	R	5/15/2018	1,879.51		030128		1,879.51
02527	Traffic Technologies LLC Traffic Paddles - UT	R	5/15/2018	91.10		030129		91.10

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VENDOR SET: 01 Casitas Municipal Water D
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01662	I-025-220295 TYLER TECHNOLOGIES, INC. Incode Maintenance Contracts	R	5/15/2018	12,084.61		030130		12,084.61
00225	I-420180091 UNDERGROUND SERVICE ALERT 186 New Ticket Charges	R	5/15/2018	316.90		030131		316.90
00185	I-LA637255 Univair USA Inc Bulk Chemicals - WP	R	5/15/2018	3,430.47		030132		3,430.47
03393	I-103 Upper Ventura River Groundwater UVRGA Share of Expense FY1718	R	5/15/2018	16,302.94		030133		16,302.94
00825	I-548653 USA BLUEBOOK CL2 Free Analyzers - TP	R	5/15/2018	5,076.96		030134		
	I-558658 CL2 Free Analyzers - TP	R	5/15/2018	3,745.17		030134		
	I-563126 NIST Thermometer - LAB	R	5/15/2018	450.53		030134		9,272.66
00251	I-052018 VENTURA COUNTY STAR Notice of Public Hearing 4/18	R	5/15/2018	55.75		030135		55.75
09955	I-230698 VENTURA WHOLESALE ELECTRIC Conduit Connectors - UT	R	5/15/2018	237.03		030136		
	I-231509 Washers, Fittings - EM	R	5/15/2018	204.19		030136		
	I-231816 Fortress Reservoir Panel - EM	R	5/15/2018	218.89		030136		660.11
01283	I-9806559242 Verizon Wireless Monthly Cell Charges - DO	R	5/15/2018	1,721.77		030137		
	I-9806559759 Monthly Cell Charges - LCRA	R	5/15/2018	606.52		030137		2,328.29
01516	I-221511 VISTA FORD OF OXNARD 2018 Ford 4x4 Truck	R	5/15/2018	27,932.19		030138		27,932.19
01362	I-2-368578 WARREN DISTRIBUTING, INC Auto Shop Supplies - GAR	R	5/15/2018	243.05		030139		243.05
00536	I-3052-11 Water Resource Engr Associates Phase 3: VERBO - ENG	R	5/15/2018	870.00		030140		870.00
01830	I-4006 50677 WATERTRAX USA Watertrax for Casitas Sys.-LAB	R	5/15/2018	5,927.94		030141		5,927.94
00330	I-10008626492 WHITE CAP CONSTRUCTION SUPPLY Filter, Masks, Respirators -WP	R	5/15/2018	284.85		030142		
	I-50008065547 Lanyard & Harnesses - UT	R	5/15/2018	736.10		030142		1,020.95

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VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/03/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03587	Wendy White Camping Cancellation - LCRA	R	5/15/2018	71.00		030143		71.00
02562	Winner Chevrolet, Inc 2018 Chevy Silverado 1500	R	5/15/2018	24,359.16		030144		
	I-8876 I-8890 2018 Chevy Colorado	R	5/15/2018	26,340.06		030144		50,699.22
1	DAVIS, TRICIA L TS REFUND	R	5/15/2018	102.00		030145		102.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	136	639,893.88	0.00	639,893.88
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	115,146.17	0.00	115,146.17
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	
	VOID DEBITS			
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			139	755,040.05	0.00	755,040.05
BANK: AP	TOTALS:		139	755,040.05	0.00	755,040.05
REPORT TOTALS:			139	755,040.05	0.00	755,040.05

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: May 18, 2018

TO: Board of Directors

FROM: Denise Collin - Accounting Manager

Re: Request for Allocation Penalty, Consumption and Plumber Repair Reimbursement.
Sharon Brown
339 Bundren
Account Number: 20-09342-01

RECOMMENDATION:

Review the request and provide direction to staff.

BACKGROUND AND OVERVIEW:

Ms. Brown called several times regarding a leak that was found in her meter box. The pipe on the customers side of the meter actually wraps around the inside of the meter box, past Casitas' side of the meter which confused Ms. Brown, she believes because the piping is physically on our side of the meter that it is our responsibility to pay for her plumbing repair and for the extra Consumption and Allocation Penalty. However, the plumbing is her side of the meter that was leaking, it was just configured in the meter box oddly.

Ms. Brown has requested the Allocation Penalty, the extra Consumption and her plumber bill be reimbursed to her, although she has not submitted the plumber's bill for our consideration.

\$ 95.00 Alloc Penf.



Denise Collin <dcollin@casitaswater.com>

Re:

1 message

Denise Collin <dcollin@casitaswater.com>

Tue, May 1, 2018 at 3:29 PM

To: zenalucy99@aol.com

Cc: Navilth Magallanes <nmagallanes@casitaswater.com>, Steve Wickstrum <swickstrum@casitaswater.com>, Michael Flood <mflood@casitaswater.com>, Chelbi Kelley <ckelley@casitaswater.com>

Dear Ms. Brown,

I am writing to you in response to your e-mail to Navilth Magallanes, please correspond with me directly from this point forward.

I would like to clarify that the meter that serves the property at 339 Bundren Street, Oak View CA belongs to Casitas Municipal Water District, I would also like to clarify that the leak was on your side of the meter, which is your plumbing and your responsibility. Casitas Municipal Water District has legal easements to that meter, however we do not have to physically enter the property to read the meter, it is a radio read which only requires us to drive by to obtain the read.

I have attached our "Rates and Regulations" outlining the District's and the Customer's responsibilities, you agreed to this when you signed your "Application for Water Service", which I have also attached, this is a legal document that you signed agreeing to abide by our "Rates and Regulations". Please refer to page 17, paragraph 4.14, page 20, paragraph 5.1 and page 29, paragraph 10.2.2 in particular.

If you choose not to pay the balance on your account your water service will go through a lock off process, and service will be discontinued. If you do not pay the monthly Standby Fee, the meter will be pulled and you will be sent to collection. I would also like to point out if that were to happen, you could lose your allocation and it could be very costly to reinstate service.

I would be very happy to discuss any thing that is not clear with you or your attorney, I can be reached at the number below.

Most sincerely,

Denise Collin
Accounting Manager / Treasurer
Casitas Municipal Water District
805-649-2251 x 103

On Tue, May 1, 2018 at 2:43 PM, Navilth Magallanes <nmagallanes@casitaswater.com> wrote:

----- Forwarded message -----

From: <zenalucy99@aol.com>
Date: Tue, May 1, 2018 at 2:21 PM
Subject:
To: nmagallanes@casitaswater.com

I have been to speak with a lawyer and he tells me because I repaired the piping to the meter technically it can be said that I own the connection to the meter box. So I may charge a fee for the water company to come on my private property and read the meter. The meter can not run without my piping. I revoke any right Casitas water company thinks it has to come on my property and touch the meter box. The piping necessary for the box to run is mine. From here on in I deny Casitas Water access to it since it is on my private property. Casitas Water gave up control the day I fixed the water meter.



Denise Collin <dcollin@casitaswater.com>

Fwd:

1 message

Navilth Magallanes <nmagallanes@casitaswater.com>

Tue, May 1, 2018 at 8:02 AM

To: Denise Collin <dcollin@casitaswater.com>, Chelbi Kelly <ckelley@casitaswater.com>

----- Forwarded message -----

From: <zenalucy99@aol.com>

Date: Mon, Apr 30, 2018 at 7:14 PM

Subject:

To: nmagallanes@casitaswater.com

Dear Mrs. Magallanes,

I am still in the process of getting together the information you need to reflect and dispute this situation with my water bill. I believe the company is well aware of the error and there is no need for the process of a penalty to my bill.

Your service man Steve came and helped me with the leak at the meter box when it was first discovered. I'm sure I can use him to testify at court. It was obviously leaking at the connection on the meter at the meter box. He uncovered the leak for me. He was very helpful and very nice. Again I say he dug out the meter connection so it could be repaired. He was the one who told me the leak was at the meter connection, showed it to me, you could see it dripping at meter box, in the first place. Steve went to office to get the piping to make the repair or so I thought, but what he returned he told me I was on my own and stopped helping me. Gave me a board covered the hole and left a cone.

Again I say he was nice enough to dig out and expose the meter, assessed that I had a leak at the meter. Showed me where it was leaking obvious at the meter piping. He led me to believe the water company would fix the leak by replacing the connection. I think you should talk with Steve because he gave me a clear message that the water company would repair the piping. It's your meter piping. When he returned, he was quick to put a board over the hole and just told me I would have to call a plumber. He also left a cone.. Since then I have been keeping the water turned off except when we use it and you can by see the drop in my reading that I use very little water.

→ take me in front of the board or who ever determines my water turn off so they can see how out of control you are.
 I live on SSI and have a Down Syndrome son, there are only 2 of us in my household and now I feel you have been over charging us for a long time. I want to take you to court just so you can be embarrassed for you activity and scalping customers. How many more I wonder ?! I will kept my water turned off from now on. I will send a copy of this to the editor of the Ojai paper our community needs to see something of how you treat low income people.

--
Navilth Magallanes
Accounting Technician - Customer Service
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022
805-649-2251 EXT. 100



Denise Collin <dcollin@casitaswater.com>

Fwd: 4/30/2018 Statement

1 message

Navilth Magallanes <nmagallanes@casitaswater.com>
To: Denise Collin <dcollin@casitaswater.com>

Tue, May 1, 2018 at 10:54 AM

----- Forwarded message -----

From: **Navilth Magallanes** <nmagallanes@casitaswater.com>
Date: Mon, Apr 30, 2018 at 3:34 PM
Subject: Fwd: 4/30/2018 Statement
To: ZENALUCY99@aol.com

----- Forwarded message -----

From: **Casitas Municipal Water District** <csr@casitasmwd.org>
Date: Mon, Apr 30, 2018 at 3:31 PM
Subject: 4/30/2018 Statement
To: Navilth <nmagallanes@casitaswater.com>

Your statement has been attached to this email as a PDF file. You need a PDF reader to view this file. If you do not already have a PDF reader, Adobe Acrobat Reader can be downloaded at no cost from <https://get.adobe.com/reader/>.

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Navilth Magallanes
Accounting Technician - Customer Service
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022
805-649-2251 EXT. 100

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Navilth Magallanes
Accounting Technician - Customer Service
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022
805-649-2251 EXT. 100

20-09342-01.pdf
35K

MEMORANDUM

TO: Board of Directors

From: Steven E. Wickstrum, General Manager

RE: Consideration of Action on Water Exchange Agreement between Casitas Municipal Water District, City of Ventura and San Gorgonio Pass Water Agency

Date: May 16, 2018

RECOMMENDATIONS:

It is recommended that the Board of Directors

- a) Make the findings that the exchange of State Water Project Table A water is exempt from environmental review under California Environmental Quality Act ("CEQA") pursuant to Water Code section 1729, State CEQA Guidelines sections 15282(u), 15301, and 15061 (b)(3); and
- b) Approve the Agreement between San Gorgonio Pass Water Agency and the City of San Buenaventura and Casitas Municipal Water District for the exchange of 2018 State Water Project Table A water; and
- c) Authorize the General Manager to sign the Agreement and to make any nonmaterial changes to the final version of the Agreement, subject to review by legal counsel;
- d) Approve by resolution the Preliminary Assessment and direct staff to file a Notice of Exemption; and
- e) Authorize staff to develop and execute any agreements or documentation which may be required by the Department of Water Resources for this transaction; and
- f) Designate the monetary funds received by Casitas from San Gorgonio Pass Water Agency to a reserve account that is dedicated to Casitas' water security projects.

BACKGROUND:

On March 28, 2018, the Casitas Board of Directors directed staff to develop an agreement with San Gorgonio Pass Water Agency (SGPWA) for the one-year exchange of State Water Project Table A water entitlements held by Casitas and Ventura Water. Further direction was given to request the approval from the Ventura County Watershed Protection District for a

transfer or exchange of the entitlement to an agency that is located outside of the County of Ventura, in accordance with the 1971 Agreement between Casitas and the Ventura County Watershed Protection District.

The Agreement has followed the conditions of the initial term sheet that was presented to the Board, summarized by the following:

1. Exchange all Casitas' and Ventura Water's portion of the 2018 Table A allocation from the State of California Department of Water Resources regardless of the final allocation percentage.
2. Payment of 100% of the Casitas' and Ventura Water's portion of the Transportation Capital and Minimum as well as the Conservation Capital and Minimum. (Casitas' share of the 2018 Estimate is approx. \$730,000.00)
3. Return to Casitas and Ventura Water 40% of all Table A water transferred within the next ten years.
4. SGPWA to pay all DWR variable rate costs for the delivery of the exchanged water to their service area; the Casitas and Ventura Water to pay the DWR variable costs for all water returned.
5. Ten year term of the exchange contract with a provision to extend if needed.
6. SGPWA to complete CEQA for their service area.

On April 17, 2018, the Ventura County Board of Supervisors approved a letter of non-objection in support of the water exchange to an agency that is located outside of the County of Ventura.

The State Water Contractors Transfer Committee and Board approved forwarding the request for the exchange to the Department of Water Resources. If the Agreement is approved, the parties will initiate procedures for the Department of Water Resources approval of the transaction. If DWR does not approve the exchange, the amounts paid by SGPWA will be refunded by Casitas and Ventura Water.

The attached Agreement has been reviewed by staff and counsel and is presented for consideration of approval of the Casitas Board of Directors.

ENVIRONMENTAL REVIEW:

Staff has determined that the proposed transaction is exempt from environmental review under CEQA pursuant to Water Code section 1729, State CEQA Guidelines sections 15282(u), 15301, and 15061 (b)(3).

Water Code section 1729 and State CEQA Guidelines section 15282(u) exempt from CEQA review a temporary change in the point of diversion, place of use, or purpose of use due to a transfer or exchange of water or water rights. The proposed transaction changes the point of use and does not involve the construction of any new or additional facilities to deliver the water to the point of use. The one-year exchange satisfies the definition of “temporary change” pursuant to Water Code section 1729 and thereby qualifies for the statutory exemption pursuant to CEQA Guidelines sections 15282(u).

The proposed Project is categorically exempt from environmental review under CEQA pursuant to State CEQA Guidelines section 15301 (Class 1 – Existing). The Project (exchange of water) does not involve an expansion of use beyond that existing at the time of the lead agency’s determination. Existing facilities will be used to deliver water to the SGPWA. It is recognized that at some time in the future, Casitas and Ventura Water will proceed through the separate CEQA analysis for facilities that will deliver the return of 40% of the Table A water, and that the first phase of said facilities is currently under CEQA review by the Ventura Water.

Additionally, the Project is exempt pursuant to State CEQA Guidelines section 15061(b)(3) which exempts those activities for which it can be seen with certainty that there is no potential to result in significant environmental effects. The Project involves the transfer of an existing allocation of water within existing facilities, and therefore there is no potential for a significant environmental impact.

FISCAL IMPACT:

The Agreement, if approved by all agencies, will bring to Casitas approximately \$730,000 and the future return of 40% of the 2018 exchanged water will provide needed water and revenue from the sale of said water. The revenue to be received by Casitas from SGPWA is recommended to be ear-marked to a reserve fund that will be used for water security projects.

ATTACHMENTS:

- 1) Agreement between San Gorgonio Pass Water Agency and the City of San Buenaventura and Casitas Municipal Water District for the Exchange of 2018 State Water Project Table A Water.
- 2) Preliminary Assessment – Exhibit A.
- 3) Notice of Exemption – Exhibit B.
- 4) Resolution.

AGREEMENT
between
SAN GORGONIO PASS WATER AGENCY
and the
CITY OF SAN BUENAVENTURA and CASITAS MUNICIPAL WATER DISTRICT
FOR THE EXCHANGE OF
2018 STATE WATER PROJECT TABLE A WATER

This Agreement is made by and between the City of San Buenaventura, a charter city and municipal corporation of the State of California (“Ventura”), and Casitas Municipal Water District, a California special district (“Casitas”), on the one hand, and San Gorgonio Pass Water Agency, a special act agency formed under Water Code Uncodified Acts, Act 1100 (“SGPWA”), on the other hand.

BACKGROUND AND PURPOSE

1. Ventura and Casitas together hold rights to fifteen thousand (15,000) acre-feet of a twenty thousand (20,000) acre-foot Table A allocation to State Water Project water (“Table A Water”), initially held by the Ventura County Watershed Protection District (“VCWPD”) but assigned to Casitas for all authorities and responsibilities (see Exhibits A and B hereto).
2. Of the 20,000 acre-foot Table A Water allocation set forth in Paragraph 1 above, Ventura’s State Water Project Table A allocation is ten thousand (10,000) acre-feet per calendar year (“Ventura Table A Water”) and Casitas’ State Water Project Table A allocation is five thousand (5,000) acre-feet per calendar year (“Casitas Table A Water”); United Water Conservation District holds the remaining State Water Project Table A allocation of five thousand (5,000) acre-feet per calendar year.
3. Ventura and Casitas do not plan to take direct delivery of their respective Table A Water for 2018.
4. As of April 24, 2018, the Department of Water Resources (“DWR”) has allocated thirty percent (30%) of each State Water Project Contractor’s Table A amount for delivery in 2018.
5. SGPWA would like to take delivery of Ventura Table A Water and Casitas Table A Water in 2018 in the final amounts of the allocations as shall be determined by DWR for 2018.
6. SGPWA is willing to compensate Ventura for Ventura 2018 Table A Water as set forth in this Agreement.

7. SGPWA is willing to compensate Casitas for Casitas 2018 Table A Water as set forth in this Agreement.
8. Ventura and Casitas are willing for SGPWA to take delivery of the full amounts of Ventura's and Casitas' allocations as shall be determined by DWR for 2018.
9. Ventura and Casitas have agreed that their respective entire allocations in 2018 will be delivered to SGPWA, in exchange for SGPWA's agreement to return to Ventura and Casitas within ten (10) years, no later than the end of calendar year 2028, forty percent (40%) of the quantity of the Ventura Table A Water and 40% of the Casitas Table A Water that is delivered to SGPWA pursuant to this Agreement.
10. Ventura and Casitas are currently pursuing a direct delivery method for State Water Project water that estimates construction within ten (10) years pending the necessary permits and approvals.
11. It is the expressed intent of the parties to negotiate a long-term exchange or transfer agreement, separate from this Agreement, when the applicable amendments or modification are made to State Water Project Contracts, and/or rules and regulations of the State Water Project, which may permit such exchanges and transfers. A long-term exchange could be utilized until such time as Ventura and Casitas can take direct delivery of State Water. It is hereby acknowledged and agreed that nothing in this Agreement shall be deemed to be a binding agreement to enter into a long-term exchange or transfer agreement and each party reserves the right to decide whether or not to enter into such an agreement in their sole discretion.

TERMS AND CONDITIONS

1. **Payment to Ventura.** SGPWA agrees to pay to Ventura one hundred percent (100%) of Ventura's Transportation Capital and Minimum and Conservation Capital and Minimum Charges for 2018 (estimated at one million, five hundred thousand dollars (\$1,500,000)). The amounts and due dates for such charges are set forth by DWR in DWR's statement of charges, invoices or other applicable documentation.
2. **Payment to Casitas.** SGPWA agrees to pay to Casitas one hundred percent (100%) of Casitas' Transportation Capital and Minimum and Conservation Capital and Minimum Charges for 2018 (estimated at seven hundred, thirty thousand dollars (\$730,000)). The amounts and due dates for such charges are set forth by DWR in DWR's statement of charges, invoices or other applicable documentation.
3. **DWR Approval.** DWR's written approval of this Agreement, including the terms and conditions herein, is necessary to effectuate this exchange. DWR's approval shall be

provided in the form of an agreement among the entities as determined by DWR. In the event DWR does not approve this Agreement and/or the Table A Water subject to this Agreement is not permitted to be exchanged as contemplated in this Agreement, Ventura and Casitas will each refund to SGPWA a payment equal to the amounts described in Terms and Conditions Paragraphs 1 and 2 above. Said payment shall be made within thirty (30) days from the date of any such disapproval by DWR.

4. Deliveries to SGPWA. Upon receipt of payment from SGPWA equal to the amount described in Terms and Conditions Paragraphs 1 and 2 above, Ventura and Casitas will request that DWR deliver to SGPWA, in calendar year 2018, Ventura and Casitas' entire 2018 Table A Water allocations from the State Water Project. Ventura and Casitas shall request that DWR cause said deliveries to be made at a location and according to a delivery schedule requested by SGPWA and approved by DWR. The Table A Water will be delivered to SGPWA from the State Water Project through facilities already in existence when the Table A Water is delivered, such that it will not be necessary to construct additional facilities in order to affect delivery of the Table A Water pursuant to this Agreement. SGPWA will be responsible for payment of all variable and other such charges imposed by DWR and calculated as a function of the quantity of Ventura Table A Water and Casitas Table A Water actually delivered to SGPWA pursuant to this Agreement. The amounts and due dates for such charges are set forth by DWR in DWR's statement of charges, invoices or other applicable documentation.
5. Return Deliveries to Ventura. Ventura and SGPWA shall arrange for return deliveries to Ventura of forty percent (40%) of the Ventura Table A Water over a ten (10) year period beginning upon the effective date of this Agreement and expiring at the end of calendar year 2028. The arrangements for return deliveries shall be made as follows: Ventura shall provide written notice to SGPWA on or before May 1 of any year in which Ventura desires to receive return deliveries. Ventura and SGPWA will then work with DWR to schedule delivery of the water within that applicable calendar year. Ventura will then pay the variable costs for the return deliveries. Ventura may not request return deliveries in a year in which the final State Water Project allocation is thirty percent (30%) or less. If the final State Water Project allocation in any year is between thirty percent (30%) and fifty percent (50%), and Ventura requests return deliveries, SGPWA and Ventura shall negotiate in good faith as to the amount of return deliveries for said calendar year. Upon expiration of the 10-year period, a determination will be made as to any amount of return deliveries which were not made due to the lack of infrastructure available for Ventura to take return deliveries ("Exchange Water Balance"). In the event there is an Exchange Water Balance, Ventura and SGPWA shall engage in good faith negotiations to determine whether the parties can agree upon alternative means for delivery of the Exchange Water Balance. Such alternative means

may include, for example and not by way of limitation, the following: (a) extension of the 10-year term for an additional term of not to exceed five (5) years; or (b) rolling over the Exchange Water Balance into a long-term exchange or transfer agreement which may be developed between Ventura and SGPWA as referenced in Background and Purpose Paragraph 11. Except as set forth herein in regard to an Exchange Water Balance, upon expiration of this Agreement, there shall be no further rights or obligations in regard to return deliveries.

6. Return Deliveries to Casitas. Casitas and SGPWA shall arrange for the return delivery to Casitas of forty percent (40%) of the Casitas Table A Water over a ten (10) year period beginning upon the effective date of this Agreement and expiring at the end of calendar year 2028. The arrangements for return deliveries shall be made as follows: Casitas shall provide written notice to SGPWA on or before May 1 of any year in which Casitas desires to receive return deliveries. Casitas and SGPWA will then work with DWR to schedule delivery of the water within that applicable calendar year. Casitas will then pay the variable costs for the return deliveries. Casitas may not request return deliveries in a year in which the final State Water Project allocation is thirty percent (30%) or less. If the final State Water Project allocation in any year is between thirty percent (30%) and fifty percent (50%), and Casitas requests return deliveries, SGPWA and Casitas shall negotiate in good faith as to the amount of return deliveries for said calendar year. Upon expiration of the 10-year period, a determination will be made as to any amount of return deliveries which were not made due to the lack of infrastructure available for Casitas to take return deliveries ("Exchange Water Balance"). In the event there is an Exchange Water Balance, Casitas and SGPWA shall engage in good faith negotiations to determine whether the parties can agree upon alternative means for delivery of the Exchange Water Balance. Such alternative means may include, for example and not by way of limitation, the following: (a) extension of the 10-year term for an additional term of not to exceed five (5) years; or (b) rolling over the Exchange Water Balance into a long-term exchange or transfer agreement which may be developed between Casitas and SGPWA as referenced in Background and Purpose Paragraph 11. Except as set forth herein in regard to an Exchange Water Balance, upon expiration of this Agreement, there shall be no further rights or obligations in regard to return deliveries.
7. Places of Use. The water delivered to SGPWA in 2018 pursuant to this Agreement shall be used entirely within SGPWA's service area. The return water deliveries to Ventura and Casitas pursuant to this Agreement shall be used entirely within the service areas of Ventura and Casitas, as applicable.
8. California Environmental Quality Act (CEQA). SGPWA agrees to do California Environmental Quality Act ("CEQA") compliance for SGPWA's service area and for SGPWA's performance of this Agreement. Ventura and Casitas shall complete CEQA

compliance for their respective service areas and for their respective performance of this Agreement.

9. Transaction Costs. Ventura, Casitas, and SGPWA shall each be responsible for its own legal and consulting costs incurred in the preparation, review, and implementation of this Agreement. Ventura, Casitas, and SGPWA acknowledge that it will also be necessary for them to sign an additional agreement to be prepared by DWR to address changes in points of delivery and other issues related to operation of the State Water Project. Ventura, Casitas, and SGPWA each agrees to cooperate with DWR and with each other in the preparation, review, and execution of that agreement with DWR, and with the processing of such other approvals as may be necessary to effect the exchange described herein.
10. Costs of Defense. In the event of any legal action by a third party to challenge this Agreement and/or the exchange described herein, Ventura, Casitas, and SGPWA agree to cooperate in the defense thereof and to share equally in the costs of such defense, utilizing counsel mutually acceptable to the parties.
11. Force Majeure. In the event that an unavoidable event renders the performance of this Agreement impossible or infeasible, the parties hereto shall be excused from the performance thereof, with a corresponding refund or adjustment of the payments required herein as may be necessary to achieve financial equity as between the parties for that portion of the Agreement that cannot be performed; provided, however, that Ventura, Casitas, and SGPWA shall first coordinate with DWR to determine whether alternate performance may be possible pursuant to an alternate schedule for completion of performance.
12. Authority and Representations. The undersigned representatives of Ventura, Casitas, and SGPWA hereby represent that he or she is authorized to execute the Agreement for the party on whose behalf this Agreement is executed. Ventura and Casitas hereby represent and warrant that they have all rights and authorities to perform this Agreement including, for example and not by way of limitation, the contractual rights as described in Background and Purpose Paragraphs 1 and 2. SGPWA hereby represents and warrants that it has all rights and authorities to perform this Agreement.
13. Notice. All notices given or required to be given pursuant to this Agreement shall be in writing provided by first-class mail, postage prepaid, to the following addresses:

San Gorgonio Pass Water Agency
1210 Beaumont Avenue
Beaumont, CA 92223
Attn: Jeff Davis, General Manager

City of San Buenaventura
501 Poli Street
Ventura, CA 93001
Attn: Dan Paranick, Interim City Manager

Casitas Municipal Water District
1055 N Ventura Ave,
Oak View, CA 93022
Attn: Steve Wickstrum, General Manager

14. Alteration. No alteration, change or modification of the terms of this Agreement shall be valid unless made in writing and signed by all Parties hereto.
15. Entire Agreement. This writing embodies the entire agreement and understanding between the Parties hereto, and there are no other agreements and understandings, oral or written, with reference to the subject matter hereof that are not merged herein and superseded hereby, it being the intent of the Parties that none shall be bound by any terms, conditions, or representations not written here.

[Signatures follow.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates set forth below.

SAN GORGONIO PASS WATER AGENCY

By: 
Jeff Davis, General Manager

Date: 5-11-18

CITY OF SAN BUENAVENTURA

By: _____
Dan Paranick, Interim City Manager

Date: _____

APPROVED AS TO FORM
Gregory G. Diaz, City Attorney

By: _____
Miles P. Hogan, Assistant City Attorney II

Date: _____

CASITAS MUNICIPAL WATER DISTRICT

By: _____
Steve Wickstrum, General Manager

Date: _____

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION APPROVING THE PRELIMINARY ASSESSMENT FOR THE WATER EXCHANGE AGREEMENT BETWEEN CASITAS MUNICIPAL WATER DISTRICT, CITY OF VENTURA AND SAN GORGONIO PASS WATER AGENCY, ADOPTING THE NOTICE OF EXEMPTION, AND DIRECTING THE NOTICE OF EXEMPTION TO BE FILED WITH THE CLERK OF THE COUNTY OF VENTURA

WHEREAS, the Board of Directors approved the Preliminary Assessment at its regular meeting on May 23, 2018; and

WHEREAS, it was determined that the project is exempt because said project is considered to be categorically exempt from environmental review under CEQA pursuant to Water Code section 1729, State CEQA Guidelines sections 15282(u), 15301, and 15061 (b)(3).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. The Board finds that the issuance of the Agreement:
 - (a) is a temporary change in the point of diversion, place of use, of purpose of use due to a transfer or exchange of water or water rights; and
 - (b) does not involve an expansion of use beyond that existing at the time of the lead agency's determination; and
 - (c) can be seen with certainty that there is no potential to result in significant environmental effects; and
 - (d) involves the transfer of an existing allocation of water within existing facilities, and therefore there is no potential for a significant environmental impact.
2. That the Notice of Exemption for the Water Exchange Agreement between Casitas Municipal Water District, City of Ventura and San Gorgonio Pass Water Agency, attached hereto as Exhibit "A", is hereby adopted.
3. That the Clerk of the Board file the Notice of Exemption with the Clerk of the County of Ventura.

ADOPTED this May 23, 2018.

James W. Word, President
Casitas Municipal Water District

ATTEST:

Mary Bergen, Secretary
Casitas Municipal Water District

PRELIMINARY ASSESSMENT

Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022

TO: Clerk's Office
Ventura County
800 South Victoria Avenue
Ventura, California 93009

Project Title: The Agreement between San Gorgonio Pass Water Agency and the City of San Buenaventura and Casitas Municipal Water District for the Exchange of 2018 State Water Project Table A Water.

Description and Purpose of Project: A temporary exchange of Casitas' 2018 entitlement to State Water Project Table A water to San Gorgonio Pass Water Agency, pursuant to the Water Supply Contract between the State of California Department of Water Resources and Ventura County Flood Control District (December 2, 1963) and amendments thereof. Casitas Municipal Water District is making its annual entitlement of up to 5,000 acre-feet of Table A water, to which it has no pipeline facilities to transport into its service area, available through existing facilities to the San Gorgonio Pass Water Agency.

Preliminary Assessment: The project is considered is exempt from environmental review under CEQA pursuant to Water Code section 1729, State CEQA Guidelines sections 15282(u), 15301, and 15061 (b)(3) of the CEQA guidelines.

Project Location:	District-wide.
Name of Public Agency Approving Project:	Casitas Municipal Water District.
Name of Public Agency Carrying Out Project:	Casitas Municipal Water District
Contact Person:	Steven E. Wickstrum, General Manager Phone Number: (805) 649-2251.

Date: _____

James Word, President
Casitas Municipal Water District

NOTICE OF EXEMPTION

Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022

TO: Clerk's Office
Ventura County
800 South Victoria Avenue
Ventura, California 93009

Project Title: The Agreement between San Gorgonio Pass Water Agency and the City of San Buenaventura and Casitas Municipal Water District for the Exchange of 2018 State Water Project Table A Water.

Project Location: District-wide

Description and Purpose of Project: A temporary exchange of Casitas' 2018 entitlement to State Water Project Table A water to San Gorgonio Pass Water Agency, pursuant to the Water Supply Contract between the State of California Department of Water Resources and Ventura County Flood Control District (December 2, 1963) and amendments thereof. Casitas Municipal Water District is making its annual entitlement of up to 5,000 acre-feet of Table A water, to which it has no pipeline facilities to transport into its service area, available through existing facilities to the San Gorgonio Pass Water Agency.

Name of Public Agency Approving Project: Casitas Municipal Water District.

Name of Public Agency Carrying Out Project: Casitas Municipal Water District

Exempt Status: The project is considered exempt from environmental review under CEQA pursuant to Water Code section 1729, State CEQA Guidelines sections 15282(u), 15301, and 15061 (b)(3) of the CEQA guidelines.

Contact Person: Steven E. Wickstrum, General Manager
Phone Number: (805) 649-2251.

Attached is a copy of Resolution No._____, adopted by the Casitas Municipal Water District on_____, 2018.

Date:_____

Steven E. Wickstrum, General Manager
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM

TO: STEVEN WICKSTRUM, GENERAL MANAGER
FROM: JULIA ARANDA, ENGINEERING MANAGER
SUBJECT: AUTHORIZE THE GENERAL MANAGER TO SIGN PROFESSIONAL SERVICES AGREEMENTS – CASITAS MUNICIPAL WATER DISTRICT AND ON-CALL ENGINEERING CONSULTANTS FOR FISCAL YEAR 2018-19
DATE: 5/16/2018

RECOMMENDATION:

It is recommended the Board of Directors authorize the General Manager to sign professional services agreements with: Michael K. Nunley & Associates, Inc.; Water Works Engineers, LLC; MNS Engineers, Inc.; Cannon Corporation; and HDR Engineering, Inc. for on-call engineering services for fiscal year 2018-19.

BACKGROUND:

The Engineering Capital Projects budget for fiscal year 2018-19 includes significant effort for design of improvements to the Casitas and Ojai Water Systems. The number and scope of these improvements requires the assistance of outside engineering expertise to assist with hydraulic modeling, evaluation of alternatives, feasibility studies, permitting, surveying, environmental compliance, and engineering design services. District Engineering staff will coordinate the work of consultants for specific projects.

A Request for Qualifications for On-Call Engineering Services was advertised on the District's website on April 9, 2018 to provide on-call engineering services for fiscal year 2018-19, with optional one-year extensions for two additional years. Six Statements of Qualification (SOQs) were received prior to the deadline of May 2, 2018. A committee composed of Engineering and Operations and Maintenance staff reviewed and ranked the six SOQs, checked client references, and met to discuss the merits of the teams. Five firms received the highest rankings: 1) Michael K. Nunley & Associates, Inc., 2) Water Works Engineers, LLC, 3) MNS Engineers, Inc., 4) Cannon Corporation, and 5) HDR Engineering, Inc.

Task orders will be issued to firms on a rotating basis based on the expertise of the firm and their subconsultants. The consultant selected for the Task Order will provide a

letter proposal to the District with a project understanding, approach, scope, fee, and schedule. A separate Task Order will be issued for each project with a negotiated scope, fee, and schedule. There is no designated minimum nor maximum value of services to be awarded to any one consultant. Services to be provided will be dependent on the capital improvement program budget on an annual basis. Task Orders above the General Manager's authorization limit will be presented to the appropriate Committee and the Board for approval.

Future years may include services for support during bidding and construction, construction inspection services, and preparation of record drawings.

FUNDING SOURCE:

Funding for this project is included as part of the Ojai System Capital budget and Casitas System Capital budget for FY 2018-19.

**AGREEMENT BETWEEN
THE CASITAS MUNICIPAL WATER District &
[Consultant]
FOR
ON-CALL ENGINEERING SERVICES FY 2018-19**

THIS AGREEMENT is made and entered into this _____ day of ____ in the year 2018 by and between the **CASITAS MUNICIPAL WATER District**, herein designated as the **District**, and **[Consultant]**, herein designated as the **Consultant**. Together, District and Consultant shall be referred to herein as Parties.

WITNESSETH

WHEREAS, the District issued a Request for Qualifications for On-Call Engineering Services for FY 2018-19; and

WHEREAS, the Consultant submitted a Statement of Qualifications dated May 2, 2018 presenting their qualifications for the anticipated scope of work for on-call engineering services; and

WHEREAS, Consultant is well qualified to complete the requested professional engineering services; and

WHEREAS, District desires to retain and Consultant is willing to provide the professional engineering services requested; and

WHEREAS, District intends to issue individual Task Orders for specific engineering projects for which the scope, fee and schedule will be negotiated at that time by the Parties.

NOW, THEREFORE, in consideration of the recitals above and their mutual promises, obligations, valuable consideration and covenants herein contained, the Parties hereby agree to abide by the following:

1. **TERM OF AGREEMENT.** The term of this Agreement shall be from the date this Agreement is made and entered into, as first written above, until the completion of all services by the Consultant and acceptance of those services and materials by the District or until June 30, 2019. The District reserves the right to extend the term of this Agreement for one-year intervals for a maximum of two additional years.

2. **DATA FURNISHED BY District.** For the purpose of aiding Consultant in the performance of its obligations under this Agreement, District agrees to furnish Consultant with existing information which District has available and which Consultant may request. Consultant shall apply reasonable caution in its use and interpretation of the data and shall promptly advise District of any suspected inaccuracies or omissions in the data that has been furnished, or may be furnished during the project. Consultant shall have no liability for defects in the Services attributable to Consultant's reliance upon or use of As Built drawings, furnished by District or third parties retained by District.
3. **SCOPE OF SERVICES.**
The scope of services for each Task Order will be negotiated separately by the Parties for each Task Order issued by the District.
4. **FEE FOR SERVICES.** The District shall pay to the Consultant on a completed task basis for services requested by the District for each Task Order. The completed task unit cost shall be stated in the scope of work agreed to by the Parties. The task unit cost for services shall be the fully loaded cost and shall include all overhead costs, material costs and miscellaneous costs.

The total fee for services shall not exceed the negotiated fee for each Task Order without the prior written consent of the District.
5. **DELIVERABLES.** The format, completion and delivery of work products shall be provided in the scope of work for each Task Order agreed to by the Parties.
6. **PAYMENT OF COMPENSATION.** Compensation shall be billed monthly in increments based on the percentage of each task completed for each Task Order.
7. **CHARGES FOR REVIEW OF BILLS.** The Consultant shall not charge District for questions of billings under this Agreement. The Consultant shall answer all questions about billings to the satisfaction of District.
8. **NO INTEREST, NO ATTORNEYS' FEES.** No interest shall be charged on bills and each party will bear their own attorneys' fees and costs for any lawsuit or arbitration or other dispute resolution methodology arising out of this project.
9. **CHANGES.** Consultant shall provide engineering services as required by this Agreement without modification or changes to the hourly rate or any other extra compensation, excepting only changes authorized by a written change order signed by District and Consultant. Any change in the total compensation allowed for performance under this Agreement shall be accomplished only by such a change order. Accordingly, no course of conduct or dealings between the parties, nor express or implied acceptance of alterations or additions to the work, and no claim that District has been unjustly enriched by any alteration or addition to work, whether or not there is, in fact, any unjust enrichment to the work, shall be the basis of any claim to any increase in the total compensation provided for

in this Agreement. Should District request a change in the services covered by this Agreement, Consultant shall not expend any time or money for the change until a written change order is prepared and signed by District and Consultant. Should Consultant expend time or funds without an executed change order, all costs therefore shall be the sole responsibility of Consultant. Once a change order is prepared and signed by both parties, it shall constitute a final settlement of all matters relating to the change which is the subject of the change order, including, but limited to, all direct and indirect costs associated with such change and any and all adjustments to the fee due the Consultant and the work schedule.

10. **PROJECT SCHEDULE.** Consultant understands the importance of accurate and timely completion of the required tasks for each Task Order. The project schedule shall be in the scope of work for each Task Order as agreed to by the Parties.
11. **RESPONSIBILITY OF Consultant.**
 - a) Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all testing, analysis, inspection, reports, designs and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, promptly correct any Consultant errors, omissions, or other deficiencies in its analysis, inspection, testing, reports, designs, and other services; to the extent such corrections are not attributable to change in project description or data modification by District.
 - b) Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement and the negotiated scope of work for each Task Order. Approval by District of analyses, inspection, testing, reports, designs and incidental engineering work or materials furnished hereunder shall not in any way relieve Consultant of responsibility for the technical adequacy of its work. Neither District's approval or acceptance of, nor payment for, any of Consultant's services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
 - c) Consultant shall be and remain liable in accordance with applicable California law for damages to District caused by Consultant's negligent performance of any of the services furnished under this Agreement.

12. **PERSONNEL.** District requires the following project team members to work directly with the District until completion of the project. Consultant shall inform District immediately if any of the following personnel or staff listed in the proposal become unavailable for any reason prior to completion of their tasks:

<u>Name</u>	<u>Role</u>
[NAME OF PRINCIPAL]	Principal-in-Charge
[NAME OF PROJECT MANAGER]	Project Manager

In the event a change in any of the above-named personnel or staff listed in the proposal

becomes necessary, Consultant shall promptly submit to the District the name and qualifications of the proposed replacement person(s). Consultant and District will then agree upon the selection of the replacement person(s) whose qualifications and expertise shall be at least equal to the person replaced. The penalty for replacement of personnel without permission of Casitas will be ten percent (10%) of the gross of the contract. Consultant agrees not to request an increase in the per-hour fee or any other compensation for such a change in personnel.

13. **INSURANCE.**

- a) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, all insurance required by any governmental agency having jurisdiction to require particular insurance of Consultant or its subcontractors in connection with or related to the assessment services to be performed under this Agreement.
- b) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, workers' compensation insurance, including occupational disease provisions, as required by the laws of the State of California and employer's general liability insurance for all labor employed by them, directly or indirectly, in the performance of this Agreement.
- c) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, public liability and property damage insurance naming District, its officers, directors, and employees as additional insured, insuring against liability and claims for damages because of bodily injury, sickness or disease, death or injury to or destruction of tangible property arising out of or resulting from any work performed under this Agreement, whether such work is performed by Consultant or a subconsultant or by anyone directly or indirectly employed by them, or by anyone else for whose acts any of them may be liable. Such insurance shall include all major divisions of coverage and be on a comprehensive basis, including: (a) premises/operations; (b) independent contractor's protection; (c) products included in operations; (d) contractual (including Consultant's indemnity obligations for tort liability under this Agreement); (e) owned, non-owned and hired motor vehicles and other mobile equipment; and (f) broad form property damage endorsement, including completed operations. The limits of liability for such insurance shall be not less than \$1,000,000 per occurrence for public liability and \$1,000,000 per occurrence for property damage. Such insurance shall be issued by a responsible carrier or carriers acceptable to District. All such insurance shall be written on an occurrence basis and shall be primary and noncontributory. Consultant shall cause each of its subcontractors to procure, pay for and maintain in full force and effect during the course of this Agreement, public liability and property damage insurance reasonably satisfactory to District and naming District, its officers, directors and employees as additional insured with respect to claims arising out of operations performed on behalf of Consultant for the consulting services covered by this Agreement.

The District, its directors, officers, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District, its directors, officers, employees, agents and volunteers.

- d) Worker's Compensation Insurance - by his signature hereunder, Consultant certifies that he is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and he will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall maintain, and shall cause all subcontractors he may employ to maintain, adequate workers compensation insurance under the laws of the State of California for all labor employed by them, directly or indirectly, in the execution of the work. The Consultant and all subcontractors shall file with the District certification of such workers compensation insurance prior to beginning any work under this Agreement.

- e) Prior to the commencement of performance of any work under this Agreement, Consultant and its subconsultants shall furnish District with certificates of insurance in form and substance satisfactory to the District evidencing all of the insurance coverage required by paragraphs a. through c. above. All policies and certificates of insurance required under paragraphs a. through c. above shall expressly provide for no less than 30 days prior written notice to District in the event of a cancellation, non-renewal or expiration of the coverage.

14. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold District and its officers, directors, and employees, harmless from all loss, liability and expense from all third party tort claims and demands or liability if and to the extent caused by negligence or willful misconduct of Consultant, its subconsultants and employees whether such claims, demands or liability are caused by Consultant, Consultant's agents or employees, or subconsultants employed by Consultant, their agents or employees, or products installed on the project by Consultant or its subconsultant, excepting such loss, liability or expense as may be caused by District's negligence or willful misconduct. Such indemnification shall extend to claims, demands or liability for injury, death or damage to property arising after completion of the project as well as during the work's progress. The foregoing indemnification shall apply, without limitation, to bodily injury and property damage claims as well as to stop notices and monetary claims for labor, materials or equipment furnished in the performance of the professional services covered by this Agreement. In the event such liability, claims, actions, causes of action or demands are caused by the joint or concurrent negligence of more than one party, such liability shall be borne by each party in proportion to its own fault. The duty to defend shall not apply to professional liability claims.

15. **ASSIGNMENT.** Neither party may assign this Agreement or any payments due under this Agreement, either voluntarily or involuntarily, without the prior written consent of the other party. If and to the extent any assignment is authorized, it shall not be effective until the assignee signs a written agreement to be bound by all of the provisions of this Agreement, nor shall it relieve the assignor of its obligations under this Agreement unless the written consent to the assignment expressly states that the assignor shall be relieved.
16. **TERMINATION.** The District may, by written notice to Consultant, suspend or discontinue the performance of all work pursuant to this Agreement, and may terminate this Agreement, with or without cause after 15 calendar day's written notice from the date of mailing. In the event of a termination without cause, Consultant will be entitled to a reasonable portion of the lump sum fee for its services rendered prior to the effective date of the notice, but Consultant shall have no claim against District for loss of anticipated profits or other payment on account of services not yet performed and which are not thereafter performed by Consultant. In the event of a termination without cause, Consultant will submit a final invoice to District for all services rendered prior to termination within a reasonable time, not to exceed 45 days of the effective date of such notice. Any bills received after the expiration of the 45-day period need not be paid by the District.
17. **OWNERSHIP OF DOCUMENTS.** All plans, studies, sketches, reports, test data, and drawings, prepared by or for either party pursuant to this Agreement including copyright ownership shall be the property of District when Consultant has been compensated for all undisputed billings in accordance with this Agreement, whether the work for which they are prepared be executed or not. Upon completion of all work under this Agreement, or in the event this Agreement is terminated prior to completion of all such work, all documents, plans, specifications, drawings pertaining to the facility, and all other material provided to assist Consultant in performing under this Agreement shall be delivered forthwith to District. However, nothing shall prevent Consultant from using intellectual property developed under this contract in other works. All documents, including, but not limited to, drawings, specifications, and computer software prepared by Consultant pursuant to this Agreement are instruments for service specific to this project. They are not intended nor represented to be suitable for reuse by District or others on extensions of the project or on any other project. Any reuse without the prior written verification or adaptation by District for the specific purpose intended shall be at District's sole risk.
18. **GOVERNING LAW; PLACE OF SUIT.** This Agreement is to be governed by and construed in accordance with the laws of the State of California. Any lawsuit arising out of this Agreement shall be filed and prosecuted exclusively in Ventura County, California Superior Court.
19. **SUBCONTRACTS.** District has entered into this Agreement in order to receive the services of Consultant. The provisions of the Agreement shall equally apply to any subcontractor of Consultant. Consultant shall include in all subcontracts a clause making the terms of this Agreement binding upon the subcontract.

20. **MONTHLY BILLINGS.** Contractor shall not bill District more often than monthly during the term of this Agreement. Invoices shall fully define the work component completed for each Task Order, the hours spent on each task, the budget for each person in terms of cost and hours, the pay rate for the person assigned, the percentage of the task completed in terms of actual work remaining, and costs remaining until completion of the task at the time of billing. Each invoice shall also contain a purchase order number and Task Order number assigned and the invoice shall state the billing period. The invoice will be paid within thirty (30) days after the approval by the District Board of Directors.
21. **ENTIRE AGREEMENT.** This Agreement constitutes the whole Agreement between the Parties hereto with respect to the subject matter hereof, and neither party nor any of its agents or employees has made any representation except as specifically provided herein. Neither of the parties in executing or performing this Agreement is relying upon any statement or information to whomsoever made or given directly or indirectly, verbally or in writing by any individual or corporation except as specifically provided herein. The Agreement may not be modified or altered except in writing signed by both parties.
22. **OPINIONS OF COST AND SCHEDULE.** Consultant's opinions on cost and schedule shall be made on the basis of available information and Consultant's expertise and qualifications as a professional. Consultant does not warrant or guarantee that its opinions on cost or schedule of current and future levels and events will not vary from Consultant's estimates or forecasts or from actual outcomes.
23. **NOTICES.** All communication, notices, and demands of any kind which either party hereto may be required or may desire to give to or serve upon the other party may be given or served by manual delivery to such party or an office thereof or by enclosing it in a sealed envelope and depositing it in the United State mail, postage prepaid, registered, and addressed to the respective parties as follows:

To District:

Steven E. Wickstrum, General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022
(805) 649-2251

To Consultant:

Name, Title
Firm
Address
City State Zip
Phone

The effective date of all hand-delivered notices shall be the date of delivery. The effective date of all mailed notices shall be the second day following the deposit in the mail.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

ATTEST:

CASITAS MUNICIPAL WATER District

Secretary,
Casitas Municipal Water District

By: _____
Casitas Municipal Water District

APPROVED AS TO FORM:

John M. Matthews, Attorney
Arnold LaRochelle Mathews VanConas & Zirbel LLP

[NAME OF Consultant]

By: _____

Title: _____

Printed Name: _____

CASITAS MUNICIPAL WATER DISTRICT MEMORANDUM

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: LINDSAY CAO, CIVIL ENGINEER
SUBJECT: APPROVAL CHANGE ORDER REQUEST –RINCON PUMP PLANT
ELECTRICAL UPGRADE ARCHITECTURAL SERVICES FOR NEW
ELECTRICAL CONTROL ROOM
DATE: MAY 23, 2018

RECOMMENDATION:

It is recommended that the Board of Directors approve the change order request submitted by Consulting West to provide architectural and structural design services for Rincon Pump Plant Electrical Upgrade Project in the amount of \$24,550.

BACKGROUND AND DISCUSSION:

The Rincon Pump Plant is in need of electrical upgrades to improve the efficiency of the facility and bring the facility into current code compliance. On August 4, 2016, the Board approved a purchase order contract to Consulting West in the amount of \$47,600 for electrical engineering services for the upgrade of Rincon Pump Plant's main service switchgear.

During the design, it was determined that a new control room is required to house the main service switchgear at the site. Consulting West submitted a change order proposal for the additional architectural and structural design services in the amount of \$24,550.

The FY 2017-18 Budget allocated \$465,000 to complete this project.

CASITAS MUNICIPAL WATER DISTRICT INTEROFFICE MEMORANDUM

TO: STEVEN WICKSTRUM, GENERAL MANAGER
FROM: LINDSAY CAO, CIVIL ENGINEER
SUBJECT: PROFESSIONAL SERVICES PROPOSAL ACCEPTANCE AND AWARD – CULTURAL RESOURCES ON-CALL SERVICES
DATE: 5/23/2018

RECOMMENDATION:

It is recommended the Board of Directors authorize the General Manager to sign professional services agreements with: Rincon Consultants, Inc., Padre Associates, Inc., and Dudek for cultural resource on-call services for fiscal year 2018-2019.

BACKGROUND:

The District is in the process of rehabilitating the Ojai Water System. Some of the projects will involve excavation. Regulatory agencies require the District to have on site a qualified cultural resource monitor during some earth disturbing operations, primarily within the Ojai City boundaries. The cultural resource monitor will observe the construction area during earth disturbing activities.

The work will be on an “on call” basis. Casitas expects to have three firms on an approved list who will be called as projects are approved and awarded for construction. In some cases, Casitas’ crews will be completing the excavation. In other cases, an outside contractor will be completing the project.

A Request for Proposals for On-Call Cultural Resources Monitoring Services was advertised on the District website on January 17, 2018, and six proposals were received prior to the deadline of February 13, 2018. Proposals were reviewed and evaluated. Based on each firm’s combination of level of effort, site specific experience and substantial staff resources to provide the District with the best product; staff recommends three firms to be accepted as on-call cultural resources consultants: Rincon Consultants, Inc., Padre Associates, Inc., and Dudek.

Funding for this project is included as part of the Ojai System Capital budget and Casitas System Capital budget for FY 2018-19.

G:\engr.wks\rfp\Cultural Resource Monitoring



**AGREEMENT BETWEEN
THE CASITAS MUNICIPAL WATER DISTRICT &
[CONSULTANT]
FOR
CULTURAL RESOURCES ON-CALL SERVICES FY 2018-19**

THIS AGREEMENT is made and entered into this _____ day of _____ in the year 2018 by and between the **CASITAS MUNICIPAL WATER District**, herein designated as the **District**, and **[CONSULTANT]**, herein designated as the **Consultant**. Together, District and Consultant shall be referred to herein as Parties.

W I T N E S S E T H

WHEREAS, the District issued a Request for Proposals for Cultural Resource On-Call Services for FY 2018-19; and

WHEREAS, the Consultant submitted a Proposal dated February 9, 2018 presenting their qualifications for the anticipated scope of work for cultural resource on-call monitoring services; and

WHEREAS, Consultant is well qualified to complete the requested cultural resource on-call monitoring services; and

WHEREAS, District desires to retain and Consultant is willing to provide the cultural resource on-call monitoring services requested; and

WHEREAS, District intends to issue individual Task Orders for specific engineering projects for which the cultural resource on-call monitoring will be necessary and the scope, fee and schedule for cultural resources monitoring will be negotiated at that time by the Parties.

NOW, THEREFORE, in consideration of the recitals above and their mutual promises, obligations, valuable consideration and covenants herein contained, the Parties hereby agree to abide by the following:

1. **TERM OF AGREEMENT.** The term of this Agreement shall be from the date this Agreement is made and entered into, as first written above, until the completion of all services by the Consultant and acceptance of those services and materials by the District or until June 30, 2019. The District reserves the right to extend the term of this Agreement for one-year intervals for a maximum of two additional years.
2. **DATA FURNISHED BY District.** For the purpose of aiding Consultant in the performance of its obligations under this Agreement, District agrees to furnish Consultant with existing information which District has available and which Consultant may request. Consultant shall apply reasonable caution in its use and interpretation of the data and shall promptly advise District of any suspected inaccuracies or omissions in the data that has been furnished, or may be furnished during the project. Consultant shall have no liability for defects in the Services attributable to Consultant's reliance upon or use of As Built drawings, furnished by District or third parties retained by District.
3. **SCOPE OF SERVICES.**

The scope of services for each Task Order will be negotiated separately by the Parties for each Task Order issued by the District.
4. **FEE FOR SERVICES.** The District shall pay to the Consultant on a completed task basis for services requested by the District for each Task Order. The completed task unit cost shall be stated in the scope of work agreed to by the Parties. The task unit cost for services shall be the fully loaded cost and shall include all overhead costs, material costs and miscellaneous costs.

The total fee for services shall not exceed the negotiated fee for each Task Order without the prior written consent of the District.
5. **DELIVERABLES.** The format, completion and delivery of work products shall be provided in the scope of work for each Task Order agreed to by the Parties.
6. **PAYMENT OF COMPENSATION.** Compensation shall be billed monthly in increments based on the percentage of each task completed for each Task Order.
7. **CHARGES FOR REVIEW OF BILLS.** The Consultant shall not charge District for questions of billings under this Agreement. The Consultant shall answer all questions about billings to the satisfaction of District.
8. **NO INTEREST, NO ATTORNEYS' FEES.** No interest shall be charged on bills and each party will bear their own attorneys' fees and costs for any lawsuit or arbitration or other dispute resolution methodology arising out of this project.
9. **CHANGES.** Consultant shall provide cultural resources monitoring services as required by this Agreement without modification or changes to the hourly rate or any other extra compensation, excepting only changes authorized by a written change order signed by

District and Consultant. Any change in the total compensation allowed for performance under this Agreement shall be accomplished only by such a change order. Accordingly, no course of conduct or dealings between the parties, nor express or implied acceptance of alterations or additions to the work, and no claim that District has been unjustly enriched by any alteration or addition to work, whether or not there is, in fact, any unjust enrichment to the work, shall be the basis of any claim to any increase in the total compensation provided for in this Agreement. Should District request a change in the services covered by this Agreement, Consultant shall not expend any time or money for the change until a written change order is prepared and signed by District and Consultant. Should Consultant expend time or funds without an executed change order, all costs therefore shall be the sole responsibility of Consultant. Once a change order is prepared and signed by both parties, it shall constitute a final settlement of all matters relating to the change which is the subject of the change order, including, but limited to, all direct and indirect costs associated with such change and any and all adjustments to the fee due the Consultant and the work schedule.

10. **PROJECT SCHEDULE.** Consultant understands the importance of accurate and timely completion of the required tasks for each Task Order. The project schedule shall be in the scope of work for each Task Order as agreed to by the Parties.

11. **RESPONSIBILITY OF Consultant.**

- a) Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all testing, analysis, inspection, reports, designs and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, promptly correct any Consultant errors, omissions, or other deficiencies in its analysis, inspection, testing, reports, designs, and other services; to the extent such corrections are not attributable to change in project description or data modification by District.
- b) Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement and the negotiated scope of work for each Task Order. Approval by District of analyses, inspection, testing, reports, designs and incidental cultural resources monitoring work or materials furnished hereunder shall not in any way relieve Consultant of responsibility for the technical adequacy of its work. Neither District's approval or acceptance of, nor payment for, any of Consultant's services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
- c) Consultant shall be and remain liable in accordance with applicable California law for damages to District caused by Consultant's negligent performance of any of the services furnished under this Agreement.

12. **PERSONNEL.** District requires the following project team members to work directly with the District until completion of the project. Consultant shall inform District immediately if any of the following personnel or staff listed in the proposal become unavailable for any reason prior to completion of their tasks:

<u>Name</u>	<u>Role</u>
NAME	TITLE
NAME	TITLE

In the event a change in any of the above-named personnel or staff listed in the proposal becomes necessary, Consultant shall promptly submit to the District the name and qualifications of the proposed replacement person(s). Consultant and District will then agree upon the selection of the replacement person(s) whose qualifications and expertise shall be at least equal to the person replaced. The penalty for replacement of personnel without permission of Casitas will be ten percent (10%) of the gross of the contract. Consultant agrees not to request an increase in the per-hour fee or any other compensation for such a change in personnel.

13. INSURANCE.

- a) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, all insurance required by any governmental agency having jurisdiction to require particular insurance of Consultant or its subcontractors in connection with or related to the assessment services to be performed under this Agreement.
- b) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, workers' compensation insurance, including occupational disease provisions, as required by the laws of the State of California and employer's general liability insurance for all labor employed by them, directly or indirectly, in the performance of this Agreement.
- c) During the course of this Agreement, Consultant shall pay for and maintain in full force and effect, public liability and property damage insurance naming District, its officers, directors, and employees as additional insured, insuring against liability and claims for damages because of bodily injury, sickness or disease, death or injury to or destruction of tangible property arising out of or resulting from any work performed under this Agreement, whether such work is performed by Consultant or a subconsultant or by anyone directly or indirectly employed by them, or by anyone else for whose acts any of them may be liable. Such insurance shall include all major divisions of coverage and be on a comprehensive basis, including: (a) premises/operations; (b) independent contractor's protection; (c) products included in operations; (d) contractual (including Consultant's indemnity obligations for tort liability under this Agreement); (e) owned, non-owned and hired motor vehicles and other mobile equipment; and (f) broad form property damage endorsement, including completed operations. The limits of liability for such insurance shall be not less than \$1,000,000 per occurrence for public liability and \$1,000,000 per occurrence for property damage. Such insurance shall be issued by a responsible carrier or carriers acceptable to District. All such insurance shall be written on an occurrence basis and shall be primary and noncontributory. Consultant shall cause each of its subcontractors to procure, pay for and maintain in full force and

effect during the course of this Agreement, public liability and property damage insurance reasonably satisfactory to District and naming District, its officers, directors and employees as additional insured with respect to claims arising out of operations performed on behalf of Consultant for the consulting services covered by this Agreement.

The District, its directors, officers, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District, its directors, officers, employees, agents and volunteers.

- d) Worker's Compensation Insurance - by his signature hereunder, Consultant certifies that he is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and he will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall maintain, and shall cause all subcontractors he may employ to maintain, adequate workers compensation insurance under the laws of the State of California for all labor employed by them, directly or indirectly, in the execution of the work. The Consultant and all subcontractors shall file with the District certification of such workers compensation insurance prior to beginning any work under this Agreement.

- e) Prior to the commencement of performance of any work under this Agreement, Consultant and its subconsultants shall furnish District with certificates of insurance in form and substance satisfactory to the District evidencing all of the insurance coverage required by paragraphs a. through c. above. All policies and certificates of insurance required under paragraphs a. through c. above shall expressly provide for no less than 30 days prior written notice to District in the event of a cancellation, non-renewal or expiration of the coverage.

14. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold District and its officers, directors, and employees, harmless from all loss, liability and expense from all third party tort claims and demands or liability if and to the extent caused by negligence or willful misconduct of Consultant, its subconsultants and employees whether such claims, demands or liability are caused by Consultant, Consultant's agents or employees, or subconsultants employed by Consultant, their agents or employees, or products installed on the project by Consultant or its subconsultant, excepting such loss, liability or expense as may be caused by District's negligence or willful misconduct. Such indemnification shall extend to claims, demands or liability for injury, death or damage to property arising after completion of the project as well as during the work's progress. The foregoing indemnification shall apply, without limitation, to

bodily injury and property damage claims as well as to stop notices and monetary claims for labor, materials or equipment furnished in the performance of the professional services covered by this Agreement. In the event such liability, claims, actions, causes of action or demands are caused by the joint or concurrent negligence of more than one party, such liability shall be borne by each party in proportion to its own fault. The duty to defend shall not apply to professional liability claims.

15. **ASSIGNMENT.** Neither party may assign this Agreement or any payments due under this Agreement, either voluntarily or involuntarily, without the prior written consent of the other party. If and to the extent any assignment is authorized, it shall not be effective until the assignee signs a written agreement to be bound by all of the provisions of this Agreement, nor shall it relieve the assignor of its obligations under this Agreement unless the written consent to the assignment expressly states that the assignor shall be relieved.
16. **TERMINATION.** The District may, by written notice to Consultant, suspend or discontinue the performance of all work pursuant to this Agreement, and may terminate this Agreement, with or without cause after 15 calendar day's written notice from the date of mailing. In the event of a termination without cause, Consultant will be entitled to a reasonable portion of the lump sum fee for its services rendered prior to the effective date of the notice, but Consultant shall have no claim against District for loss of anticipated profits or other payment on account of services not yet performed and which are not thereafter performed by Consultant. In the event of a termination without cause, Consultant will submit a final invoice to District for all services rendered prior to termination within a reasonable time, not to exceed 45 days of the effective date of such notice. Any bills received after the expiration of the 45-day period need not be paid by the District.
17. **OWNERSHIP OF DOCUMENTS.** All plans, studies, sketches, reports, test data, and drawings, prepared by or for either party pursuant to this Agreement including copyright ownership shall be the property of District when Consultant has been compensated for all undisputed billings in accordance with this Agreement, whether the work for which they are prepared be executed or not. Upon completion of all work under this Agreement, or in the event this Agreement is terminated prior to completion of all such work, all documents, plans, specifications, drawings pertaining to the facility, and all other material provided to assist Consultant in performing under this Agreement shall be delivered forthwith to District. However, nothing shall prevent Consultant from using intellectual property developed under this contract in other works. All documents, including, but not limited to, drawings, specifications, and computer software prepared by Consultant pursuant to this Agreement are instruments for service specific to this project. They are not intended nor represented to be suitable for reuse by District or others on extensions of the project or on any other project. Any reuse without the prior written verification or adaptation by District for the specific purpose intended shall be at District's sole risk.
18. **GOVERNING LAW; PLACE OF SUIT.** This Agreement is to be governed by and construed in accordance with the laws of the State of California. Any lawsuit arising out of this Agreement shall be filed and prosecuted exclusively in Ventura County, California Superior Court.

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Steven E. Wickstrum, General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022
805.649.2251

To Consultant:

NAME, TITLE
FIRM
STREET ADDRESS
CITY STATE ZIP
PHONE

The effective date of all hand-delivered notices shall be the date of delivery. The effective date of all mailed notices shall be the second day following the deposit in the mail.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

ATTEST:

Secretary,
Casitas Municipal Water District

CASITAS MUNICIPAL WATER District

By: _____
Casitas Municipal Water District

APPROVED AS TO FORM:

John M. Matthews, Attorney
Arnold LaRochelle Mathews VanConas & Zirbel LLP

[CONSULTANT]

By: _____

Title: _____

Printed Name: _____

*Casitas Municipal Water District
Budget Revenue, Expenses & Capital
2018 / 2019*

Manager Recommended

	2018 / 2019	2017 / 2018
	11,891 AF -CMWD 2,136 AF - Ojai	14,345 AF -CMWD 2,100 AF - Ojai
Revenue	22,074,081	22,441,929
Expenses		
Administration	1,986,803	1,770,755
Board of Directors	186,936	159,449
District Maintenance	388,912	420,268
Electrical Mechanical	2,682,216	2,276,567
Engineering	1,291,470	1,234,662
Fisheries	463,820	494,136
Information Technology	234,399	224,131
Management	1,408,148	1,410,781
Pipeline	1,540,947	1,659,027
Recreation - Operations / Maint. / PR / Water Pk	5,412,862	4,364,673
Retirees	574,813	570,204
Safety / Garage	114,749	66,480
Utilities Maintenance	558,579	560,374
Water Conservation - P/R	609,458	605,056
Water Quality, Lab	450,357	420,960
Water Treatment	1,880,672	1,681,180
Total Expenses	<u>19,785,141</u>	<u>17,918,703</u>
Net	<u>2,288,941</u>	<u>4,523,226</u>
Capital		
Administration	-	20,700
Board of Directors	-	-
District Maintenance	-	60,000
Electrical Mechanical	695,500	660,700
Engineering	3,316,000	2,130,000
Fisheries	-	-
Information Technology	-	50,000
Management	-	-
Pipeline	-	347,500
Recreation - Operations / Maint. / PR / Water Pk	139,500	118,000
Retirees	-	-
Safety / Garage	77,000	446,700
Utilities Maintenance	50,000	2,198,750
Water Conservation - P/R	-	25,000
Water Quality, Lab	-	-
Water Treatment	368,400	379,300
	<u>4,646,400</u>	<u>6,436,650</u>
Net assets, end of year	<u>(2,357,459)</u>	<u>(1,913,424)</u>
Funding Deficit from Available Storm Damage Reserves	-	-
Funding Deficit from Available Un-Restricted Reserves	-	-
Funding Deficit from Available Capital Improvement Reserves	648,459	-
Funding Deficit from CFD-2013-1 Bond Proceeds	<u>1,709,000.00</u>	<u>2,692,500</u>
Net assets, End of Year	<u>(0)</u>	<u>779,076</u>

Casitas Municipal Water District

Revenue 2018-2019

Manager Recommended

12% Rate Increase

11,891 AF - CMWD

2,136 AF - OJAI

Revenue

Water Sales - Residential			
11-4-00	4000-00	Water Sales - Residential Gravity	11,912
11-4-00	4001-00	Water Sales - Residential Pumped	1,385,843
Water Sales - Business			
11-4-00	4010-00	Water Sales - Business Gravity	803
11-4-00	4011-00	Water Sales - Business Pumped	739,661
Water Sales Industrial			
11-4-00	4020-00	Water Sales - Industrial Gravity	0
11-4-00	4021-00	Water Sales - Industrial Pumped	11,082
Water Sales - Resale			
11-4-00	4030-00	Water Sales - Resale Gravity	1,133,146
11-4-00	4031-00	Water Sales - Resale Pumped	783,378
Water Sales - Other			
11-4-00	4040-00	Water Sales - Temporary Meter - Pumped	128,818
11-4-00	4041-00	Water Sales - Other Water Sales - Gravity	8,916
11-4-00	4042-00	Water Sales - Other Water Sales - Pumped	170,248
Water Sales - Fire Prevention			
11-4-00	4050-00	Fire Prevention - General	359
11-4-00	4051-00	Fire Prevention - Hydrants	0
Water Sales - Agriculture Domestic			
11-4-00	4060-00	Water Sales - Ag Domestic - Gravity	64,474
11-4-00	4061-00	Water Sales - Ag Domestic - Pumped	1,649,426
Water Sales - Agriculture			
11-4-00	4070-00	Water Sales - Agricultural - Gravity	37,459
11-4-00	4071-00	Water Sales - Agricultural - Pumped	1,162,626
Water Sales - Interdepartmental			
11-4-00	4080-00	Water Sales - Recreation - Gravity	0
11-4-00	4081-00	Water Sales - Recreation - Pumped	32,659
			7,320,811.79
Water Services - Other			
11-4-00	4090-00	Capital Facilities Charge	73,423
11-4-00	4091-00	Energy Surcharge	0
11-4-00	4092-00	Forfeited Deposits / Penalties	0
11-4-00	4093-00	Meter Tests and Installations	4,421
11-4-00	4094-00	Sale of Plans or Bid Packets	0
11-4-00	4095-00	Temporary Installation	0
11-4-00	4096-00	Water Storage Valuation	0
11-4-00	4097-00	Work Order Close Revenue	0
11-4-00	4098-00	Meter Standby Fees	0
11-4-00	4150-00	Meter Standby - CMWD Residential	1,340,306.35
11-4-00	4151-00	Meter Standby - CMWD Commercial	108,904.63
11-4-00	4152-00	Meter Standby - CMWD Industrial	32,880.32
11-4-00	4153-00	Meter Standby - CMWD Agriculture	198,346.45
11-4-00	4154-00	Meter Standby - CMWD Institutional	42,788.05
11-4-00	4155-00	Meter Standby - CMWD Temporary	26,552.42
11-4-00	4156-00	Meter Standby - CMWD Ag Residential	366,208.49
11-4-00	4157-00	Meter Standby - CMWD Interdepartmental	18,841.07

11-4-00	4158-00	Meter Standby - CMWD Resale	259,721.01
11-4-00	4150-85	Meter Standby - Ojai Residential	1,228,543.13
11-4-00	4151-85	Meter Standby - Ojai Commercial	241,800.23
11-4-00	4152-85	Meter Standby - Ojai Industrial	1,764.49
11-4-00	4153-85	Meter Standby - Ojai Agriculture	3,217.05
11-4-00	4154-85	Meter Standby - Ojai Institutional	37,295.54
11-4-00	4155-85	Meter Standby - Ojai Temporary	1,029.02
11-4-00	4156-85	Meter Standby - Ojai Ag Residential	2,281.44
11-4-00	4159-00	Meter Standby - Fire Service	126,852.33
11-4-00	4099-00	Pump Charges	0
Revenue - Interest			4,115,176.15
11-4-00	4100-00	1% Tax Allocation	0
11-4-00	4105-00	Assessments - Oak View	0
11-4-00	4110-00	Interest on BPC and Taormina	0
11-4-00	4115-00	Interest on Time Deposits and Investments	522,870
11-4-00	4120-00	Protested Tax Apportionment	

Revenue - Taxes and Assessments			
11-4-00	4200-00	1 % - Secured Current General Fund	2,186,972
11-4-00	4205-00	1 % - Redemption & In Lieu	0
11-4-00	4210-00	1 % - Secured Prior Year General Fund	0
11-4-00	4215-00	1 % - Unsecured Current General Fund	0
11-4-00	4220-00	1 % - Unsecured Prior Year General Fund	0
11-4-00	4225-00	Availability Charge Current - Oak View	0
11-4-00	4230-00	Availability Charge Prior Year - Oak View	0
69-4-00	4010-00	MMWS - Tax Secured	19,020
11-4-00	4235-00	RDA Pass Through	94,000
75-4-00	4010-00	CFD-2013	2,594,723

Revenue - Other Governmental Agencies			
11-4-00	4300-00	Federal Disaster Assistance	325,000
11-4-00	4305-00	Grant Revenue - Federal	0
11-4-00	4310-00	Local - City of Ventura USGS	0
11-4-00	4315-00	State - Homeowners Property Tax	0
11-4-00	4320-00	State - Other	80,000
			5,822,584.56

Revenue - Delinquency On-Off Fees / Water			
11-4-00	4350-00	Hang Tag Fee	27,760
11-4-00	4351-00	Turn Off Fee	5,640
11-4-00	4352-00	Turn On Fee	5,640
11-4-00	4353-00	Late Fee - Residential	39,279
11-4-00	4357-00	Late Fee - Business	2,400
11-4-00	4361-00	Late Fee - Industrial	488
11-4-00	4365-00	Late Fee - Resale	32,661
11-4-00	4369-00	Late Fee - Other	2,349
11-4-00	4373-00	Late Fee - Fire Prevention	0
11-4-00	4377-00	Late Fee - Agriculture Domestic	12,064
11-4-00	4381-00	Late Fee - Agriculture	7,983
11-4-00	4385-00	Late Fee - Interdepartmental	0
11-4-00	4395-00	N.S.F. - Returned Check Fee	1,260
			137,523.88

Revenue - Other			
11-4-00	4400-00	Flexible Storage	4,472
11-4-00	4405-00	Gain / Loss on Sale of Fixed Assets	0
11-4-00	4410-00	Grant Revenue - Other	0
11-4-00	4420-00	Miscellaneous Revenue	25,000
11-4-00	4415-00	Habitat Conservation Plan	0
11-4-00	4420-00	Miscellaneous Revenue - Other	35,000
11-4-00	4425-00	Sale of Fixed Assets	0
11-4-00	4430-00	Variation in Water Sales	0
11-4-00	4445-00	Energy Capacity	15,600
			80,072.00

Revenue - Park Entrance Fees and Permits / Recreation		
11-4-62 4500-00	Animal Permit	15,000
11-4-62 4510-00	Boat Fees - Annual	33,000
11-4-62 4515-00	Boat Fees - Daily	9,800
11-4-62 4525-00	Boat Inspection Fees - Quagga	3,000
11-4-62 4530-00	Boat Fees - Overnight	800
11-4-62 4535-00	Boat Lock Revenue - Quagga	3,000
11-4-62 4540-00	Boating Grant - Launching Facility - Archived	0
11-4-62 4542-00	Café Pass Fee	0
11-4-63 4543-00	Café Pass Reimbursement	0
11-4-62 4545-00	Camping Fees	1,995,000
11-4-62 4550-00	Camping Promotion	0
11-4-62 4555-00	Commercials - Recreation	1,500
11-4-62 4560-00	Deposit Forfeit	0
11-4-62 4565-00	Donation vouchers	-2,000
11-4-62 4570-00	Events - Recreation	20,000
11-4-62 4575-00	Event Reimbursement - Recreation	2,500
11-4-62 4580-00	Federal Disaster Assistance - Recreation	30,000
11-4-62 4585-00	Gift Cards and Certificates	1,200
11-4-62 4590-00	Grants - Recreation	311,000
11-4-62 4595-00	Guest Pass - Recreation	0
11-4-62 4600-00	Kayak & Canoes Annual - Recreation	3,000
11-4-62 4605-00	Kayak and Canoes Daily - Recreation	35
11-4-62 4610-00	Miscellaneous Revenue	12,228
11-4-62 4620-00	Rain Checks - Recreation	-250
11-4-62 4625-00	Reservations	155,000
11-4-62 4630-00	Shower Facility Fees	24,000
11-4-62 4635-00	Trailer Storage Fees	190,000
11-4-62 4640-00	Vehicle Fees - Daily	485,000
11-4-62 4645-00	Violation Ordinance Fees	1,200
11-4-62 4650-00	Visitor Cards	144,000
		3,438,013.00

Revenue - Concessions / Recreation		
11-4-62 4705-00	Boat Rental - Concession	65,000
11-4-62 4720-00	Park Store - Recreation	53,000
11-4-62 4725-00	Snack Bar - Concession	27,700
11-4-62 4740-00	Water Park Snack Bar	7,000
		152,700.00

Revenue - Water Park		
11-4-65 4805-00	Water Park - Five after Five Fee	116,000
11-4-65 4810-00	Water Park - Group Pass Fee	-4,500
11-4-65 4815-00	Water Park - Junior Lifeguard Fee	7,000
11-4-66 4818-00	Water Park - Lifeguard Training Materials	800
11-4-65 4820-00	Water Park - Locker Fee	1,200
11-4-65 4825-00	Water Park - Next Day Pass Fee	-1,200
11-4-65 4830-00	Water Park - Gift Certificates	-600
11-4-65 4835-00	Water Park - Rain Checks	-1,000
11-4-65 4840-00	Water Park - Reservation Fee	60,000
11-4-65 4845-00	Water Park - Season Pass Fee	28,000
11-4-65 4850-00	Water Park - Shade Rental Fee	10,000
11-4-65 4855-00	Water Park - Shower Facility Fees	17,000
11-4-65 4860-00	Water Park - Single Splash Fee	762,000
11-4-65 4865-00	Water Park - Special Event Fee	1,500
11-4-65 4870-00	Water Park - Water Fitness - Fee	11,000
		1,007,200.00

Revenue - Other / Recreation		
11-4-62 4900-00	Collection Over / Short - Recreation OP	0
11-4-65 4900-00	Collection Over / Short - Recreation WP	0

Total Revenue	22,074,081
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22,074,081.38

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
REVENUE SUMMARY					
NON DEPARTMENTAL					
WATER SALES	9,174,695	4,807,524	7,320,810	7,320,810	0
WATER SERVICES	7,500	6,747	4,421	4,421	0
WATER STANDBY	3,574,672	2,804,981	4,037,332	4,037,332	0
WATER DELINQUENCY	54,348	234,499	137,524	137,524	0
WATER REVENUE OTHER	39,472	46,700	80,072	80,072	0
CAPITAL FACILITIES	75,000	71,474	73,423	73,423	0
INTEREST	518,867	403,635	522,870	522,870	0
TAXES & ASSESSMENTS	4,648,358	2,211,078	4,800,715	4,800,715	0
OTHER GOVT. AGENCIES	82,000	15,143	485,222	405,000	0
MISCELLANEOUS REVENUES	73,279	56,461	94,000	94,000	0
TOTAL NON DEPARTMENTAL	18,248,191	10,658,240	17,556,389	17,476,167	0
RECREATION - OPERATIONS					
RECREATION PARK	3,148,140	2,403,980	3,438,013	3,438,013	0
RECREATION-CONCESSION	135,000	90,016	145,700	145,700	0
RECREATION OTHER	0	96	0	0	0
TOTAL RECREATION - OPERATIONS	3,283,140	2,494,092	3,583,713	3,583,713	0
RECREATION - WATER PARK					
RECREATION-CONCESSION	6,000	7,057	7,000	7,000	0
RECREATION-WATER PARK	904,600	624,556	1,007,200	1,007,200	0
RECREATION OTHER	0	79	0	0	0
TOTAL RECREATION - WATER PARK	910,600	631,691	1,014,200	1,014,200	0
TOTAL REVENUE	22,441,931	13,784,024	22,154,302	22,074,080	0

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
EXPENDITURE SUMMARY					
RETIREEES					
Benefits	570,204	443,645	574,814	574,814	0
TOTAL RETIREEES	570,204	443,645	574,814	574,814	0
BOARD OF DIRECTORS					
Salaries	64,660	51,359	64,497	64,497	0
Benefits	78,589	61,897	90,539	90,539	0
Services & Supplies	16,200	1,834	31,900	31,900	0
TOTAL BOARD OF DIRECTORS	159,449	115,089	186,936	186,936	0
MANAGEMENT					
Salaries	601,623	490,794	654,747	673,896	0
Benefits	249,157	144,121	213,412	212,251	0
Services & Supplies	560,000	255,735	543,626	522,000	0
TOTAL MANAGEMENT	1,410,780	890,649	1,411,785	1,408,147	0
INFORMATION TECHNOLOGY					
Salaries	132,529	121,460	135,475	135,475	0
Benefits	47,153	48,817	46,075	46,075	0
Services & Supplies	44,450	37,148	52,850	52,850	0
Services & Supplies-W.O.	50,000	39,686	0	0	0
TOTAL INFORMATION TECHNOLOGY	274,132	247,111	234,400	234,400	0
WATER CONSERVATION					
Salaries	304,017	278,816	355,112	380,110	0
Benefits	100,841	90,725	52,585	58,547	0
Services & Supplies	200,198	204,501	170,801	170,801	0
Services & Supplies-W.O.	25,000	19,939	0	0	0
TOTAL WATER CONSERVATION	630,056	593,981	578,498	609,458	0
FISHERIES					
Salaries	311,342	228,982	295,915	299,915	0
Benefits	108,718	83,736	86,924	87,230	0
Services & Supplies	74,075	26,092	76,675	76,675	0
TOTAL FISHERIES	494,135	338,810	459,514	463,820	0
ADMINISTRATION SERVICES					
Salaries	467,267	426,418	612,291	505,641	0
Benefits	232,977	180,454	208,185	199,787	0
Services & Supplies	2,187,592	580,090	970,564	947,914	0
Other Operating Expenses	(1,135,323)	0	(1,013,173)	(1,709,241)	0
Services & Supplies-W.O.	20,700	10,473	70,000	0	0
TOTAL ADMINISTRATION SERVICES	1,773,213	1,197,435	847,867	(55,899)	0

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
AREHOUSE					
Salaries	9,010	8,203	9,213	9,213	0
Benefits	1,534	1,944	1,451	1,451	0
Services & Supplies	7,700	4,646	16,200	16,200	0
TOTAL WAREHOUSE	18,244	14,793	26,864	26,864	0
GARAGE					
Salaries	19,932	8,729	21,517	21,517	0
Benefits	3,857	2,581	34,530	34,530	0
Services & Supplies	(91,031)	(38,690)	(56,020)	(53,333)	0
Services & Supplies-W.O.	446,700	196,582	137,000	77,000	0
TOTAL GARAGE	379,458	169,202	137,027	79,714	0
SAFETY					
Salaries	90,314	78,521	103,544	103,544	0
Benefits	50,009	35,822	16,307	16,307	0
Services & Supplies	24,555	20,741	16,600	16,600	0
TOTAL SAFETY	164,878	135,085	136,451	136,451	0
ENGINEERING					
Salaries	795,052	378,315	749,602	719,346	0
Benefits	301,036	151,176	278,672	273,908	0
Services & Supplies	138,575	142,827	177,217	298,217	0
Salaries - Work Orders	0	131,923	0	0	0
Benefits - Work Orders	0	19,566	0	0	0
Services & Supplies-W.O.	2,130,000	1,992,385	2,654,500	3,316,000	0
TOTAL ENGINEERING	3,364,663	2,816,191	3,859,991	4,607,471	0
WATER QUALITY - LAB					
Salaries	191,420	159,254	194,409	194,409	0
Benefits	83,881	76,211	61,963	61,963	0
Services & Supplies	145,658	97,053	199,542	193,984	0
Services & Supplies-W.O.	0	0	130,000	0	0
TOTAL WATER QUALITY - LAB	420,959	332,518	585,914	450,356	0
UTILITIES MAINTENANCE					
Salaries	309,248	204,328	315,421	315,421	0
Benefits	123,536	95,487	139,874	139,874	0
Services & Supplies	127,590	236,826	152,083	103,283	0
Services & Supplies-W.O.	2,198,750	67,155	125,000	50,000	0
TOTAL UTILITIES MAINTENANCE	2,759,124	603,796	732,378	608,578	0
ELECTRICAL MECHANICAL					
Salaries	425,204	357,793	479,070	479,540	0
Benefits	174,622	125,338	183,551	183,625	0
Services & Supplies	1,676,740	1,509,651	1,974,850	2,019,050	0
Services & Supplies-W.O.	660,700	77,795	635,500	695,500	0
TOTAL ELECTRICAL MECHANICAL	2,937,266	2,070,577	3,272,971	3,377,715	0

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
1ST MAINT - PIPELINE					
Salaries	848,265	449,580	567,338	567,338	0
Benefits	384,473	171,722	252,415	252,415	0
Services & Supplies	395,130	424,649	758,780	696,780	0
Services & Supplies-W.O.	347,500	23,156	0	0	0
TOTAL DIST MAINT - PIPELINE	1,975,368	1,069,106	1,578,533	1,516,533	0
WATER TREATMENT					
Salaries	649,205	647,587	765,049	765,049	0
Benefits	285,621	247,089	293,890	293,890	0
Services & Supplies	746,355	495,343	812,340	821,733	0
Services & Supplies-W.O.	379,300	129,812	473,400	368,400	0
TOTAL WATER TREATMENT	2,060,481	1,519,831	2,344,679	2,249,072	0
OPERATIONS - MAINTENANCE					
Salaries	225,051	100,088	188,943	188,943	0
Benefits	96,167	44,773	80,668	80,668	0
Services & Supplies	99,050	93,865	119,300	119,300	0
Services & Supplies-W.O.	60,000	13,143	55,000	0	0
TOTAL OPERATIONS - MAINTENANCE	480,268	251,869	443,911	388,911	0
RECREATION - OPERATIONS					
Salaries	958,497	911,041	1,003,462	1,003,462	0
Benefits	475,260	271,825	385,899	385,899	0
Services & Supplies	257,992	245,757	285,427	287,427	0
Other Operating Expenses	639,886	0	620,072	849,594	0
Services & Supplies-W.O.	0	0	30,000	30,000	0
TOTAL RECREATION - OPERATIONS	2,331,635	1,428,623	2,324,860	2,556,382	0
RECREATION - MAINTENANCE					
Salaries	377,517	366,271	406,900	406,900	0
Benefits	52,497	122,127	112,699	118,098	0
Services & Supplies	189,584	211,687	333,506	334,225	0
Other Operating Expenses	191,915	0	231,897	321,037	0
Services & Supplies-W.O.	108,000	25,767	160,000	75,000	0
TOTAL RECREATION - MAINTENANCE	919,513	725,851	1,245,002	1,255,260	0
RECREATION - PUBLIC REL					
Salaries	161,302	109,759	306,629	306,629	0
Benefits	18,021	11,212	28,733	28,733	0
Services & Supplies	92,741	58,993	110,968	111,768	0
Other Operating Expenses	80,031	0	149,672	205,074	0
TOTAL RECREATION - PUBLIC REL	352,095	179,963	596,002	652,204	0

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. T0:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
CREATION - WATER PARK					
Salaries	458,503	393,565	500,259	500,259	0
Benefits	42,261	44,195	45,180	45,180	0
Services & Supplies	145,175	149,715	188,612	175,042	0
Other Operating Expenses	223,491	0	243,429	333,536	0
Services & Supplies-W.O.	10,000	8,448	34,500	34,500	0
TOTAL CREATION - WATER PARK	879,430	595,924	1,011,980	1,088,517	0
TOTAL EXPENDITURES	24,355,352	15,740,050	22,590,377	22,415,704	0
REVENUE OVER/ (UNDER) EXPENDITURES	(1,913,420)	(1,956,027)	(436,075)	(341,624)	0

11 -GENERAL FUND

REVENUES	BUDGET 2017-2018	REVENUES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<hr/>					
NON DEPARTMENTAL					
<hr/>					
WATER SALES					
Water Sales - Residential Grav	13,989	6,515	11,912	11,912	0
Water Sales - Residential Pump	1,378,920	933,327	1,385,843	1,385,843	0
Water Sales - Commercial Gr	467	331	803	803	0
Water Sales - Commercial Pump	1,743,138	460,569	739,661	739,661	0
Water Sales - Industrial Pump	12,421	7,125	11,082	11,082	0
Water Sales - Resale Gravity	1,545,894	727,029	1,133,146	1,133,146	0
Water Sales - Resale Pumped	696,226	232,303	783,378	783,378	0
Water Sales - Temporary Meter	10,236	11,599	128,818	128,818	0
Water Sales - Insitutional Gr	10,770	5,263	8,916	8,916	0
Water Sales - Institutional Pu	88,649	120,041	170,248	170,248	0
Water Sales - Fire Prev Genera	0	0	359	359	0
Water Sales - Ag Domestic - Gr	75,242	44,603	64,474	64,474	0
Water Sales - Ag Domestic - Pu	1,912,906	1,305,540	1,649,426	1,649,426	0
Water Sales - Agricultural - G	45,647	29,322	37,459	37,459	0
Water Sales - Agricultural - P	1,610,337	900,721	1,162,626	1,162,626	0
Water Sales - Recreational - Pu	29,853	23,234	32,659	32,659	0
TOTAL WATER SALES	9,174,695	4,807,524	7,320,810	7,320,810	0
WATER SERVICES					
Meter Tests & Installations	7,500	6,700	4,421	4,421	0
Meter Standby Fees	0	47	0	0	0
TOTAL WATER SERVICES	7,500	6,747	4,421	4,421	0
WATER STANDBY					
Meter Chg - CMWD Residential	2,287,790	1,783,661	2,568,849	2,568,849	0
Meter Chg - CMWD Commercial	357,467	238,607	350,705	350,705	0
Meter Chg - CMWD Industrial	35,747	24,219	34,645	34,645	0
Meter Chg - CMWD Agriculture	178,734	141,134	201,564	201,564	0
Meter Chg - CMWD Institutional	71,493	55,579	80,084	80,084	0
Meter Chg - CMWD Temporary	35,747	19,693	27,581	27,581	0
Meter Chg - CMWD Ag Residential	285,974	257,890	368,490	368,490	0
Meter Chg - CMWD Interdepartme	0	13,188	18,841	18,841	0
Meter Chg - CMWD Resale	107,240	199,172	259,721	259,721	0
Meter Chg - Fire Service	214,480	71,837	126,852	126,852	0
TOTAL WATER STANDBY	3,574,672	2,804,981	4,037,332	4,037,332	0
WATER DELINQUENCY					
Hang Tag Fee	13,740	29,660	27,760	27,760	0
Turn Off Fee	2,440	5,820	5,640	5,640	0
Turn On Fee	2,440	5,700	5,640	5,640	0
Late Fee - Residential	21,775	38,966	39,279	39,279	0
Alloc Penalty - Residential	0	298,025	0	0	0

11 -GENERAL FUND

REVENUES	BUDGET 2017-2018	REVENUES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Alloc Penalty - Business	0	(10,815)	0	0	0
Late Fee - Business	1,242	6,075	2,400	2,400	0
Late Fee - Industrial	474	269	488	488	0
Late Fee - Resale	201	127	32,661	32,661	0
Late Fee - Other	693	1,038	2,349	2,349	0
Alloc Penalty - Other	0	(15,715)	0	0	0
Late Fee - Agriculture Domesti	7,593	8,131	12,064	12,064	0
Alloc Penalty - Ag Domestic	0	(14,000)	0	0	0
Late Fee - Agriculture	3,000	2,782	7,983	7,983	0
Alloc Penalty - Agriculture	0	(122,165)	0	0	0
N.S.F. - Returned Check Fee	750	600	1,260	1,260	0
TOTAL WATER DELINQUENCY	54,348	234,499	137,524	137,524	0
WATER REVENUE OTHER					
Flexible Storage	4,472	4,472	4,472	4,472	0
Miscellaneous Revenue - Other	35,000	23,409	60,000	60,000	0
Bad Debt Collection Recovery	0	534	0	0	0
Administration Fee	0	201	0	0	0
Energy Capacity Revenue	0	18,083	15,600	15,600	0
TOTAL WATER REVENUE OTHER	39,472	46,700	80,072	80,072	0
CAPITAL FACILITIES					
Capital Facilities Charge	75,000	71,474	73,423	73,423	0
TOTAL CAPITAL FACILITIES	75,000	71,474	73,423	73,423	0
INTEREST					
1% Tax Allocation	0	9,318	0	0	0
Assessments - Oak View	0	0	0	0	0
Interest on Time Deposits and	518,867	394,316	522,870	522,870	0
TOTAL INTEREST	518,867	403,635	522,870	522,870	0
TAXES & ASSESSMENTS					
1 % - Secured Current General	2,034,169	2,138,817	2,186,972	2,186,972	0
1 % - Secured Prior Year Gener	0	8,264	0	0	0
1 % - Unsecured Current Genera	0	63,922	0	0	0
1 % - Unsecured Prior Year Gen	0	75	0	0	0
Miramonte Tax Secured	19,351	0	19,020	19,020	0
CFD - 2013	2,594,838	0	2,594,723	2,594,723	0
TOTAL TAXES & ASSESSMENTS	4,648,358	2,211,078	4,800,715	4,800,715	0
OTHER GOVT. AGENCIES					
Federal Disaster Assistance	0	0	405,222	325,000	0
State - Homeowners Property Ta	0	15,143	0	0	0
State - Other	82,000	0	80,000	80,000	0
TOTAL OTHER GOVT. AGENCIES	82,000	15,143	485,222	405,000	0

11 -GENERAL FUND

REVENUES	BUDGET 2017-2018	REVENUES T0:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
MISCELLANEOUS REVENUES					
RDA - Pass Through	73,279	56,461	94,000	94,000	0
TOTAL MISCELLANEOUS REVENUES	73,279	56,461	94,000	94,000	0
TOTAL NON DEPARTMENTAL	18,248,191	10,658,240	17,556,389	17,476,167	0
RECREATION - OPERATIONS					
RECREATION PARK					
Animal Permit	5,000	10,696	15,000	15,000	0
Boat Fees - Annual	27,050	23,710	33,000	33,000	0
Boat Fees - Daily	8,000	6,422	9,800	9,800	0
Boat Fees Annual - Refund Quag	0	0	3,000	3,000	0
Boat Inspection Fees - Quagga	1,800	2,126	0	0	0
Boat Fees - Overnight	750	540	800	800	0
Boat Lock Revenue - Quagga	2,200	2,160	3,000	3,000	0
Cafe Pass Fee	25,000	0	0	0	0
Cafe Pass Reimbursement	(25,000)	0	0	0	0
Camping Fees	2,011,000	1,393,377	1,995,000	1,995,000	0
Commercials - Recreation	1,500	0	1,500	1,500	0
Bad Debt Collection Recovery	0	31	0	0	0
Donation vouchers	(2,000)	0	(2,000)	(2,000)	0
Events - Recreation	25,000	31,924	20,000	20,000	0
Event Reimbursment - Recreatio	0	2,246	2,500	2,500	0
Federal Disaster Assistance -	0	0	30,000	30,000	0
Gift Cards and Certificates	500	450	1,200	1,200	0
Grants - Recreation	83,000	195,792	311,000	311,000	0
Guest Pass - Recreation	(1,000)	(240)	0	0	0
Impound Fee	0	500	0	0	0
Kayak & Canoes Annual - Recrea	4,000	3,027	3,000	3,000	0
Kayak and Canoes Daily - Recrr	40	0	35	35	0
Miscellaneous Revenue	0	1,735	12,228	12,228	0
Rain Checks - Recreation	(1,200)	(309)	(250)	(250)	0
Reservations	165,000	102,044	155,000	155,000	0
Shower Facility Fees	18,500	16,711	24,000	24,000	0
Snow Bird Pumping	0	2,680	0	0	0
Trailer Storage Fees	224,000	151,122	190,000	190,000	0
Vehicle Fees - Daily	443,000	348,500	485,000	485,000	0
Violation Ordinance Fees	8,000	790	1,200	1,200	0
Visitor Cards	124,000	107,946	144,000	144,000	0
TOTAL RECREATION PARK	3,148,140	2,403,980	3,438,013	3,438,013	0
RECREATION-CONCESSION					
Boat Rental - Concession	56,000	36,686	65,000	65,000	0
Park Store - Recreation	52,000	37,349	53,000	53,000	0
Cafe - Concession	27,000	15,981	27,700	27,700	0
TOTAL RECREATION-CONCESSION	135,000	90,016	145,700	145,700	0

11 -GENERAL FUND

REVENUES	BUDGET 2017-2018	REVENUES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
RECREATION OTHER					
Over / Short - Recreation	0	96	0	0	0
TOTAL RECREATION OTHER	0	96	0	0	0
TOTAL RECREATION - OPERATIONS	3,283,140	2,494,092	3,583,713	3,583,713	0
RECREATION - WATER PARK					
=====					
RECREATION-CONCESSION					
Water Park Snack Bar	6,000	7,057	7,000	7,000	0
TOTAL RECREATION-CONCESSION	6,000	7,057	7,000	7,000	0
RECREATION-WATER PARK					
Water Park - Late Day Pass Fee	96,000	77,407	116,000	116,000	0
Water Park - Group Pass Fee	(4,500)	(2,328)	(4,500)	(4,500)	0
Water Park - Guest Pass	0	(108)	0	0	0
Water Park - Junior Lifeguard	8,000	1,850	7,000	7,000	0
Water Park - Lifeguard Trainin	400	385	800	800	0
Water Park - Locker Fee	1,100	1,137	1,200	1,200	0
Water Park - Next Day Pass Fee	(1,500)	(776)	(1,200)	(1,200)	0
Water Park - Promotion	0	(464)	(600)	(600)	0
Water Park - Rain Checks	(200)	(535)	(1,000)	(1,000)	0
Water Park - Reservation Fee	38,800	36,539	60,000	60,000	0
Water Park - Season Pass Fee	32,300	6,662	28,000	28,000	0
Water Park - Shade Rental Fee	15,000	4,725	10,000	10,000	0
Water Park - Shower Facility F	17,600	12,227	17,000	17,000	0
Water Park - Single Splash Fee	691,000	480,801	762,000	762,000	0
Water Park - Special Event Fee	400	1,250	1,500	1,500	0
Water Park - Water Fitness - F	10,200	5,784	11,000	11,000	0
TOTAL RECREATION-WATER PARK	904,600	624,556	1,007,200	1,007,200	0
RECREATION OTHER					
Over / Short - Water Park	0	79	0	0	0
TOTAL RECREATION OTHER	0	79	0	0	0
TOTAL RECREATION - WATER PARK	910,600	631,691	1,014,200	1,014,200	0
TOTAL REVENUE	22,441,931	13,784,024	22,154,302	22,074,080	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<hr/>					
RETIREES					
<hr/>					
Benefits					
Insurance - Group Health	536,336	418,163	542,670	542,670	0
Insurance - Group Dental	28,810	21,663	27,359	27,359	0
Insurance - Group Vision	5,058	3,819	4,785	4,785	0
TOTAL Benefits	570,204	443,645	574,814	574,814	0
<hr/>					
Services & Supplies					
<hr/>					
TOTAL RETIREES	570,204	443,645	574,814	574,814	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
BOARD OF DIRECTORS =====					
Salaries					
Regular Salaries	64,660	51,359	64,497	64,497	0
TOTAL Salaries	64,660	51,359	64,497	64,497	0
Benefits					
Social Security Expense	4,009	3,184	3,999	3,999	0
Medicare Expense	938	745	935	935	0
Insurance - Group Life	169	143	196	196	0
Insurance - Group Health	69,061	54,373	81,060	81,060	0
Insurance - Group Dental	3,802	3,017	3,802	3,802	0
Insurance - Group Vision	610	434	547	547	0
TOTAL Benefits	78,589	61,897	90,539	90,539	0
Services & Supplies					
Service & Supplies	1,000	20	500	500	0
Computer Upgrades - Hardware	7,500	0	7,500	7,500	0
Computer Upgrades - Software	1,000	0	2,000	2,000	0
Advertising & Legal Notices	0	205	0	0	0
Private Vehicle Mileage	3,000	1,256	2,500	2,500	0
Travel Expense	1,200	52	1,500	1,500	0
Directors Election Fees	0	0	15,000	15,000	0
Education & Training Seminars	2,500	300	2,900	2,900	0
TOTAL Services & Supplies	16,200	1,834	31,900	31,900	0
TOTAL BOARD OF DIRECTORS	159,449	115,089	186,936	186,936	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
MANAGEMENT =====					
Salaries					
Regular Salaries	506,973	433,459	572,221	566,209	0
Vacation Pay	43,488	25,061	0	49,478	0
Jury Duty	2,558	1,631	50,105	2,910	0
Sick Pay	25,581	9,018	2,947	29,105	0
Holiday Pay	23,023	21,624	29,474	26,194	0
TOTAL Salaries	601,623	490,794	654,747	673,896	0
Benefits					
Insurance - Employee Assistance	118	71	118	118	0
CalPers Pension Exp - PEPRA	0	8,316	0	0	0
CalPERS Employer Paid for Emp	0	854	0	0	0
CalPERS Pension Exp - Classic	87,909	45,228	55,176	54,579	0
Social Security Expense	37,301	23,899	42,239	41,782	0
Medicare Expense	8,724	7,403	9,878	9,771	0
Insurance - Group Life	3,578	2,130	3,578	3,578	0
Insurance - Group Health	105,632	53,488	97,559	97,559	0
Insurance - Group Dental	5,348	2,406	4,317	4,317	0
Insurance - Group Vision	547	326	547	547	0
TOTAL Benefits	249,157	144,121	213,412	212,251	0
Services & Supplies					
District Equipment	0	0	26,526	0	0
Service & Supplies	16,000	9,649	12,000	12,000	0
Computer Upgrades - Hardware	3,000	1,169	3,000	3,000	0
Computer Upgrades - Software	2,000	0	10,000	10,000	0
Outside Contracts	2,000	0	2,000	2,000	0
Clothing & Personal Supplies	400	73	0	0	0
Communications - Radio & Telep	1,000	1,071	0	0	0
Office Equipment Maintenance	200	0	0	0	0
Membership & Dues	159,000	102,467	162,200	162,600	0
Printing & Binding	400	53	0	0	0
Books & Publications	4,000	6,070	0	0	0
Office Supplies	2,000	179	0	0	0
Postage Expense	600	104	0	0	0
Other Professional Fees	335,000	128,495	315,000	319,500	0
Licenses & Permits	500	0	0	0	0
Advertising & Legal Notices	2,000	1,202	0	0	0
Private Vehicle Mileage	4,000	1,812	0	0	0
Travel Expense	6,700	1,383	6,700	6,700	0
Education & Training Seminars	21,200	1,960	6,200	6,200	0
Insurance - Aflac Service Fee	0	50	0	0	0
TOTAL Services & Supplies	560,000	255,735	543,626	522,000	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Cher Operating Expenses					
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
TOTAL MANAGEMENT	1,410,780	890,649	1,411,785	1,408,147	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO: 30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
INFORMATION TECHNOLOGY					
Salaries					
Regular Salaries	108,899	107,566	111,320	111,320	0
Overtime Pay	0	3,945	0	0	0
Vacation Pay	11,583	3,535	11,841	11,841	0
Jury Duty	225	0	230	230	0
Sick Pay	3,075	1,539	3,143	3,143	0
Holiday Pay	8,747	4,874	8,941	8,941	0
TOTAL Salaries	132,529	121,460	135,475	135,475	0
Benefits					
Insurance - Employee Assistance	30	24	30	30	0
CalPERS Employer Paid for Emp	12,407	2,449	0	0	0
CalPERS Pension Exp - Classic	0	17,111	9,016	9,016	0
Social Security Expense	8,217	7,125	8,400	8,400	0
Medicare Expense	1,921	1,834	1,964	1,964	0
Insurance - Group Life	511	406	511	511	0
Insurance - Group Health	22,717	18,622	24,583	24,583	0
Insurance - Group Dental	1,213	1,061	1,337	1,337	0
Insurance - Group Vision	137	186	234	234	0
TOTAL Benefits	47,153	48,817	46,075	46,075	0
Services & Supplies					
District Equipment	2,000	927	2,500	2,500	0
Service & Supplies	3,500	4,070	4,500	4,500	0
Computer Upgrades - Hardware	11,000	9,902	11,000	11,000	0
Computer Upgrades - Software	3,400	0	7,250	7,250	0
Outside Contracts	19,750	12,556	21,600	21,600	0
Clothing & Personal Supplies	0	244	500	500	0
Communications - Radio & Telep	800	9,009	1,500	1,500	0
Books & Publications	100	0	100	100	0
Small Tools	100	156	100	100	0
Private Vehicle Mileage	300	197	300	300	0
Education & Training Seminars	3,500	0	3,500	3,500	0
Insurance - Aflac Service Fee	0	88	0	0	0
TOTAL Services & Supplies	44,450	37,148	52,850	52,850	0
Salaries - Work Orders	_____	_____	_____	_____	_____
Benefits - Work Orders	_____	_____	_____	_____	_____
Services & Supplies-W.O.					
Outside Contracts	50,000	39,686	0	0	0
TOTAL Services & Supplies-W.O.	50,000	39,686	0	0	0
TOTAL INFORMATION TECHNOLOGY	274,132	247,111	234,400	234,400	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO: 30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
WATER CONSERVATION					
Salaries					
Regular Salaries	230,635	202,259	273,149	293,523	0
Part Time - Temporary Wages	16,266	30,973	16,266	16,266	0
Overtime Pay	1,071	655	0	0	0
Vacation Pay	25,750	18,090	30,185	32,309	0
Jury Duty	1,515	0	1,776	1,901	0
Sick Pay	15,147	15,073	17,756	19,006	0
Holiday Pay	13,633	11,766	15,980	17,105	0
TOTAL Salaries	304,017	278,816	355,112	380,110	0
Benefits					
Insurance - Employee Assistance	89	71	0	0	0
CalPERS Pension Exp - PEPRA	0	4,311	0	0	0
CalPERS Employer Paid for Emp	14,371	1,490	0	0	0
CalPERS Pension Exp - Classic	19,460	27,505	25,419	29,468	0
Social Security Expense	18,849	16,732	22,017	23,567	0
Medicare Expense	4,408	4,200	5,149	5,512	0
Insurance - Group Life	1,471	1,168	0	0	0
Insurance - Group Health	39,199	32,719	0	0	0
Insurance - Group Dental	2,584	2,050	0	0	0
Insurance - Group Vision	410	480	0	0	0
TOTAL Benefits	100,841	90,725	52,585	58,547	0
Services & Supplies					
District Equipment	4,000	354	1,700	1,700	0
Service & Supplies	7,300	6,922	17,889	17,889	0
Computer Upgrades - Hardware	5,555	6,112	0	0	0
Outside Contracts	129,348	148,717	91,087	91,087	0
Clothing & Personal Supplies	300	109	0	0	0
Communications - Radio & Telep	2,040	1,279	1,008	1,008	0
Membership & Dues	11,505	7,564	11,205	11,205	0
Printing & Binding	12,500	9,260	12,500	12,500	0
Books & Publications	100	0	100	100	0
Postage Expense	9,500	5,297	9,500	9,500	0
Licenses & Permits	0	60	0	0	0
Advertising & Legal Notices	13,600	5,510	19,470	19,470	0
Public Information Program	0	190	0	0	0
Private Vehicle Mileage	250	102	75	75	0
Travel Expense	900	20	2,850	2,850	0
Education & Training Seminars	3,300	10,828	3,417	3,417	0
Insurance - Workers Compensation	0	2,107	0	0	0
Insurance - Aflac Service Fee	0	70	0	0	0
TOTAL Services & Supplies	200,198	204,501	170,801	170,801	0

CASITAS MUNICIPAL WATER DISTRICT
REVENUE/EXPENDITURES STATEMENT
PROPOSED BUDGET FOR 2018/2019

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
cher Operating Expenses					
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
Services & Supplies	25,000	19,939	0	0	0
TOTAL Services & Supplies-W.O.	25,000	19,939	0	0	0
TOTAL WATER CONSERVATION	630,056	593,981	578,498	609,458	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
SALARIES					
TOTAL Salaries					
Regular Salaries	223,975	182,954	211,402	211,402	0
Part Time - Temporary Wages	29,769	14,887	29,769	29,769	0
Overtime Pay	0	3,826	0	4,000	0
Vacation Pay	26,465	11,349	25,152	25,152	0
Jury Duty	1,556	342	1,480	1,480	0
Sick Pay	15,567	7,241	14,796	14,796	0
Holiday Pay	14,010	8,383	13,316	13,316	0
TOTAL Salaries	311,342	228,982	295,915	299,915	0
BENEFITS					
Insurance - Employee Assistance	89	52	59	59	0
CalPERS Pension Exp - PEPRA	0	1,075	0	0	0
CalPERS Employer Paid for Emp	13,870	1,992	0	0	0
CalPERS Pension Exp - Classic	18,541	29,311	21,555	21,555	0
Social Security Expense	19,303	14,659	18,347	18,595	0
Medicare Expense	4,514	3,478	4,291	4,349	0
Insurance - Group Life	1,352	931	1,123	1,123	0
Insurance - Group Health	47,822	30,525	39,416	39,416	0
Insurance - Group Dental	2,817	1,466	1,762	1,762	0
Insurance - Group Vision	410	248	371	371	0
TOTAL Benefits	108,718	83,736	86,924	87,230	0
Services & Supplies					
District Equipment	4,400	6,774	8,400	8,400	0
Service & Supplies	11,800	3,227	10,900	10,900	0
Computer Upgrades - Hardware	2,000	0	1,000	1,000	0
Computer Upgrades - Software	1,000	0	1,000	1,000	0
Outside Contracts	2,000	0	2,000	2,000	0
Clothing & Personal Supplies	1,000	43	1,500	1,500	0
Communications - Radio & Telep	2,325	1,858	2,325	2,325	0
Membership & Dues	250	105	250	250	0
Printing & Binding	250	17	250	250	0
Books & Publications	300	73	300	300	0
Postage Expense	500	16	500	500	0
Other Professional Fees	30,000	0	30,000	30,000	0
Licenses & Permits	500	0	500	500	0
Private Vehicle Mileage	250	0	250	250	0
Travel Expense	13,000	10,979	13,000	13,000	0
Education & Training Seminars	4,500	3,000	4,500	4,500	0
TOTAL Services & Supplies	74,075	26,092	76,675	76,675	0
OTHER OPERATING EXPENSES					

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
TOTAL FISHERIES	494,135	338,810	459,514	463,820	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
ADMINISTRATION SERVICES					
Salaries					
Regular Salaries	389,627	347,457	515,328	418,543	0
Overtime Pay	1,100	11,802	5,500	5,500	0
Vacation Pay	35,167	23,687	42,024	37,491	0
Jury Duty	2,068	494	2,472	2,205	0
Sick Pay	20,687	24,637	24,720	22,054	0
Holiday Pay	18,618	18,341	22,247	19,848	0
TOTAL Salaries	467,267	426,418	612,291	505,641	0
Benefits					
Insurance - Employee Assistance	237	141	178	178	0
CalPers Pension Exp - PEPRA	0	7,052	0	0	0
CalPERS Employer Paid for Emp	43,746	3,925	0	0	0
CalPERS Pension Exp - Classic	23,182	48,664	44,825	40,506	0
Social Security Expense	28,971	25,376	34,656	31,350	0
Medicare Expense	6,775	6,460	8,106	7,333	0
Insurance - Group Life	2,513	1,632	2,056	2,056	0
Insurance - Group Health	120,442	82,159	111,892	111,892	0
Insurance - Group Dental	6,017	4,101	5,166	5,166	0
Insurance - Group Vision	1,094	944	1,306	1,306	0
TOTAL Benefits	232,977	180,454	208,185	199,787	0
Services & Supplies					
District Equipment	4,400	3,166	3,600	3,600	0
Service & Supplies	20,200	30,940	19,500	19,500	0
Utilities	40,000	29,017	35,000	35,000	0
Computer Upgrades - Hardware	11,250	2,804	6,100	3,600	0
Computer Upgrades - Software	7,000	0	5,000	5,000	0
Bank Charges	15,000	9,681	16,000	16,000	0
Purchased Water	1,700	2,118	3,200	3,200	0
Bad Debt Expense	5,000	4,339	8,500	8,500	0
Outside Contracts	105,679	111,803	139,046	139,046	0
Clothing & Personal Supplies	150	0	0	0	0
Communications - Radio & Telep	38,600	38,364	38,600	38,600	0
Office Equipment Maintenance	7,450	4,032	7,250	7,250	0
Membership & Dues	745	725	745	745	0
Printing & Binding	3,000	3,377	4,300	4,300	0
Office Supplies	11,500	10,775	11,500	11,500	0
Postage Expense	3,700	3,532	4,500	4,500	0
Other Professional Fees	36,200	29,996	53,200	33,200	0
Safety Program	77,228	0	77,228	77,228	0
Private Vehicle Mileage	350	78	150	150	0
Travel Expense	2,500	51	2,500	2,500	0
Education & Training Seminars	4,400	1,500	3,800	3,800	0
Pre-Employment Screening	0	0	150	0	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Interest / Penalty Expenses	1,539,040	42,866	270,695	270,695	0
Credit Card Fees	20,000	24,119	32,000	32,000	0
Petty Cash Over / Short	0	(24)	0	0	0
Property Tax Collection Fee	7,500	5,508	5,500	5,500	0
Property Tax Administration Fe	25,000	23,532	22,500	22,500	0
Insurance - Liability Premium	65,000	63,241	65,000	65,000	0
Insurance - Workers Compensati	135,000	134,323	135,000	135,000	0
Insurance - Aflac Service Fee	0	228	0	0	0
TOTAL Services & Supplies	2,187,592	580,090	970,564	947,914	0
Other Operating Expenses					
Administration Overhead	(1,135,323)	0	(1,013,173)	(1,709,241)	0
TOTAL Other Operating Expenses	(1,135,323)	0	(1,013,173)	(1,709,241)	0
Salaries - Work Orders	_____	_____	_____	_____	_____
Benefits - Work Orders	_____	_____	_____	_____	_____
Services & Supplies-W.O.					
Services & Supplies	20,700	10,473	70,000	0	0
TOTAL Services & Supplies-W.O.	20,700	10,473	70,000	0	0
TOTAL ADMINISTRATION SERVICES	1,773,213	1,197,435	847,867	(55,899)	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
WAREHOUSE					
=====					
Salaries					
Regular Salaries	7,343	6,867	7,508	7,508	0
Overtime Pay	0	134	0	0	0
Vacation Pay	766	613	783	783	0
Jury Duty	45	34	46	46	0
Sick Pay	451	210	461	461	0
Holiday Pay	405	344	415	415	0
TOTAL Salaries	9,010	8,203	9,213	9,213	0
Benefits					
CalPERS Employer Paid for Emp	0	163	0	0	0
CalPERS Pension Exp - Classic	844	1,154	746	746	0
Social Security Expense	559	509	571	571	0
Medicare Expense	131	119	134	134	0
TOTAL Benefits	1,534	1,944	1,451	1,451	0
Services & Supplies					
Service & Supplies	3,000	2,719	3,000	3,000	0
Utilities	2,500	1,926	2,500	2,500	0
Outside Contracts	700	0	700	700	0
Gains / Losses on Inventory	1,500	0	10,000	10,000	0
TOTAL Services & Supplies	7,700	4,646	16,200	16,200	0
Other Operating Expenses					
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
TOTAL WAREHOUSE	18,244	14,793	26,864	26,864	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
GARAGE					
=====					
Salaries					
Regular Salaries	16,245	7,798	17,537	17,537	0
Vacation Pay	1,694	415	1,829	1,829	0
Jury Duty	99	0	107	107	0
Sick Pay	997	133	1,076	1,076	0
Holiday Pay	897	382	968	968	0
TOTAL Salaries	19,932	8,729	21,517	21,517	0
Benefits					
Insurance - Employee Assistance	0	0	30	30	0
CalPers Pension Exp - PEPRA	0	572	0	0	0
CalPERS Employer Paid for Emp	1,034	0	0	0	0
CalPERS Pension Exp - Classic	1,299	1,341	1,743	1,743	0
Social Security Expense	1,235	541	1,334	1,334	0
Medicare Expense	289	127	312	312	0
Insurance - Group Life	0	0	762	762	0
Insurance - Group Health	0	0	28,875	28,875	0
Insurance - Group Dental	0	0	1,337	1,337	0
Insurance - Group Vision	0	0	137	137	0
TOTAL Benefits	3,857	2,581	34,530	34,530	0
Services & Supplies					
District Equipment	0	2,498	0	0	0
Service & Supplies	11,838	2,035	3,800	4,350	0
Utilities	0	1,926	0	0	0
Cost Applied - Service & Suppl	(245,022)	(146,113)	(200,000)	(200,000)	0
Vehicle Costs Direct	108,400	71,301	100,000	100,000	0
Outside Contracts	31,053	21,093	35,480	35,480	0
Communications - Radio & Telep	0	186	0	200	0
Licenses & Permits	2,700	4,378	4,700	6,637	0
Education & Training Seminars	0	4,004	0	0	0
Gain / Losses on Inventory GAS	0	(0)	0	0	0
TOTAL Services & Supplies	(91,031)	(38,690)	(56,020)	(53,333)	0
Other Operating Expenses					
Salaries - Work Orders	_____	_____	_____	_____	_____
Benefits - Work Orders	_____	_____	_____	_____	_____
Services & Supplies-W.O.					
Services & Supplies	446,700	190,685	137,000	77,000	0
Outside Contracts	0	5,897	0	0	0
TOTAL Services & Supplies-W.O.	446,700	196,582	137,000	77,000	0
TOTAL GARAGE	379,458	169,202	137,027	79,714	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
SAFETY					
=====					
Salaries					
Regular Salaries	73,605	69,775	84,389	84,389	0
Vacation Pay	7,677	3,902	8,801	8,801	0
Jury Duty	452	0	518	518	0
Sick Pay	4,516	1,252	5,177	5,177	0
Holiday Pay	4,064	3,591	4,659	4,659	0
TOTAL Salaries	90,314	78,521	103,544	103,544	0
Benefits					
Insurance - Employee Assistance	30	24	0	0	0
CalPERS Pension Exp - PEPRA	0	5,423	0	0	0
CalPERS Pension Exp - Classic	13,197	0	8,386	8,386	0
Social Security Expense	5,599	5,085	6,420	6,420	0
Medicare Expense	1,310	1,189	1,501	1,501	0
Insurance - Group Life	762	605	0	0	0
Insurance - Group Health	27,637	22,327	0	0	0
Insurance - Group Dental	1,337	1,061	0	0	0
Insurance - Group Vision	137	109	0	0	0
TOTAL Benefits	50,009	35,822	16,307	16,307	0
Services & Supplies					
District Equipment	300	395	0	0	0
Services & Supplies	6,555	5,929	1,350	1,350	0
Computer Upgrades - Hardware	2,000	1,515	600	600	0
Computer Upgrades - Software	0	0	4,260	4,260	0
Outside Contracts	2,200	1,365	2,900	2,900	0
Clothing & Personal Supplies	0	12	0	0	0
Membership & Dues	300	240	240	240	0
Licenses & Permits	0	1,198	3,000	3,000	0
Safety	9,450	8,648	1,000	1,000	0
Private Vehicle Mileage	200	119	200	200	0
Travel Expense	1,800	0	1,800	1,800	0
Education & Training Seminar	1,750	1,321	1,250	1,250	0
TOTAL Services & Supplies	24,555	20,741	16,600	16,600	0
TOTAL SAFETY	164,878	135,085	136,451	136,451	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
ENGINEERING					
Salaries					
Regular Salaries	636,069	311,831	610,926	586,266	0
Part Time - Temporary Wages	14,600	616	0	0	0
Overtime Pay	0	599	0	0	0
Vacation Pay	66,338	31,816	63,716	61,145	0
Jury Duty	3,902	1,489	3,748	3,597	0
Sick Pay	39,023	12,543	37,480	35,968	0
Holiday Pay	35,120	19,421	33,732	32,370	0
TOTAL Salaries	795,052	378,315	749,602	719,346	0
Benefits					
Insurance - Employee Assistance	237	115	237	237	0
CalPers Pension Exp - PEPRA	0	5,415	0	0	0
CalPERS Employer Paid for Emp	51,762	3,635	0	0	0
CalPERS Pension Exp - Classic	26,195	46,209	60,710	58,260	0
Social Security Expense	49,293	21,606	46,475	44,600	0
Medicare Expense	11,528	5,797	10,869	10,430	0
Insurance - Group Life	4,520	1,570	3,391	3,391	0
Insurance - Group Health	149,359	62,991	149,081	149,081	0
Insurance - Group Dental	7,048	3,105	6,136	6,136	0
Insurance - Group Vision	1,094	734	1,773	1,773	0
TOTAL Benefits	301,036	151,176	278,672	273,908	0
Services & Supplies					
District Equipment	6,700	4,381	0	6,000	0
Service & Supplies	5,800	4,109	13,600	13,600	0
Computer Upgrades - Hardware	24,200	13,858	16,700	16,700	0
Computer Upgrades - Software	15,000	14,362	21,852	21,852	0
Outside Contracts	51,500	67,586	81,700	196,700	0
Clothing & Personal Supplies	400	299	0	0	0
Communications - Radio & Telep	500	405	3,600	3,600	0
Membership & Dues	6,400	2,172	1,800	1,800	0
Printing & Binding	0	730	0	0	0
Books & Publications	0	225	0	0	0
Office Supplies	200	0	1,500	1,500	0
Postage Expense	75	37	150	150	0
Licenses & Permits	19,300	33,209	30,615	30,615	0
Advertising & Legal Notices	0	200	0	0	0
Private Vehicle Mileage	1,500	713	1,500	1,500	0
Travel Expense	2,500	0	500	500	0
Education & Training Seminars	4,500	329	3,700	3,700	0
Pre-Employment Screening	0	105	0	0	0
Insurance - Aflac Service Fee	0	105	0	0	0
TOTAL Services & Supplies	138,575	142,827	177,217	298,217	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Salaries - Work Orders					
Regular Salaries	0	130,110	0	0	0
Overtime Pay	0	1,812	0	0	0
TOTAL Salaries - Work Orders	0	131,923	0	0	0
Benefits - Work Orders					
CalPERS Employer Paid for Emp	0	1,923	0	0	0
PERS - Retirement Expense	0	9,242	0	0	0
Social Security Expense	0	6,487	0	0	0
Medicare Expense	0	1,914	0	0	0
TOTAL Benefits - Work Orders	0	19,566	0	0	0
Services & Supplies-W.O.					
Service & Supplies	50,000	103,616	55,000	150,000	0
Outside Contracts	2,080,000	1,886,644	2,599,500	3,166,000	0
Printing & Binding	0	279	0	0	0
Licenses & Permits	0	1,150	0	0	0
CalPERS Employer Paid for Emp	0	696	0	0	0
TOTAL Services & Supplies-W.O.	2,130,000	1,992,385	2,654,500	3,316,000	0
TOTAL ENGINEERING	3,364,663	2,816,191	3,859,991	4,607,471	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
WATER QUALITY - LAB					
Salaries					
Regular Salaries	154,578	131,796	158,445	158,445	0
Overtime Pay	1,750	4,604	0	0	0
Standby Pay	0	143	0	0	0
Vacation Pay	16,122	10,087	16,525	16,525	0
Jury Duty	950	101	971	971	0
Sick Pay	9,485	5,624	9,720	9,720	0
Holiday Pay	8,535	6,900	8,748	8,748	0
TOTAL Salaries	191,420	159,254	194,409	194,409	0
Benefits					
Insurance - Employee Assistance	59	42	59	59	0
CalPers Pension Exp - PEPRA	0	68	0	0	0
CalPERS Employer Paid for Emp	16,272	3,230	0	0	0
CalPERS Pension Exp - Classic	2,318	22,500	15,745	15,745	0
Social Security Expense	11,868	10,281	12,052	12,052	0
Medicare Expense	2,774	2,404	2,819	2,819	0
Insurance - Group Life	1,035	822	1,035	1,035	0
Insurance - Group Health	46,608	34,693	28,755	28,755	0
Insurance - Group Dental	2,674	1,877	1,127	1,127	0
Insurance - Group Vision	273	294	371	371	0
TOTAL Benefits	83,881	76,211	61,963	61,963	0
Services & Supplies					
District Equipment	7,167	5,900	8,500	8,500	0
Service & Supplies	20,178	19,517	23,935	19,927	0
Computer Upgrades - Hardware	500	2,198	0	0	0
Computer Upgrades - Software	0	24	0	0	0
Outside Contracts	91,715	34,097	129,403	114,853	0
Clothing & Personal Supplies	300	144	315	315	0
Communications - Radio & Telep	100	2,031	105	105	0
Membership & Dues	150	0	150	150	0
Printing & Binding	0	52	0	0	0
Books & Publications	250	169	221	221	0
Postage Expense	768	674	806	806	0
Licenses & Permits	18,260	31,440	31,616	44,616	0
Advertising & Legal Notices	100	372	210	210	0
Private Vehicle Mileage	500	0	515	515	0
Travel Expense	3,000	0	1,840	1,840	0
Education & Training Seminars	2,670	435	1,926	1,926	0
TOTAL Services & Supplies	145,658	97,053	199,542	193,984	0
Other Operating Expenses					

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
Services & Supplies	0	0	130,000	0	0
TOTAL Services & Supplies-W.O.	0	0	130,000	0	0
TOTAL WATER QUALITY - LAB	420,959	332,518	585,914	450,356	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
UTILITIES MAINTENANCE					
=====					
Salaries					
Regular Salary	247,961	165,886	257,069	257,069	0
Overtime Pay	5,000	10,109	0	0	0
Standby Pay	0	6,921	0	0	0
Vacation Pay	25,862	7,107	26,810	26,810	0
Jury Duty	1,521	487	1,577	1,577	0
Sick Pay	15,213	5,631	15,771	15,771	0
Holiday Pay	13,691	8,187	14,194	14,194	0
TOTAL Salaries	309,248	204,328	315,421	315,421	0
Benefits					
Insurance - EAP	118	94	118	118	0
CalPERS Pension Expense-PEPRA	0	10,997	0	0	0
CalPERS-Employer Paid for Emp	28,484	383	0	0	0
CalPERS Pension Exp - Classic	5,795	4,568	25,546	25,546	0
Social Security Expense	19,173	13,297	19,556	19,556	0
Medicare Expense	4,483	3,110	4,574	4,574	0
Insurance - Group Life	893	842	1,060	1,060	0
Insurance - Group Health	60,342	58,388	84,164	84,164	0
Insurance Group - Dental	3,638	3,112	3,921	3,921	0
Insurance - Group Vision	610	.696	935	935	0
TOTAL Benefits	123,536	95,487	139,874	139,874	0
Services & Supplies					
District Equipment	6,000	22,573	25,000	25,000	0
Service & Supplies	96,850	200,227	99,000	49,000	0
Computer Upgrades - Hardware	1,000	2,228	600	600	0
Outside Contracts	13,500	2,022	4,300	5,500	0
Clothing & Personal Supplies	1,400	2,652	4,500	4,500	0
Comm. - Radio & Telephones	500	2,641	1,510	1,510	0
Licenses and Permits	1,000	90	1,000	1,000	0
Small Tools	500	370	3,500	3,500	0
Travel Expenses	1,500	1,263	3,000	3,000	0
Education & Training Seminars	5,340	2,655	9,673	9,673	0
Pre-Employment Screening	0	105	0	0	0
TOTAL Services & Supplies	127,590	236,826	152,083	103,283	0
Services & Supplies-W.O.					
Services & Supplies	2,178,750	56,258	125,000	50,000	0
Outside Contracts	20,000	10,897	0	0	0
TOTAL Services & Supplies-W.O.	2,198,750	67,155	125,000	50,000	0
TOTAL UTILITIES MAINTENANCE	2,759,124	603,796	732,378	608,578	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
ELECTRICAL MECHANICAL					
<hr/>					
Salaries					
Regular Salaries	333,133	265,040	377,155	377,582	0
Overtime Pay	12,450	33,091	0	0	0
Standby Pay	4,001	21,344	27,000	27,000	0
Vacation Pay	34,743	18,754	34,421	34,441	0
Jury Duty	2,044	202	2,026	2,027	0
Sick Pay	20,439	6,546	20,247	20,259	0
Holiday Pay	18,394	12,815	18,221	18,231	0
TOTAL Salaries	425,204	357,793	479,070	479,540	0
Benefits					
Insurance - Employee Assistance	118	71	118	118	0
CalPers Pension Exp - PEPRA	0	7,971	0	0	0
CalPERS Employer Paid for Emp	36,437	3,854	0	0	0
CalPERS Pension Exp - Classic	3,477	29,945	38,800	38,838	0
Social Security Expense	26,362	22,460	29,702	29,731	0
Medicare Expense	6,166	5,381	6,947	6,954	0
Insurance - Group Life	1,877	839	1,555	1,555	0
Insurance - Group Health	94,805	51,487	100,661	100,661	0
Insurance - Group Dental	4,833	2,774	4,833	4,833	0
Insurance - Group Vision	547	557	935	935	0
TOTAL Benefits	174,622	125,338	183,551	183,625	0
Services & Supplies					
District Equipment	18,000	12,956	16,000	16,000	0
Service & Supplies	71,500	153,729	80,800	80,800	0
Utilities	0	18,865	0	0	0
Power Purchased for Pumping	1,475,000	1,176,896	1,725,000	1,725,000	0
Computer Upgrades - Hardware	3,500	5,323	2,000	2,000	0
Computer Upgrades - Software	0	8,405	0	0	0
Outside Contracts	91,000	82,570	125,800	123,400	0
Clothing & Personal Supplies	2,500	4,307	3,500	3,500	0
Communications - Radio & Telep	3,000	7,479	3,800	3,800	0
Books & Publications	600	294	600	600	0
Postage Expense	0	142	0	0	0
Licenses & Permits	0	31,130	0	46,600	0
Small Tools	2,700	3,551	10,000	10,000	0
Safety Program	0	170	0	0	0
Private Vehicle Mileage	0	364	0	0	0
Travel Expense	0	184	0	0	0
Education & Training Seminars	8,940	954	7,350	7,350	0
Pre-Employment Screening	0	105	0	0	0
Insurance - Workers Compensation	0	2,228	0	0	0
TOTAL Services & Supplies	1,676,740	1,509,651	1,974,850	2,019,050	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2018/2019

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES T0:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Other Operating Expenses					
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
Service & Supplies	170,700	60,615	70,500	70,500	0
Outside Contracts	490,000	17,180	565,000	625,000	0
TOTAL Services & Supplies-W.O.	660,700	77,795	635,500	695,500	0
TOTAL ELECTRICAL MECHANICAL	2,937,266	2,070,577	3,272,971	3,377,715	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
1ST MAINT - PIPELINE					
=====					
Salaries					
Regular Salaries	656,139	310,363	413,602	413,602	0
Overtime Pay	28,500	63,333	0	0	0
Standby Pay	14,684	18,637	59,850	59,850	0
Vacation Pay	68,431	24,725	43,135	43,135	0
Jury Duty	4,026	202	2,539	2,539	0
Sick Pay	40,255	15,677	25,374	25,374	0
Holiday Pay	36,230	16,643	22,838	22,838	0
TOTAL Salaries	848,265	449,580	567,338	567,338	0
Benefits					
Insurance - Employee Assistance	266	101	178	178	0
CalPers Pension Exp - PEPRA	0	6,387	0	0	0
CalPERS Employer Paid for Emp	68,810	5,655	0	0	0
CalPERS Pension Exp - Classic	4,636	39,224	45,948	45,948	0
Social Security Expense	52,592	27,416	35,177	35,177	0
Medicare Expense	12,299	6,741	8,225	8,225	0
Insurance - Group Life	4,925	957	1,672	1,672	0
Insurance - Group Health	228,197	80,008	151,789	151,789	0
Insurance - Group Dental	11,518	4,563	8,023	8,023	0
Insurance - Group Vision	1,230	798	1,403	1,403	0
Insurance - Unemployment	0	(128)	0	0	0
TOTAL Benefits	384,473	171,722	252,415	252,415	0
Services & Supplies					
District Equipment	48,500	36,436	36,000	36,000	0
Service & Supplies	135,200	136,740	232,400	230,400	0
Utilities	1,800	1,286	1,500	1,500	0
Computer Upgrades - Hardware	3,100	3,395	1,800	1,800	0
Outside Contracts	176,800	227,530	449,550	389,550	0
Clothing & Personal Supplies	4,480	2,876	5,450	5,450	0
Communications - Radio & Telep	1,800	4,044	480	480	0
Printing & Binding	0	86	0	0	0
Books & Publications	250	0	250	250	0
Licenses & Permits	1,700	315	1,900	1,900	0
Small Tools	10,200	6,965	12,000	12,000	0
Private Vehicle Mileage	0	146	0	0	0
Travel Expense	0	1,581	2,500	2,500	0
Education & Training Seminars	11,300	2,750	14,950	14,950	0
Property Losses for Operations	0	246	0	0	0
Pre-Employment Screening	0	190	0	0	0
Insurance - Aflac Service Fee	0	64	0	0	0
TOTAL Services & Supplies	395,130	424,649	758,780	696,780	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Other Operating Expenses					
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
Services & Supplies	297,500	23,156	0	0	0
Outside Contracts	50,000	0	0	0	0
TOTAL Services & Supplies-W.O.	347,500	23,156	0	0	0
TOTAL DIST MAINT - PIPELINE	1,975,368	1,069,106	1,578,533	1,516,533	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
WATER TREATMENT =====					
Salaries					
Regular Salaries	485,234	462,243	613,140	613,140	0
Overtime Pay	40,325	94,365	0	0	0
Shift Pay	0	8	0	0	0
Standby Pay	13,500	15,228	12,729	12,729	0
Vacation Pay	50,608	31,021	63,948	63,948	0
Jury Duty	2,977	202	3,762	3,762	0
Sick Pay	29,769	20,534	37,616	37,616	0
Holiday Pay	26,792	23,986	33,854	33,854	0
TOTAL Salaries	649,205	647,587	765,049	765,049	0
Benefits					
Insurance - Employee Assistance	237	160	237	237	0
CalPERS Pension Exp - PEPRA	0	242	0	0	0
CalPERS Employer Paid for Emp	56,140	11,116	0	0	0
CalPERS Pension Exp - Classic	5,795	79,109	61,962	61,962	0
Social Security Expense	41,088	40,186	47,433	47,433	0
Medicare Expense	9,610	9,830	11,093	11,093	0
Insurance - Group Life	3,254	1,608	2,663	2,663	0
Insurance - Group Health	160,046	98,504	160,887	160,887	0
Insurance - Group Dental	8,357	5,195	7,841	7,841	0
Insurance - Group Vision	1,094	1,139	1,774	1,774	0
TOTAL Benefits	285,621	247,089	293,890	293,890	0
Services & Supplies					
District Equipment	35,000	10,994	15,000	15,000	0
Service & Supplies	81,665	78,034	90,915	90,915	0
Utilities	121,700	76,879	134,200	134,200	0
Chlorine	107,000	63,250	120,200	120,200	0
Polymer	35,000	15,571	38,500	38,500	0
Ferric	14,500	8,670	16,000	16,000	0
Liquid Oxygen	154,000	103,300	185,000	185,000	0
Ammonia	35,000	13,881	38,500	38,500	0
Caustics	84,000	42,412	92,400	92,400	0
Computer Upgrades - Hardware	4,100	1,885	7,050	7,050	0
Computer Upgrades - Software	0	1,323	0	0	0
Outside Contracts	51,080	61,040	42,810	42,810	0
Clothing & Personal Supplies	1,015	1,994	4,400	4,400	0
Communications - Radio & Telep	3,830	5,458	9,830	9,830	0
Printing & Binding	0	138	0	0	0
Postage Expense	0	55	0	0	0
Licenses & Permits	2,655	6,400	2,555	11,948	0
Advertising & Legal Notices	0	200	0	0	0
Small Tools	2,050	1,520	2,100	2,100	0
Private Vehicle Mileage	3,575	0	1,000	1,000	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Travel Expense	2,300	570	2,650	2,650	0
Education & Training Seminars	7,885	1,640	9,230	9,230	0
Insurance - Aflac Service Fee	0	128	0	0	0
TOTAL Services & Supplies	746,355	495,343	812,340	821,733	0
Other Operating Expenses	_____	_____	_____	_____	_____
Salaries - Work Orders	_____	_____	_____	_____	_____
Benefits - Work Orders	_____	_____	_____	_____	_____
Services & Supplies-W.O.					
Service & Supplies	80,800	78,314	138,400	138,400	0
Outside Contracts	298,500	51,498	335,000	230,000	0
TOTAL Services & Supplies-W.O.	379,300	129,812	473,400	368,400	0
TOTAL WATER TREATMENT	2,060,481	1,519,831	2,344,679	2,249,072	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
OPERATIONS - MAINTENANCE					
Salaries					
Regular Salaries	146,335	79,800	132,797	132,797	0
Part Time - Temporary Wages	45,000	836	22,500	22,500	0
Overtime Pay	500	8,886	3,500	3,500	0
Standby Pay	0	667	0	0	0
Vacation Pay	15,261	2,994	13,851	13,851	0
Jury Duty	897	51	815	815	0
Sick Pay	8,978	3,046	8,147	8,147	0
Holiday Pay	8,080	3,809	7,333	7,333	0
TOTAL Salaries	225,051	100,088	188,943	188,943	0
Benefits					
Insurance - Employee Assistance	89	38	59	59	0
CalPers Pension Exp - PEPRA	0	3,588	0	0	0
CalPERS Employer Paid for Emp	15,318	1,266	0	0	0
CalPERS Pension Exp - Classic	1,159	7,925	15,019	15,019	0
Social Security Expense	13,953	6,486	11,714	11,714	0
Medicare Expense	3,264	1,517	2,740	2,740	0
Insurance - Group Life	1,101	219	1,070	1,070	0
Insurance - Group Health	58,289	22,394	47,955	47,955	0
Insurance - Group Dental	2,584	1,043	1,643	1,643	0
Insurance - Group Vision	410	297	468	468	0
TOTAL Benefits	96,167	44,773	80,668	80,668	0
Services & Supplies					
District Equipment	20,000	17,576	20,000	20,000	0
Service & Supplies	32,200	24,528	43,200	43,200	0
Utilities	1,200	512	1,000	1,000	0
Computer Upgrades - Hardware	1,000	1,003	600	600	0
Outside Contracts	36,500	45,574	46,700	46,700	0
Clothing & Personal Supplies	1,800	1,067	2,400	2,400	0
Communications - Radio & Telep	750	777	400	400	0
Membership & Dues	100	0	200	200	0
Licenses & Permits	400	0	400	400	0
Small Tools	3,500	630	2,300	2,300	0
Safety Program	0	30	0	0	0
Private Vehicle Mileage	0	55	0	0	0
Travel Expense	0	879	0	0	0
Education & Training Seminars	1,600	1,237	2,100	2,100	0
TOTAL Services & Supplies	99,050	93,865	119,300	119,300	0
Other Operating Expenses					

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
Services & Supplies	0	1,087	0	0	0
Outside Contracts	60,000	12,055	55,000	0	0
TOTAL Services & Supplies-W.O.	60,000	13,143	55,000	0	0
TOTAL OPERATIONS - MAINTENANCE	480,268	251,869	443,911	388,911	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
CREATION - OPERATIONS					
Salaries					
Regular Salaries	585,005	496,453	659,847	659,847	0
Part Time - Temporary Wages	218,975	265,847	166,295	166,295	0
Overtime Pay	7,000	21,209	3,000	3,000	0
Shift Pay	12,000	8,103	20,000	20,000	0
Standby Pay	0	1,258	0	0	0
Vacation Pay	62,264	34,576	70,904	70,904	0
Jury Duty	3,663	215	4,171	4,171	0
Sick Pay	36,626	39,754	41,708	41,708	0
Holiday Pay	32,964	26,998	37,537	37,537	0
Seasonal Pay	0	16,629	0	0	0
TOTAL Salaries	958,497	911,041	1,003,462	1,003,462	0
Benefits					
Insurance - Employee Assistance	444	240	385	385	0
CalPers Pension Exp - PEPRA	0	25,338	0	0	0
CalPERS Employer Paid for Emp	55,421	2,431	0	0	0
CalPERS Pension Exp - Classic	20,465	38,248	67,559	67,559	0
Social Security Expense	59,473	58,362	62,215	62,215	0
Medicare Expense	13,898	13,890	14,550	14,550	0
Insurance - Group Life	6,116	2,752	4,164	4,164	0
Insurance - Group Health	302,809	112,930	223,796	223,796	0
Insurance - Group Dental	14,583	5,564	10,481	10,481	0
Insurance - Group Vision	2,051	1,523	2,749	2,749	0
Insurance - Unemployment	0	10,548	0	0	0
TOTAL Benefits	475,260	271,825	385,899	385,899	0
Services & Supplies					
District Equipment	60,000	63,585	70,000	70,000	0
Service & Supplies	20,770	26,647	26,400	26,400	0
Utilities	102,000	88,284	105,000	105,000	0
Computer Upgrades - Hardware	1,200	1,402	2,400	2,400	0
Bad Debt Expense	0	498	0	0	0
Outside Contracts	25,600	16,748	6,000	8,000	0
Clothing & Personal Supplies	6,600	1,067	9,900	9,900	0
Communications - Radio & Telep	9,000	8,533	13,000	13,000	0
Office Equipment Maintenance	2,000	0	3,400	3,400	0
Membership & Dues	890	825	480	480	0
Printing & Binding	0	2,375	5,150	5,150	0
Office Supplies	1,000	717	1,000	1,000	0
Postage Expense	0	38	0	0	0
Other Professional Fees	4,562	16,705	4,800	4,800	0
Licenses & Permits	0	240	250	250	0
Advertising & Legal Notices	450	182	450	450	0
Small Tools	0	1	0	0	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Public Information Program	0	201	7,670	7,670	0
Safety Program	0	162	1,927	1,927	0
Private Vehicle Mileage	1,500	467	500	500	0
Travel Expense	4,500	2,755	4,600	4,600	0
Education & Training Seminars	7,920	858	10,000	10,000	0
Pre-Employment Screening	0	260	500	500	0
Credit Card Fees	10,000	8,439	12,000	12,000	0
Uninsured Losses - Injuries &	0	4,704	0	0	0
Insurance - Aflac Service Fee	0	64	0	0	0
TOTAL Services & Supplies	257,992	245,757	285,427	287,427	0
Other Operating Expenses					
Administration Overhead	639,886	0	620,072	849,594	0
TOTAL Other Operating Expenses	639,886	0	620,072	849,594	0
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
Outside Contracts	0	0	30,000	30,000	0
TOTAL Services & Supplies-W.O.	0	0	30,000	30,000	0
TOTAL RECREATION - OPERATIONS	2,331,635	1,428,623	2,324,860	2,556,382	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
CREATION - MAINTENANCE					
Salaries					
Regular Salaries	205,598	194,818	171,017	171,017	0
Part Time - Temporary Wages	125,250	129,317	196,063	196,063	0
Overtime Pay	0	5,938	1,000	1,000	0
Vacation Pay	21,443	15,633	17,836	17,836	0
Jury Duty	1,261	255	1,049	1,049	0
Sick Pay	12,613	11,193	10,492	10,492	0
Holiday Pay	11,352	10,290	9,443	9,443	0
Seasonal Pay	0	(1,173)	0	0	0
TOTAL Salaries	377,517	366,271	406,900	406,900	0
Benefits					
Insurance - Employee Assistance	0	94	118	118	0
CalPers Pension Exp - PEPRA	0	2,735	0	0	0
CalPERS Employer Paid for Emp	23,617	4,012	0	0	0
CalPERS Pension Exp - Classic	0	27,792	16,995	22,394	0
Social Security Expense	23,406	23,719	25,228	25,228	0
Medicare Expense	5,474	5,547	5,900	5,900	0
Insurance - Group Life	0	765	963	963	0
Insurance - Group Health	0	49,294	60,067	60,067	0
Insurance - Group Dental	0	2,592	2,493	2,493	0
Insurance - Group Vision	0	650	935	935	0
Insurance - Unemployment	0	4,927	0	0	0
TOTAL Benefits	52,497	122,127	112,699	118,098	0
Services & Supplies					
District Equipment	50,000	36,985	45,000	45,000	0
Service & Supplies	70,884	69,327	79,150	79,150	0
Utilities	3,000	767	2,500	2,500	0
Computer Upgrades - Hardware	500	134	1,200	1,200	0
Purchased Water	42,000	42,079	44,000	44,000	0
Outside Contracts	10,000	44,485	148,390	148,720	0
Clothing & Personal Supplies	2,000	622	2,800	2,800	0
Communications - Radio & Telep	500	356	500	500	0
Office Equipment Maintenance	500	0	0	0	0
Membership & Dues	200	0	160	160	0
Office Supplies	1,000	262	200	200	0
Licenses & Permits	0	4,189	3,300	3,689	0
Small Tools	4,000	1,332	2,000	2,000	0
Safety Program	0	529	2,256	2,256	0
Travel Expense	2,000	0	950	950	0
Education & Training Seminars	3,000	634	950	950	0
Pre-Employment Screening	0	256	150	150	0
Insurance - Workers Compensati	0	9,731	0	0	0
TOTAL Services & Supplies	189,584	211,687	333,506	334,225	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2018/2019

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Other Operating Expenses					
Administration Overhead	191,915	0	231,897	321,037	0
TOTAL Other Operating Expenses	191,915	0	231,897	321,037	0
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
Services & Supplies	0	20,918	110,000	25,000	0
Outside Contracts	108,000	4,849	50,000	50,000	0
TOTAL Services & Supplies-W.O.	108,000	25,767	160,000	75,000	0
TOTAL RECREATION - MAINTENANCE	919,513	725,851	1,245,002	1,255,260	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
CREATION - PUBLIC REL					
Salaries					
Regular Salaries	49,452	42,920	53,088	53,088	0
Part Time - Temporary Wages	100,625	65,217	185,510	185,510	0
Overtime Pay	0	1,222	300	300	0
Vacation Pay	5,158	0	5,537	5,537	0
Jury Duty	303	0	326	326	0
Sick Pay	3,034	0	3,257	3,257	0
Holiday Pay	2,730	0	2,931	2,931	0
Seasonal Pay	0	399	55,680	55,680	0
TOTAL Salaries	161,302	109,759	306,629	306,629	0
Benefits					
CalPers Pension Exp - PEPRA	0	2,815	0	0	0
CalPERS Employer Paid for Emp	5,681	0	0	0	0
CalPERS Pension Exp - Classic	0	0	5,276	5,276	0
Social Security Expense	10,001	6,805	19,011	19,011	0
Medicare Expense	2,339	1,591	4,446	4,446	0
TOTAL Benefits	18,021	11,212	28,733	28,733	0
Services & Supplies					
Service & Supplies	8,556	8,842	10,800	10,800	0
Computer Upgrades - Hardware	2,400	911	2,300	2,300	0
Computer Upgrades - Software	4,340	185	0	0	0
Fish Purchases	0	0	10,228	10,228	0
Outside Contracts	3,700	5,422	19,240	20,040	0
Clothing & Personal Supplies	2,400	0	400	400	0
Communications - Radio & Telep	800	490	0	0	0
Office Equipment Maintenance	500	0	0	0	0
Membership & Dues	345	350	0	0	0
Printing & Binding	4,000	1,638	4,000	4,000	0
Office Supplies	4,700	0	400	400	0
Postage Expense	0	960	0	0	0
Advertising & Legal Notices	0	550	500	500	0
Public Information Program	4,000	4,536	3,100	3,100	0
Private Vehicle Mileage	0	150	0	0	0
Travel Expense	0	1,386	0	0	0
Credit Card Fees	57,000	33,573	60,000	60,000	0
TOTAL Services & Supplies	92,741	58,993	110,968	111,768	0
Other Operating Expenses					
Administration Overhead	80,031	0	149,672	205,074	0
TOTAL Other Operating Expenses	80,031	0	149,672	205,074	0

CASITAS MUNICIPAL WATER DISTRICT
REVENUE/EXPENDITURES STATEMENT
PROPOSED BUDGET FOR 2018/2019

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Salaries - Work Orders					
Benefits - Work Orders					
Services & Supplies-W.O.					
TOTAL RECREATION - PUBLIC REL	352,095	179,963	596,002	652,204	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
ECREATION - WATER PARK =====					
Salaries					
Regular Salaries	62,561	64,100	69,536	69,536	0
Part Time - Temporary Wages	144,191	118,572	161,595	161,595	0
Overtime Pay	0	326	0	0	0
Vacation Pay	6,525	6,194	7,252	7,252	0
Jury Duty	384	0	427	427	0
Sick Pay	3,838	6,722	4,266	4,266	0
Holiday Pay	3,454	3,163	3,839	3,839	0
Seasonal Pay	237,550	194,488	253,344	253,344	0
TOTAL Salaries	458,503	393,565	500,259	500,259	0
Benefits					
CalPers Pension Exp - PEPRA	0	85	0	0	0
CalPERS Employer Paid for Emp	7,186	1,536	0	0	0
CalPERS Pension Exp - Classic	0	10,398	6,910	6,910	0
Social Security Expense	28,427	26,670	31,016	31,016	0
Medicare Expense	6,648	6,237	7,254	7,254	0
Insurance - Group Health	0	(721)	0	0	0
Insurance - Unemployment	0	(11)	0	0	0
TOTAL Benefits	42,261	44,195	45,180	45,180	0
Services & Supplies					
District Equipment	0	459	0	0	0
Service & Supplies	44,390	49,322	45,550	45,550	0
Utilities	40,000	29,644	36,000	36,000	0
Chlorine	23,000	17,399	23,000	23,000	0
Chemicals - Water Playground	4,000	2,571	4,200	4,200	0
Computer Upgrades - Hardware	2,000	438	1,000	1,000	0
Computer Upgrades - Software	1,000	0	500	500	0
Outside Contracts	19,500	16,141	17,000	20,840	0
Clothing & Personal Supplies	0	8,252	7,000	7,000	0
Communications - Radio & Telep	0	1,772	1,500	1,500	0
Office Equipment Maintenance	0	0	390	0	0
Membership & Dues	555	479	700	700	0
Printing & Binding	0	0	700	700	0
Office Supplies	0	91	700	700	0
Other Professional Fees	0	390	17,900	900	0
Licenses & Permits	1,130	0	360	360	0
Advertising & Legal Notices	0	2,536	700	700	0
Small Tools	0	0	250	250	0
Public Information Program	0	1,109	4,000	4,000	0
Safety Program	0	785	872	852	0
Travel Expense	0	0	800	800	0
Education & Training Seminars	0	1,350	490	490	0
Pre-Employment Screening	0	382	7,000	7,000	0

11 -GENERAL FUND

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Credit Card Fees	9,600	16,531	18,000	18,000	0
Insurance - Miscellaneous Prem	0	64	0	0	0
TOTAL Services & Supplies	145,175	149,715	188,612	175,042	0
Other Operating Expenses					
Administration Overhead	223,491	0	243,429	333,536	0
TOTAL Other Operating Expenses	223,491	0	243,429	333,536	0
Salaries - Work Orders	_____	_____	_____	_____	_____
Benefits - Work Orders	_____	_____	_____	_____	_____
Services & Supplies-W.O.					
Services & Supplies	0	8,280	34,500	34,500	0
Outside Contracts	10,000	168	0	0	0
TOTAL Services & Supplies-W.O.	10,000	8,448	34,500	34,500	0
TOTAL RECREATION - WATER PARK	879,430	595,924	1,011,980	1,088,517	0
TOTAL EXPENDITURES	24,355,352	15,740,050	22,590,377	22,415,704	0
REVENUE OVER/(UNDER) EXPENDITURES	(1,913,420)	(1,956,027)	(436,075)	(341,624)	0

CASTITAS MUNICIPAL WATER DISTRICT
REVENUE/EXPENDITURES STATEMENT
PROPOSED BUDGET FOR 2018/201929 -USBR & SWP BONDED INDEBT
FINANCIAL SUMMARY

BUDGET 2017-2018	REV./EXP. T0:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
REVENUE SUMMARY				

29 -USBR & SWP BONDED INDEBT
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
EXPENDITURE SUMMARY					
PROPERTY TAX					
Services & Supplies	0	1,002	0	0	0
TOTAL PROPERTY TAX	0	1,002	0	0	0
TOTAL EXPENDITURES	0	1,002	0	0	0
REVENUE OVER/ (UNDER) EXPENDITURES	0	(1,002)	0	0	0

29 -USBR & SWP BONDED INDEBT

REVENUES	BUDGET 2017-2018	REVENUES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED

29 -USBR & SWP BONDED INDEBT

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
PROPERTY TAX =====					
Services & Supplies					
Property Tax Collection Fee	0	873	0	0	0
Property Tax Administration Fe	0	129	0	0	0
TOTAL Services & Supplies	0	1,002	0	0	0
TOTAL PROPERTY TAX	0	1,002	0	0	0
TOTAL EXPENDITURES	0	1,002	0	0	0
REVENUE OVER/ (UNDER) EXPENDITURES	0	(1,002)	0	0	0

69 -MIRA MONTE WATER ASSESSME
FINANCIAL SUMMARY

BUDGET 2017-2018	REV./EXP. T0:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
REVENUE SUMMARY				

69 -MIRA MONTE WATER ASSESSME
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
EXPENDITURE SUMMARY					
PROPERTY TAX					
Services & Supplies	0	1,884	0	0	0
TOTAL PROPERTY TAX	0	1,884	0	0	0
TOTAL EXPENDITURES	0	1,884	0	0	0
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,884)	0	0	0

69 -MIRA MONTE WATER ASSESSME

REVENUES	BUDGET 2017-2018	REVENUES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED

69 -MIRA MONTE WATER ASSESSME

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
PROPERTY TAX =====					
Services & Supplies					
Interest / Penalty Expenses	0	1,838	0	0	0
Property Tax Collection Fee	0	47	0	0	0
TOTAL Services & Supplies	0	1,884	0	0	0
 TOTAL PROPERTY TAX	 0	 1,884	 0	 0	 0
 TOTAL EXPENDITURES	 0	 1,884	 0	 0	 0
 REVENUE OVER/ (UNDER) EXPENDITURES	 0	 (1,884)	 0	 0	 0

75 -CFD -2013-1
FINANCIAL SUMMARY

BUDGET 2017-2018	REV./EXP. T0:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
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REVENUE SUMMARY

75 -CFD -2013-1
FINANCIAL SUMMARY

	BUDGET 2017-2018	REV./EXP. TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
EXPENDITURE SUMMARY					
Property Tax					
Services & Supplies	0	259,924	1,995,838	2,015,838	0
TOTAL Property Tax	0	259,924	1,995,838	2,015,838	0
 TOTAL EXPENDITURES	 0	 259,924	 1,995,838	 2,015,838	 0
REVENUE OVER/ (UNDER) EXPENDITURES	0	(259,924)	(1,995,838)	(2,015,838)	0

CASITAS MUNICIPAL WATER DISTRICT
REVENUE/EXPENDITURES STATEMENT
PROPOSED BUDGET FOR 2018/2019

75 -CFD -2013-1

REVENUES	BUDGET 2017-2018	REVENUES T0:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED

75 -CFD -2013-1

EXPENSES	BUDGET 2017-2018	EXPENDITURES TO:30Jun18	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Property Tax =====					
Salaries					
Services & Supplies					
Other Professional Services	0	0	0	20,000	0
Interest / Penalty Expenses	0	253,711	1,988,838	1,988,838	0
Property Tax collection Fee	0	6,213	7,000	7,000	0
TOTAL Services & Supplies	0	259,924	1,995,838	2,015,838	0
Other Operating Expenses					
TOTAL Property Tax	0	259,924	1,995,838	2,015,838	0
TOTAL EXPENDITURES	0	259,924	1,995,838	2,015,838	0
REVENUE OVER/ (UNDER) EXPENDITURES	0	(259,924)	(1,995,838)	(2,015,838)	0

Casitas Municipal Water District Proposed Capital Projects Proposed for 2018 / 2019

Manager Recommended

Department:	Amount	Total
01 - Retirees		
Total Capital Projects Department - 01	0.00	0.00
11 - Board of Directors		
Total Capital Projects Department - 11	0.00	0.00
21 - Management		
Total Capital Projects Department - 21	0.00	0.00
24 - Information Technology		
Total Capital Projects Department - 24	0.00	0.00
25 - Water Conservation		
Total Capital Projects Department - 25	0.00	0.00
28 - Fish Biologist		
Total Capital Projects Department - 28	0.00	0.00
30- Administrative Services		
Total Capital Projects Department - 30	0.00	0.00
32- Warehouse		
Total Capital Projects Department - 32	0.00	0.00

33-Garage

Truck 3/4 Ton Utility - Replace Unit #46	35,000.00
Truck 1/2 Ton Pickup - Replace #35	25,000.00
Diesel Fuel Trailer	<u>17,000.00</u>
Total Capital Projects Department - 33	77,000.00

40- Engineering CMWD Projects

Camp Chafee Pipeline Replacement	80,000.00
Ojai East Reservoir Repairs and Coating	50,000.00
Replace Delegarrigue Bridge	75,000.00
Maintain Reservoir and Pump Plant Roads	20,000.00
Robles Casitas Canal Maintenance	55,000.00
Upper Rincon Main Replacement	50,000.00
District Warehouse Improvements - Phase 2	35,000.00
Water Service Relocation Santa Ana Blvd	10,000.00
Main Office Remodel	45,000.00
Robles Test Bore	1,000,000.00
Casitas-Calleguas Intertie	<u>200,000.00</u>
Total Capital CMWD Projects	1,620,000.00

40- Engineering CFD 2013-1 Projects Funding from Bond Proceeds

Sunset Place Pipeline Replacement	123,000.00
Cuyama, Palomar and El Paseo Roads Pipeline Replace	168,000.00
South San Antonio Street and Crestview Drive Pipeline	130,000.00
West and East Ojai Avenue Pipeline Replacement	415,000.00
Running Ridge Zone Hydraulic Improvements	150,000.00
Well Rehabilitation Replacement	80,000.00
Valve and Appurtenance Replacement	150,000.00
Fairview Pipeline Replacement	30,000.00
Mutual Wellfield Pipeline	40,000.00
Grand Avenue Pipeline Optimization	60,000.00
Signal Booster Zone Hydraulic Improvements	100,000.00
Emily Street Pipeline Replacement	150,000.00
Casitas-Ojai System Interties	<u>100,000.00</u>
Total Capital CDF 2013-1 Projects	1,696,000.00
Total Capital Projects Department - 40	3,316,000.00

42 - Water Quality - Laboratory

Total Capital Projects Department - 42	<u>0.00</u>	0.00
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50 - Utilities Maintenance

Omni Meter Replacements - 2" & 6"	50,000.00
Total Capital Projects Department - 55	50,000.00

52 - Electrical Mechanical

Purchase Equipment for Rincon Pump Plant	600,000.00
Awning covers for various pumping facilities	25,000.00
Purchase valve for Rincon PP	7,000.00
Purchase 10" check valve	15,000.00
Hi-pressure compressor at Rincon PP - Replacement	15,500.00
UPS Units at Casitas SCADA Panels - Replacement	19,000.00
UPS Units at Ojai SCADA Panels - Replacement	<u>14,000.00</u>
Total Capital Projects Department - 52	695,500.00

53 - Pipeline

Total Capital Projects Department - 53	0.00	0.00
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54 - Water Treatment

Filter Media Cleaning	55,000.00
PLC and SCADA Hardware	30,000.00
TP Electrical Upgrades	28,000.00
Corrosion Control Facility Upgrades	9,500.00
Intake Structure Repair	50,000.00
Intake Screen #2 Restoration	50,000.00
Replacement Sump Pump	7,000.00
Hypochlorite Tanks (Ojai System)	35,000.00
Intake Screen Wheels	23,000.00
Recondition Sludge Beds	24,000.00
Mag Meters (Ojai Wellfield)	23,000.00
CLA-VAL's (Ojai Wellfield)	16,900.00
Well Monitoring Upgrades	<u>17,000.00</u>
Total Capital Projects Department - 54	368,400.00

55- District Maintenance

Total Capital Projects Department - 55	0.00	0.00
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62/63/64/65 - Recreation

Lakeside Restroom Reactivate	25,000.00
LCRA Road Improvements	50,000.00
Playground Surface Replacement	30,000.00
Lazy River Coating and Perimeter Secure Fencing	<u>34,500.00</u>
Total Capital Projects Department - 62/63/64/65	139,500.00

Total Capital Projects / Budget 2018 / 2019

4,646,400.00

Casitas Municipal Water District

Summary Capital Department 21

Capital Improvement Program

Department:

Management

Comments:

General Plan:

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 24

Capital Improvement Program

Department: Information Technology

Comments:

General Plan:

Total Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Information Technology

Project Manager: Kevin Nguyen

Project Name: Replace Computer Server

Description: Replace Incode Server, File Server, Domain Controller and Terminal Servers

Justification: 5 year schedule replacement to keep the District's information technology running.

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
				50,000.00						
Project Total:	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District**Summary Capital Department 25****Capital Improvement Program**

Department:

Water Conservation

Comments:

Vehicle Replacement

General Plan:

**Replacement
New**

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement ProgramDepartment: **Water Conservation**Project Manager: **Ron Merckling**Project Name: **Vehicle Replacement**

Description:

Justification: Life expectancy of the vehicle anticipated after 15 years. It has about 30,000 miles, after seven years.

Comments:
Replacement**Scheduled Funding**

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
							25,000.00			
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 28

Capital Improvement Program

Department: Management - Fisheries Biologist

Comments:

General Plan:

Total Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 30

Capital Improvement Program

Department:

Administration

Comments:

General Plan:

Total Scheduled Funding

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 33

Capital Improvement Program

Department:

Garage

Comments:

General Plan:

Total Scheduled Funding

Replacement
New

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	60,000.00	401,000.00	208,000.00	302,000.00	65,000.00	35,000.00	60,000.00	30,000.00	151,000.00	0.00
New	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	77,000.00	401,000.00	208,000.00	302,000.00	65,000.00	35,000.00	60,000.00	30,000.00	151,000.00	0.00

10 Year Capital Improvement Program

Department:	Garage
Project Manager:	Ron Merckling
Project Name:	truck equipment replacement
Description:	replace district fleet of equipment as needed
Justification:	equipment to be replaced based on the following; Need or use, miles, age of equipment and on going repair cost.
Comments:	

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
50 - 2014 - Ford Escape - Eng							35,000.00		25,000.00	
51 - 2014 - Chevy 3500 HD 4WD - Pipe		180,000.00						30,000.00		
52 - 2015 - Ford 3/4 Ton Utility - E/M CARB Retrofit (6 Large Trucks)				23,000.00						
28 - 2003 - Chevy 1/2 Ton - Rec M			25,000.00	23,000.00						
29 - 2003 - Chevy 1/2 Ton - Rec M										
37 - 2003 - Chevy 1/2 Ton - Rec M										
38 - 2005 - Chevy 3/4 Ton Utility HD - Rec M										
39 - 2007 - Ford 1/2 Ton - Rec M										
41 - 2013 - Chevy 1/2 Ton - Park Svc										
Project Total:	0.00	205,000.00	48,000.00	46,000.00	0.00	35,000.00	35,000.00	30,000.00	25,000.00	0.00

10 Year Capital Improvement Program

Department:	Garage
Project Manager:	Ron Merckling
Project Name:	fuel tank replacement - Truck Replacement
Description:	Replace fleet to reduce maintenance costs
Justification:	On-going costs for fleet management.
Comments:	above ground tank may assist with keeping cost of fuel tanks manageable

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
planning										
purchase install										
08 - Chevy 3/4 Ton - E/M		100,000.00								
09 - 2010 Ford Escape - WVC		23,000.00								
10 - 2016 Ford Escape - Admin										
11 - 2011 Ford 3/4 Ton - Maint										
13 - 2003 Chevy 1/2 Ton - WTP										
14 - 2016 Ford 3/4 Ton 4x4 - Utility										
15 - 2007 Chevy 3/4 Ton - Utility										
16 - 2007 Ford 3/4 Ton Utility - Utility										
17 - 2016 Chevy Colorado - Fish										
Project Total:	0.00	146,000.00	0.00	23,000.00	0.00	0.00	25,000.00	0.00	51,500.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Garage

Project Manager: Brian Taylor

Project Name: District large fleet replacement

Description: Replace district fleet as needed

Justification: Replace equipment based on the following; Need or use, miles, age of equipment and repair cost.

Comments: Note: CARB compliance can/will force the District to remove large fleet equipment from service before the "normal" mile/age factor that has been used in the past.

Scheduled Funding

Project Phase :

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Dump truck 68				85,000.00						
Boom truck				100,000.00						
Backhoe 111										
Welder 126										
Unit 80			45,000.00							
Unit 42			45,000.00							
Unit 51					65,000.00					
Project Total:	0.00	0.00	90,000.00	185,000.00	65,000.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department:	Garage
Project Manager:	
Project Name:	
Description:	Vehicle replacement schedule
Justification:	Maintaining a workable fleet and limit maintenance costs
Comments:	

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
18 - 2005 Ford 1/2 Ton - WTP				23,000.00						
22 - 2007 Chevy 3/4 Ton Utility HD - E/M			35,000.00							
34 - 2001 - Chevy 1/2 Ton - Maint		25,000.00								
35 - 2001 - Chevy 1/2 Ton - Eng	25,000.00									
40 - 2007 - Ford 1/2 Ton - WTP		25,000.00								
42 - 2008 - Ford 3/4 Ton 4x4 - Pipe			35,000.00							
43 - 2008 - Ford 3/4 Ton Utility - Maint				25,000.00						
45 - 2013 - Ford 1/2 Ton - Lab									25,000.00	
46 - 2003 - Chevy 3/4 Ton Utility	35,000.00								26,500.00	
48 - 2017 - Ford 1/2 Ton - Fish										23,000.00
49 - 2017 - Ford 1/2 Ton - Lab										
Project Total:	60,000.00	50,000.00	70,000.00	48,000.00	0.00	0.00	0.00	0.00	74,500.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department:	Garage
Project Manager:	Brian Taylor
Project Name:	
Description:	Replacement of above ground fuel tank in lower yard (300 gallons)
Justification:	tank is of unknown age (over 35 years).
Comments:	

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
fuel tank	17,000.00									
Project Total:	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 35

Capital Improvement Program

Department:

Safety

Comments:

General Plan:

Total Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 40

Capital Improvement Program

Department:

Engineering

Comments:

General Plan:

Scheduled Funding

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	2,116,000.00	6,825,000.00	3,190,000.00	1,560,000.00	3,895,000.00	3,605,000.00	3,350,000.00	3,350,000.00	3,550,000.00	150,000.00
New	1,200,000.00	75,000.00	1,290,000.00	1,290,000.00	0.00	0.00	0.00	0.00	2,970,000.00	0.00
Project Total:	3,316,000.00	6,900,000.00	4,480,000.00	2,850,000.00	3,895,000.00	3,605,000.00	3,350,000.00	3,350,000.00	6,520,000.00	150,000.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Protect/replace Casitas Gravity Main at San Antonio Creek

Description: Casitas Gravity has become exposed at San Antonio Creek. This project will replace this section of 42" pipe with a directional drilled pipe under the creek.

Justification: Maintenance of the water supply system.

Comments: Interim pipe protection was completed in FY2015-16. Regulators would prefer the pipe to be relocated. Grant funding may be available to assist with the relocation. \$1,000,000 is for replacement.

Scheduled FundingProject Phase :
Complete Replace

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
				1,000,000.00						

Project Total: 0.00 0.00 0.00 1,000,000.00 0.00 0.00 0.00 0.00 0.00 0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Camp Chaffee/Sky High Pipe Replacement**

Description: **Connect Camp Chaffee to Casitas gravity Main at a second location.
Replace all distribution piping in the Camp Chaffee/Sky High area, including service laterals.
FY 2019 cost is for pump station and reservoir to keep system pressurized at low lake levels.**

Justification: **Existing piping is old and has had leaks.**

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Connection Replacement	\$ 80,000	\$ 740,000								
Project Total:	80,000.00	740,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department:

ENGINEERING

Project Manager:

Julia Aranda

Project Name:

Reservoir Maintenance

Description:

Structural repair, seismic retrofit, interior coating and exterior coating of Casitas' 16 reservoirs.

Justification:

Maintenance of the Water Distribution System

Comments:

(a) interior coating and repair. (b) replacement. (c) exterior coating
(d) flexible couplings. (e) ringwall. (f) exterior painting without the roof.**Scheduled Funding**

Project Phase :

Oak View #1 (3.5 MG)(c)
Oak View #2 (3.5 MG)(c)
Rincon Bal #1 (1 mg)(c)
Rincon Bal #2 (1.5 mg)(c)
Fairview #1 (1 MG)(f)
Fairview #2 (1 MG)(f)
Ojai 4(m) #1 (1 MG)(f)
Ojai 4(m) #2 (1 MG)(f)
Ojai East (3 MG)(a,c,d,e)
Upper Ojai (1.8 MG)(a,c,d,e)
Upper Ojai 3(M) (1 MG)(a,d,e)
Rincon Control (0.25 MG)(a)
Villanova (6.5 MG)(a,d)(c)
Fortress #1 (0.2 MG)(b)
Fortress #2 (0.2 MG)
Gen Inspect+Garden (12KG)(b)

Project Total:

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Oak View #1 (3.5 MG)(c)				55,000.00						
Oak View #2 (3.5 MG)(c)				55,000.00						
Rincon Bal #1 (1 mg)(c)			40,000.00							
Rincon Bal #2 (1.5 mg)(c)			40,000.00							
Fairview #1 (1 MG)(f)			40,000.00							
Fairview #2 (1 MG)(f)			40,000.00							
Ojai 4(m) #1 (1 MG)(f)				40,000.00						
Ojai 4(m) #2 (1 MG)(f)				40,000.00						
Ojai East (3 MG)(a,c,d,e)										
Upper Ojai (1.8 MG)(a,c,d,e)										
Upper Ojai 3(M) (1 MG)(a,d,e)										
Rincon Control (0.25 MG)(a)										
Villanova (6.5 MG)(a,d)(c)										
Fortress #1 (0.2 MG)(b)										
Fortress #2 (0.2 MG)										
Gen Inspect+Garden (12KG)(b)										
Project Total:	\$ 50,000	\$ 500,000	\$ 460,000	\$ 190,000	\$ 360,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Lake Aeration System Replacement (10 year frequency)**

Description: **Replacement of the existing lake aeration system with a similar system. The replacement is limited to the in lake components and does not include the compressors.
The existing system was installed in 2005 and is anticipated to have a 10 year service life.**

Justification: **Lake water quality management**

Comments: **Delayed-mixing aeration system will not be needed until the lake level rises, per the consultants recommendation.
Moved from 2018 to 2021**

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
					100,000.00					
Project Total:	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Water Service Relocation at District Office**

Description: **Relocate service from VRWD system to Casitas system.**

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	10,000.00									
Project Total:	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Maintain asphalt pavement @ District office and maintenance yard**

Description: **Patch, repair and slurry the district office, warehouse and pipe maintenance yard pavement areas. Investigate the effectiveness of installing a concrete ribbon gutter in pipeline maintenance yard. This project is scheduled for 5 year maintenance cycle.**

Justification: **Extend life of the existing pavement.**

Comments: **Actual cost of the project is subject to the price of oil.**

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		50,000.00				55,000.00				
Project Total:	0.00	50,000.00	0.00	0.00	0.00	55,000.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Maintain Reservoir & Pump Plant Roads and Reservoir Rings**

Description: **Patch, repair and slurry reservoir roads and the reservoir rings. The project includes minor drainage improvements where road problems are the result of drainage issues.
This is recurring work. Fairview Reservoir road will be the focus for 2017-18
Cost is dependent on the price of oil.**

Justification: **Road maintenance**

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	20,000	\$ 20,000	\$ 20,000	\$ 20,000	20,000					
Project Total:	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Maintain Canal Access Road**

Description: **Patch, repair and slurry canal road. Maintain the road shoulders.
Slurry is on a 5-year maintenance cycle. Slurry was last completed in two separate projects, one in 2008 and one in 2009. Cost for slurry is dependent on the cost of oil.**

Justification: **Road maintenance**

Comments:

Scheduled Funding

Project Phase :
Patching & slurry
Shoulder work
Paving & repair
Panel Replace

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Patching & slurry	5,000.00		20,000.00		20,000.00					
Shoulder work	15,000.00									
Paving & repair	35,000.00									
Panel Replace										
Project Total:	55,000.00	0.00	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Maintain Dam and Water Treatment Plant Paving

Description: Patch, repair and slurry seal the dam and water treatment plant pavement. Work includes minor drainage repairs.
Maintenance occurs on 5 year maintenance cycle.
Cost is dependent on the price of oil.

Justification: Maintain pavement

Comments:

Scheduled Funding

Project Phase :
Patch and slurry
Shoulders
Misc repairs

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
					45,000.00					

Project Total: 0.00 0.00 0.00 0.00 45,000.00 0.00 0.00 0.00 0.00 0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Replace Matilija Conduit from Robles to Camino Cielo or Matilija Dam

Description: Replace existing pipeline with a smaller diameter pipe.
Cost is based on estimate in the Water Security Project Report.

Justification: Current pipeline size does not match the current water demand. This results in the need to flush the pipeline regularly. A smaller pipeline would reduce the amount of flushing required.

Comments: Downsizing of the pipe is dependent on the removal of Matilija Dam project. Cost estimate assumes pipe will end at the north end of Camino Cielo neighborhood. This is about 7400' of pipe.

Scheduled Funding

Project Phase :

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
			130,000.00	100,000.00						

Project Total:

0.00 0.00 130,000.00 100,000.00 0.00 0.00 0.00 0.00 0.00 0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Replace High Winds Distribution System

Description: Replace 4", 2" and 1" distribution lines in the existing High Winds Distribution System.

Justification: The existing system is old and some of the system does not meet current standards.

Comments: Moved from 2019 to 2020, reduced from 325K to 60K - may do in-house

Scheduled Funding

Project Phase :

Design
Construction

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		60000.00								
Project Total:	0	60,000	0	0	0	0	0	0	0	0

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Replace Recreation Bridge over Canal**

Description: **The timber bridge is currently adequate per recent inspections but is nearing the end of its useful life. The bridge will be replaced with a railroad car bridge or equivalent with a dedicated pedestrian/bike lane.**

Justification: **Maintain access to campgrounds, park store, boat ramp and other recreation facilities.**

Comments: **Should this item be in Rec's budget?**

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		85,000								
Project Total:	0	85,000	0	0	0	0	0	0	0	0

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement ProgramDepartment: **ENGINEERING**Project Manager: **Julia Aranda**Project Name: **Pipeline replacements**

Description: Based on the recommended projects from the General District Plan, replace existing pipelines. Portions of Rincon Main would be first. Cost estimates are based on 91 miles of pipe at an average cost of \$200 per foot. Total is \$96.1 million. This cost can be spread over 30 years at \$3.2 million per year.

Justification: **Maintain system reliability**

Comments: The system is getting older and pipelines may be nearing the end of their useful service. The project will provide funding to replace those pipelines that are most in need of replacement.

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
					3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	
Project Total:	0.00	0.00	0.00	0.00	3,200,000.00	3,200,000.00	3,200,000.00	3,200,000.00	3,200,000.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Relocation of Ojai Valley Main @ San Antonio Creek**

Description: **Relocate 27" Ojai Valley Main from San Antonio Creek bed to the newly constructed Caltrans bridge over the creek. Caltrans bridge has a cell for the new pipeline.**

Justification: **Remove pipeline from creek exposure hazard.**

Comments: **Currently, the pipeline is sufficiently buried in the creek bed to provide protection to the pipe. This could change in a large storm event. This project provides funding if this does occur.**

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
						200,000.00				
Project Total:	0.00	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Rincon Main Repair/Replacement

Description: Repair or replace high pressure portions of the Rincon Main

Report completed in 2016 showed the pipe to be in reasonable condition and replacement could be delayed.

Justification: In 2014, a high pressure section of the Rincon Main blew out. Other high pressure sections are vulnerable to the same type of failure. Repair or replacement will provide system reliability.

Comments: Construction estimate is just a placeholder. Once the investigation and design is complete a more detailed repair estimate can be completed. This may be a multi-year project.

Scheduled FundingProject Phase :
Investigate/Design
Construction

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		50,000.00	625,000.00							

Project Total: 0.00 50,000.00 625,000.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Administration Office Remodel**

Description: **Remodel of administration offices including board room. 2018-19 activities include new board room dais and associated electrical upgrades.**

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	45,000.00									
Project Total:	45,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Replace DeLaGarrigue Bridge over Robles Canal**

Description: **Existing wood bridge has reached the end of its useful life. Replace existing bridge with steel railroad car bridge. Work will include construction of a bypass road over the canal to facilitate traffic during demolition of the existing structure and construction of the new railroad car bridge.**

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	75,000.00									
Project Total:	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Lake Casitas Vegetation Management**

Description: **Remove vegetation from dry portions of the lake shoreline.**

Justification: **Reduce organic loading to improve water quality.**

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		100,000.00	100,000.00	100,000.00						
Project Total:	0.00	100,000.00	100,000.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Warehouse Remodel**

Description: **2nd Phase-Replace electrical panel, wiring & lighting
3rd Phase- Remodel office space.**

Justification:

Comments: **Two windows and lighting have been replaced.**

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	35,000.00									
Project Total:	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Sunset Place Pipeline Replacement**

Description: **Replace 3,000 feet of 4-inch cast iron pipe (c. 1954) with 8-inch pipe.**

Justification: **Improve fire flow, replace aged infrastructure past its useful life.**

Comments: **Funded from CFD 2013-1**

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	123,000.00	450,000.00	450,000.00							
Construction										
Project Total:	123,000.00	450,000.00	450,000.00	0.00						

10 Year Capital Improvement Program

Department:	ENGINEERING									
Project Manager:	Julia Aranda									
Project Name:	Cuyama, Palomar, and El Paseo Roads Pipeline Replacement									
Description:	Replace 2,750 feet of 4-inch cast iron pipe (c. 1948, 1952) with 8-inch pipe and install 420 feet of new 8-inch pipe.									
Justification:	Improve fire flow, replace aged infrastructure past its useful life.									
Comments:	Funded from CFD 2013-1									
Scheduled Funding										
Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	168,000.00									
Construction		600,000.00	150,000.00							
Project Total:	168,000.00	600,000.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department:	ENGINEERING
Project Manager:	Julia Aranda
Project Name:	South San Antonio Street and Crestview Drive Pipeline Replacement
Description:	Replace 620 feet of 4-inch pipe (c. 1955) along San Antonio Street, 1,100 feet of 4-inch cast iron pipe (c. 1955) along Crestview Drive, and 380 feet of 4-inch pipe along Oak View Lane with 8-inch pipe.
Justification:	Improve fire flow, replace aged infrastructure past its useful life.
Comments:	Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design Construction	130,000.00	790,000.00								
Project Total:	130,000.00	790,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department:	ENGINEERING
Project Manager:	Julia Aranda
Project Name:	West and East Ojai Avenue Pipeline Replacement
Description:	Replace 1,300 feet of 6-inch cast iron pipe (c. 1939) along Ojai Avenue between Bristol and Canada Roads, replace 4,845 feet of 6-inch and 8-inch pipe (c. 1940s-1960s) along Ojai Avenue between Montgomery and Gridley, and add 800 feet of new 8-inch pipe between Signal and Montgomery.
Justification:	Improve fire flow, replace aged infrastructure past its useful life.
Comments:	Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design Construction	415,000.00	900,000.00	685,000.00							
Project Total:	415,000.00	900,000.00	685,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department:	ENGINEERING
Project Manager:	Julia Aranda
Project Name:	Running Ridge Zone Hydraulic Improvements
Description:	Improvements to eliminate tank, add booster station and valving.
Justification:	Hydraulic Improvements for system optimization
Comments:	Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	150,000.00	350,000.00	150,000.00							
Construction										
Project Total:	150,000.00	350,000.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Well Rehabilitation/Replacement

Description: Well Study to evaluate alternatives for rehabilitating existing wells versus installing new well.
Implementation will occur after study is complete.

Justification: Existing wells are not performing at capacity.

Comments: Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	80,000.00	80,000.00								
Construction		500,000.00								
Project Total:	80,000.00	580,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Valve and Appurtenance Replacement

Description: Replace valves, hydrants, pressure reducing stations as needed.

Justification: Replace aged infrastructure

Comments: Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design Construction	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Project Total:	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00

10 Year Capital Improvement Program

Department:	ENGINEERING
Project Manager:	Julia Aranda
Project Name:	Fairview Pipeline Replacement
Description:	Replace 400 feet of 8-inch steel pipe (c.1920) with 12-inch pipe to improve delivery to Fairview Reservoir
Justification:	Replace aged infrastructure, improve system hydraulics
Comments:	Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	30,000.00									
Construction		100,000.00								
Project Total:	30,000.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Mutual Wellfield Pipeline

Description: Install 500 feet of 12-inch pipeline from Mutual Wellfield to San Antonio Treatment Plant

Justification: Improve system operation and optimization

Comments: Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	40,000.00									
Construction		150,000.00								
Project Total:	40,000.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Grand Avenue Pipeline Optimization

Description: Reconfigure piping in Grand Avenue, abandon pipelines, relocate service lines, replace/reconfigure valves

Justification: Replace aged and complicated system

Comments: Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design Construction	60,000.00	200,000.00								
Project Total:	60,000.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Signal Booster Zone Hydraulic Improvements

Description: Improvements to optimize system.

Justification: Replace aged and complicated infrastructure.

Comments: Funded from CFD 2013-1

Scheduled FundingProject Phase :
Design
Construction

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	100,000.00	500,000.00								

Project Total: 100,000.00 500,000.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Emily Street Pipeline Replacement

Description: Replace 175 of 2-inch pipe (c. 1975) with 6-inch pipe and install 150 feet of new 6-inch pipe.

Justification: Improve fire flow and replace aged infrastructure

Comments: Funded from CFD 2013-1

Scheduled Funding

Project Phase :

Design
Construction

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	50,000.00									
Construction	100,000.00									

Project Total:

150,000.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Casitas-Ojai System Interties

Description: Feasibility Study and preliminary design to evaluate additional interconnections between Casitas and Ojai water systems to improve reliability

Justification: Water reliability

Comments: Funded from CFD 2013-1

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design Construction	100,000.00	250,000.00	250,000.00							
Project Total:	100,000.00	250,000.00	250,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Upper Rincon Creek Lateral Replacement

Description: Replace 6" pipeline and relocate pressure reducing station

Justification:

Comments:

Scheduled Funding

Project Phase :
Design
Construction

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	50,000.00	200,000.00								

Project Total: 50,000.00 200,000.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Mussel Shoals to Seacliff Pipeline Connection**

Description: **Design and construct a new pipeline to connect the Seacliff area (Rincon 2M pipeline) to Mussel Shoals (La Conchita distribution system). Pipeline length is estimated at 8600 feet. Cost estimate is based on \$300 per foot.**

Justification: **Improve system reliability by providing an alternate route to provide water to some beach communities.**

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		75,000.00	1,290,000.00	1,290,000.00						
Project Total:	0.00	75,000.00	1,290,000.00	1,290,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: ENGINEERING

Project Manager: Julia Aranda

Project Name: Pipeline to Rincon Point

Description: Construct pipeline to serve customers in Rincon Del Mar area.
Estimated length if public right of way is used is 2.5 miles from Gubernator Canyon Road to Vista Del Mar.
Estimate is based on \$225/foot for design, permits and construction.
The length from Rincon Balancing Reservoirs is about 2.3 miles across private property.

Justification: This pipeline would provide water from Casitas' system directly to Casitas' customers, rather than being served by Carpinteria Valley Water District.

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
									2,970,000.00	
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,970,000.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Robles Test Bore**

Description: **Drill test bore in Robles to evaluate water quality and capacity for water security.**

Justification: **Water security**

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Design	150,000.00									
Construction	850,000.00									
Project Total:	1,000,000.00	0.00								

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: **ENGINEERING**

Project Manager: **Julia Aranda**

Project Name: **Casitas-Calleguas Interite**

Description: **Participation in evaluation of Casitas-Calleguas Interite in cooperation with City of Ventura**

Justification: **Water security**

Comments:

Scheduled Funding

Project Phase :

Design
Construction

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	200,000.00									

Project Total:

200,000.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Casitas Municipal Water District

Summary Capital Department 42

Capital Improvement Program

Department: Water Quality

Comments:

General Plan:

Total Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	310,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	310,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department:	Water Quality - Lab									
Project Manager:	Susan McMahon									
Project Name:	Aeration Diffuser Extension									
Description:	Extending current diffusers out further into the lake will provide oxygen to a much larger portion therefore enhancing water quality and reducing the potential harmful effects from algae blooms									
Justification:										
Comments:	Moved from 2017 to 2019 - further evaluation on the project is needed.									
Scheduled Funding										
Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		310,000.00								
Project Total:	0.00	310,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 50

Capital Improvement Program

Department: Utilities Maintenance

Comments:

General Plan:

Total Scheduled Funding

Replacement
New

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	50,000.00	55,000.00	55,000.00	55,000.00	60,000.00	60,000.00	60,000.00	65,000.00	65,000.00	65,000.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	50,000.00	55,000.00	55,000.00	55,000.00	60,000.00	60,000.00	60,000.00	65,000.00	65,000.00	65,000.00

10 Year Capital Improvement Program

Department:	Utilities Maintenance
Project Manager:	Kevin Champlin
Project Name:	2" thru 6" Omni Meter Replacements
Description:	Meter Replacement Program. (ongoing)
Justification:	
Comments:	

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
				55,000.00	55,000.00	60,000.00	60,000.00	65,000.00	65,000.00	65,000.00
Project Total:	50,000.00	55,000.00	55,000.00	55,000.00	60,000.00	60,000.00	60,000.00	65,000.00	65,000.00	65,000.00

Casitas Municipal Water District

Summary Capital Department 52

Capital Improvement Program

Department: Electrical Mechanical

Comments:

General Plan:

Scheduled Funding

	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	670,500.00	120,000.00	200,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00
New	25,000.00	570,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	695,500.00	690,000.00	220,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Upgrade 1950's Panel at Rincon Pump Plant

Description: Purchase Equipment & Construction, New Meter & Main Breaker Section and Interlocking Transfer Switch for a Generator

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	600,000.00									
Project Total:	600,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Purchase Jamesbury 10" Butterfly Valve for Rincon PP Discharge Header

Description: Currently discharge valves do not open against discharge pressure. Must back-pressure valves to open, these will also assist during pump testing.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	7,000.00									
Project Total:	7,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Pump repairs and mechanical seal installs

Description: Repair various pumps as needed determined by pump test results, add mechanicals when possible.

Justification: Mechanical seals will help reduce packing water loss, also possible reduction in maintenance labor.
Pumps with reduced effieciency need to be repaired.

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	0.00	50,000.00	50,000.00	50,000.00	50,000.00					
Project Total:	0.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Replace OVPP suction header

Description: Replace suction header for units 1 & 2.

Justification: Suction header is to small in diameter. Flow velocities are too high for pumps. This is phase (1) of project.

Comments: This could be a 2 or 3 phase project. Once header is replaced both pumps need to be replaced.

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		50,000.00								
Project Total:	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacment Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Upgrade Fortress Pump Plant

Description: Electrical Upgrade & Pump Upgrade

Justification: For future reliability, move plant to a more suitable location

Comments: Last 480v pump plant to be upgraded

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
			150,000.00							
Project Total:	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacment Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Facility Security Upgrade

Description: Installation of video and audio security systems at key facilities. System will be integrated into current SCADA alarms.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		20,000.00								
Project Total:	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Purchase 10" APCO Check Valve for Upper Ojai PP

Description: Replace current 8" check valve with a 10" check valve due to operational issues.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	15,000.00									
Project Total:	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Replace High Pressure Compressor at Rincon PP

Description: Replace compressor due to lack of available repair parts, one of the key components to the surge tank operation at Rincon PP

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	15,500.00									
Project Total:	15,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacment Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Replacement of UPS Units at Casitas SCADA Panels

Description: Update aging UPS units at various SCADA panels, 3-4 yr. life cycle

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	19,000.00									
Project Total:	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Replacement of UPS units @ Ojai System SCADA panels

Description: Update aging UPS units at various SCADA panels, 3-4 yr. life cycle

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	14,000.00									
Project Total:	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Discharge Header Main Line valve installation

Description: Install 30" Mainline butterfly valve at Ave 2 Pump Plant

Justification: Currently (3) mains need to be down in order to service Jamebury discharge valves at the pumps.

Comments:
This would allow the installation of individual discharge valves on each pump.

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		20,000.00								
Project Total:	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Addition to E&M office

Description: Construct new office space above current shop in warehouse

Justification: Consolidate office equipment to new room, allow current space for more room to work on projects.

Comments: Would make for a more efficient work space. Most of the work can be done in -house.

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
			20,000.00							
Project Total:	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Golden State SCADA migration into current Casitas SCADA

Description: Migrate Golden State SCADA into the Casitas SCADA System.

Justification: Needed for operation from the Treatment Plant for pumping and system surveillance.

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		50,000.00								
Project Total:	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Awnings Covers for various pumping facilities

Description: Protection of existing equipment, better access during inclement weather

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	25,000.00									
Project Total:	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Electrical Mechanical

Project Manager: Eric Behrendt

Project Name: Emergency Power / Valley View Plant & Fairview (Arbolada) Pump Plants

Description:

Justification: Purchase of the Ojai Water System

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	0.00	500,000.00								
Project Total:	0.00	500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 53

Capital Improvement Program

Department:

Pipeline

Comments:

General Plan:

Total Scheduled Funding

Replacement
New

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	325,000.00	325,000.00	0.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00
New	0.00	307,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	632,500.00	325,000.00	0.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Pipeline

Project Manager: Brian Taylor

Project Name: Valve Replacement

Description: Replace large mainline valves

Justification: The District has a number of valves that are no longer operable and isolate vital water mains in the distribution system. In other cases certain lines need to be taken out of service to make repairs. In cases like this replace the valves while the line is out of service due to the old age of the valves.

Comments: Zones listed in order of priority. Zones listed in order of priority. Zones listed in order of priority.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Oak View Main Villanova Main and Gridley & Ojai Ave La Luna Tico Reg Sta	0.00	200,000.00	125,000.00	0.00	50,000.00	150,000.00	150,000.00	150,000.00	150,000.00	
Project Total:	0.00	200,000.00	125,000.00	0.00	50,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Pipeline

Project Manager: Brian Taylor

Project Name: Pipeline Replacement

Description: Replace Main Pipelines

Justification: Replace aging and deteriorating pipelines

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Rincon Main Ayers Creek		125,000.00								
Upper Rincon Creek Main			200,000.00							
Lower Rincon Main					100,000.00					
Project Total:	0.00	125,000.00	200,000.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Pipeline

Project Manager: Brian Taylor

Project Name: Ojai East Reservoir Tank-Replace 4 Valves

Description:

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
				100,000.00						
Project Total:	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Pipeline

Project Manager: Brian Taylor

Project Name: Matilija Conduit Improvements

Description:

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
			300,000.00							
Project Total:	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Pipeline

Project Manager: Brian Taylor

Project Name: Minor Water Main Replacement

Description:

Justification: Purchase of Ojai Water System

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	0.00	300,000.00								
Project Total:	0.00	300,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Pipeline

Project Manager: Brian Taylor

Project Name: Air/Vac Valvesm PRVs

Description:

Justification: Purchase of Ojai Water System

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	0.00	7,500.00								
Project Total:	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 54

Capital Improvement Program

Department: Operations

Comments:

General Plan:

Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	316,500.00	195,000.00	695,000.00	555,000.00	610,000.00	405,000.00	390,000.00	65,000.00	65,000.00	0.00
New	51,900.00	85,000.00	145,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	368,400.00	280,000.00	840,000.00	555,000.00	610,000.00	405,000.00	390,000.00	65,000.00	65,000.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department:	Operations
Project Manager:	Willis Hand
Project Name	Pipeline Assessment and Rehabilitation
Description:	Based on recommendations from the Pipeline Assessment Study, repair corrosion deficiencies and/or replace existing pipelines. (dam intake, subgrade filter influent/effluent headers, tp gallery manifolds)
Justification:	Provide long term reliability of the casitas dam intake structure and associated treatment plant pipeline infrastructure.
Comments:	Rehabilitation, and/or replacement of existing assets planned to occur over a five year period following assessment studies. <u>Note:</u> funding amounts subject to change based upon assessment findings.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Dam Intake Structure										
Filter Manifold (phase2)										
Filter Manifold (phase1)										
Subgrade (Effluent)										
Subgrade (Influent)										
Assessment Study	0.00	65,000.00	350,000.00	350,000.00	300,000.00	300,000.00	280,000.00			
Project Total:	0.00	65,000.00	350,000.00	350,000.00	300,000.00	300,000.00	280,000.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Filter Media Removal and Cleaning.

Description: Inspect treatment plant filter pressure vessel interiors and make any necessary repairs. Remove, clean and add supplemental filter media as needed in order to return filters to design specs.

Justification: Maintain effluent water quality that meets/exceeds state and federal standards.

Comments: Maintenance of existing assets. Part of an ongoing maintenance routine cycle initiated in FY 2012/13

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
							65,000.00	65,000.00	65,000.00	
Project Total:	55,000.00	60,000.00	60,000.00	60,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department:	Operations
Project Manager:	Willis Hand
Project Name	Paint Exterior and Interior of Treatment Plant
Description:	Painting of Marion Walker Treatment Plant inclusive of exterior, interior filter gallery manifold, and backwash surge tanks. (building exteriors not included)
Justification:	Existing coating is 20+ years old and will require recoating in the near future in order to maintain treatment plant infrastructure integrity.
Comments:	Maintenance on existing asset. Project will be completed over a four year period.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Backwash Tank "A" Filter Gallery Manifold Plant Exterior				185,000.00	100,000.00	45,000.00				
Project Total:	0.00	0.00	185,000.00	100,000.00	45,000.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Chemical Dosing Equipment Replacement

Description: Program is for treatment equipment with a designation of "critical need". Equipment on this list provides the core function of our treatment processes. Reliability standards are imperative.

Justification: Equipment failure or products that have become obsolete pose the greatest risk. Providing an ongoing equipment replacement program ensures optimum effluent water quality.

Comments: Replacement frequency based on a life cycle of 12 years.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Post-chlor system										
Ferric pumps										
Poly pumps										
Pre-chlor system										
Project Total:	0.00	0.00	0.00	45,000.00	40,000.00	40,000.00	45,000.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Intake Screen #2 Restoration

Description: Repair corrosion deficiencies on casitas dam intake screens and apply protective coating as necessary.

Justification: Maintain integrity and functionality of existing dam intake infastucture.

Comments: Six (6) Intake screen restorations completed over past decade (3 remain)

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	50,000.00	40,000.00								
Project Total:	50,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department:	Operations									
Project Manager:	Willis Hand									
Project Name	Aeration System Upgrade									
Description:	Modification of existing aeration system infrastructure inclusive of compressors, docks, hoses, and diffusser replacement.									
Justification:	Existing Aeration system has exceeded life expectancy. Additionally, 2013 consultant study recommended above upgrades. Enhance lake source water quality and reduce potential for harmful algae blooms.									
Comments:	This improvement does <u>not</u> apply to the hypolimnetic aeration system.									
Scheduled Funding										
Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Project Total:	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Backwash Surge Tank "B" Coating and Restoration

Description: Structural repair, interior coating and exterior coating of Backwash Surge Tank "B"

Justification: Maintenance of the water treatment reclaim system.

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Project Total:	0.00	0.00	0.00	0.00	160,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name B.W. Residuals Drying Bed Rehabilitation (Recondition Sludge Beds)

Description: Rehabilitate media and drainage system in existing backwash residual drying beds

Justification: Maintenance of the water treatment reclaim system. Ensure effective percolation and drying of backwash residuals.

Comments: Increase percolation, improve quality of water returning to the Treatment Plant

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	24,000.00									
Project Total:	24,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name: Continued Update PLC and SCADA Hardware

Description: Maintain reliable communication and control of Treatment Plant, Ojai System and Distribution System.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	30,000.00									
Project Total:	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Treatment Plant Electrical Upgrades

Description: Conduit Modifications and associated grounding of Treatment Plant gallery bay lighting

Justification: Replace aging infrastructure; existing equipment at life expectancy of 20+ years. Increased protection against single phasing and surges. Improve safe working conditions for district personnel.

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	28,000.00									
Project Total:	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Corrosion Control Facility Upgrades

Description: New VFD and motor, utilizing existing duplex pumps. Complete remaining SCADA work to facilitate feedback to CP-1.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	9,500.00									
Project Total:	9,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Intake Structure Repair

Description: Repair Deficiencies in intake structure crossmembers and apply protective coating. Scope of work inclusive of 506' elevation down to existing waterline.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	50,000.00									
Project Total:	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Critical Spare Sump Pump

Description: Provide a reliable filter gallery sump system, prevent gallery flooding and ensure optimal water quality.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	7,000.00									
Project Total:	7,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: **Willis Hand**

Project Name Intake Screen Wheels

Description: Replace original worn wheels on intake structure screens and articulating cart to provide a reliable method of retrieval and prevent derailing during maintenance

Justification:	
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Comments:

Scheduled Funding

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Tank Mixer (3M Reservoir)

Description: Replacement tank mixer.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Project Total:	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Macrometer Mag Meters (Ojai Wellfield)

Description: (1) 16" mag meter and (3) 6" mag meters

Justification: Provide a more accurate metering capability, establish remote telemetry.

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	23,000.00									
Project Total:	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Well Monitoring Upgrades

Description: Sounding line and pressure transducer upgrades for Ojai System wellfield (quantity 2).

Justification: Facilitate more accurate and comprehensive data collection of static and pumping levels. Assist with optimal operation and placement of well pumps.

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	17,000.00									
Project Total:	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Hypochlorite Tanks-Ojai System

Description: Purchase poly tanks for sodium hypochlorite storage.

Justification:

Comments: Phase #1 - S.A. #4 and S.A. Interconnect
Phase #2 - Mutual Wells #4,#5,#6
Phase#3 - Gorham Well + Dechlor

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Phase #3										
Phase #2										
Phase #1										
Project Total:	35,000.00	35,000.00	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Operations

Project Manager: Willis Hand

Project Name Treatment Plant Gallery Building Addition

Description: Architectural design and construction for treatment plant office building remodel/addition. Utilize outside resources for engineering design.

Justification: Accomadate section needs including health/safety issues and increased staff presence. Structural renovation will include a shower facility (currently not available) and increased office and work space.

Comments: Two Phases:
1) Facilities Design
2) Construction

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		20,000.00	110,000.00							
Project Total:	0.00	20,000.00	110,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department:	Operations									
Project Manager:	Willis Hand									
Project Name	CLA-VAL's (Ojai Wellfield)									
Description:	Combination pressure regulating, pressure sustaining CLA-VAL's (8") for Mutual #6 and San Antonio #3 well discharge lines.									
Justification:	Ensure reliable and efficient operation of submersible pumps. Standardize well discharge manifolds to match existing configurations in the remainder of the wellfield.									
Comments:										
Scheduled Funding										
Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	16,900.00									
Project Total:	16,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department:

Project Manager:

Project Name

Description:

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		30,000.00								
Project Total:	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 55

Capital Improvement Program

Department:

District - Maintenance

Comments:

General Plan:

Total Scheduled Funding

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Replacement	0.00	0.00	400,000.00	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	95,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	95,000.00	400,000.00	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: District Maintenance

Project Manager: Dave Pope

Project Name: District Office Roof, Paint, Fascia, Gutters and Misc.

Description: Replace old roof, soffits, fascia, gutters, downspouts and paint whole building. (Asbestos removal possible, testing needed.)

Justification: Existing roof is in need of replacement due to leaks and other associated components failing.

Comments: Moved from 2018 to 2020

Scheduled Funding

Project Phase :	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
			400,000.00							
Project Total:	0.00	0.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: District Maintenance

Project Manager: Dave Pope

Project Name: Mutual Plant Building Upgrade

Description: Renovation/Improvements to existing building.

Justification:

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Project Total:	0.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: District Maintenance

 . Dave Pope

Project Name: Skip Loader

Description: Purchase Skiploader w/PTO and attachments.

Justification: Perform maintenance routines and duties on robles diversion canal, backcountry roads, Ojai Water System, reservoir sites, casitas dam, marion walker treatment plant, etc.

Comments:

Scheduled Funding

Project Phase :	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28

95,000.00

Project Total:	0.00	95,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Casitas Municipal Water District

Summary Capital Department 62

Capital Improvement Program

Department: Recreation - Operations

Comments:

General Plan:

Total Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	0.00	70,000.00	30,000.00	300,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	70,000.00	30,000.00	300,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Recreation

Project Manager: Cole/Beiser

Project Name: Ranger/Park Service Officer Administrative Offices Design and Permits

Description: The number of current Park Officers/Rangers/Employees exceed the administrative building holding capacity.

Justification: Provide adequate secure office, vessel inspection space and rest room facilities for personnel.

Comments: Alternate locations close to the water, or near the water for security should be evaluated.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
			30,000.00	300,000.00	50,000.00					
Project Total:	0.00	0.00	30,000.00	300,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Recreation

Project Manager: Belser/Engineering

Project Name: Inspection Station for Invasive Species

Description: Provide overhead roof for vessel inspections with roof. BOR Can be used as decontamination station

Justification: Inspection of vessels is required. This structure will provide shade and a clear area for the inspections. BOR grant funding is in process of approval. Will pay 50%.

Comments:

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		70,000.00								
Project Total:	0.00	70,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement ProgramDepartment: Project Manager: Project Name: Description: Justification: Comments: **Scheduled Funding**

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		450,000.00								
Project Total:	0.00	450,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 63

Capital Improvement Program

Department:

Recreation - Maintenance

Comments:

General Plan:

Total Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	105,000.00	194,500.00	94,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	500,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	105,000.00	194,500.00	594,500.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00

10 Year Capital Improvement Program

Department: Recreation-Maintenance

Project Manager: Civil Engineer

Project Name: Replace playground surface of highest priority.

Description: Recycled tire surface has been undermined with rodents causing depressions.

Justification: Rodents have undermined material. Need to place a concrete barrier and a new pour and play surface.
Event Area, Fountain, Grebe, Picnic 8 and C. Picnic 1 (2014) and M (2013) G (2016)

*Picnic 8 (2018) have been replaced * in process

Comments: Grant fund support approved BOR Grant for other areas and new grant in process - BOR to pay half the cost.
Each replacement is approximately 35,000.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	30,000.00	37,000.00	37,000.00							
Project Total:	30,000.00	37,000.00	37,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Recreation-Maintenance

Project Manager: C.Belser

Project Name: Security Cameras Front Entrance

Description: Install additional security cameras at front gate area.

Justification: Public safety and security of lake.

Comments: BOR will pay half.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		5,000.00								
Project Total:	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Recreation-Maintenance

Project Manager: Engineering

Project Name: Road Improvements

Description: Repair and resurface roads throughout the Recreation Area. A base applied in some areas, asphalt and chip seal in other areas.

Justification: Roads are used daily for customers, and required for staff and emergency personnel.
Roads in good repair allow for easy access to areas in the park and reduce wear on the roads preventing major repair problems.

Comments: BOR approved grant #

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	50,000.00	57,500.00	57,500.00							
Project Total:	50,000.00	57,500.00	57,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Recreation

Project Manager: Belser/Cole

Project Name: Refurbish Vault/Restroom at Lakeside

Description: Refurbish or replace vault

Justification: Lakeside is a popular camping site. It is currently used as overflow without specific camp site markers. Customers enjoy and often prefer Lakeside due to the lake view, but add a demand on G flush toilets.

Comments: "Overflow" Revenue Before Lakeside 2010- \$29,765
After Lakeside added 2011-\$77,072, 2012-\$138,974, 2013-\$123,127
Assessed with Master Plan 17/18.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	25,000.00	10,000.00								
Project Total:	25,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department:	Recreation
Project Manager:	Belser
Project Name:	Replace Mini-Pump Truck
Description:	New larger sewage pump and transport vehicle for sewage. Replacing 2002 truck. New truck will hold 1100 gallons of sewage and 400 fresh water for rinsing. Current truck holds 300 sewage/200 fresh water.
Justification:	Current pump truck, Unit 55 is 2002 model. In disrepair. Integral part of Recreation Area's customer service and services District's CT's out in District.
Comments:	

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		85,000.00								
Project Total:	0.00	85,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

New Capital

10 Year Capital Improvement Program

Department: Recreation

Project Manager: Belser/Cole

Project Name: Sewage Collection System

Description: Site in the park for sewage collection - low pressure force main and multiple lift stations.

Justification: Elimination of a majority of the need for pump/haul of wastewater - still have CT care.
Protection of lake water quality.

Comments: Prepare plans and specs, ready for grant funding or determination of funding mechanism.
Assessment and some design work completed in 15/16 and 17/18.
Casitas was not selected as a rowing venue for 2024 Olympics.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
preliminary design										
Construction			500,000.00							
Annexation										
Stage 1 Lateral										
Stage 2 Force Main										
Stage 3 Collection										
Stage 4 Collection				40,000.00						
Project Total:	0.00	0.00	500,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 64

Capital Improvement Program

Department: Recreation - Public Relations

Comments:

General Plan:

Total Scheduled Funding

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Summary Capital Department 65

Capital Improvement Program

Department:

Recreation - Waterplayground

Comments:

General Plan:

Total Scheduled Funding

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Replacement	34,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New	0.00	50,000.00	500,000.00	500,000.00	500,000.00	0.00	0.00	0.00	0.00	0.00
Project Total:	34,500.00	50,000.00	500,000.00	500,000.00	500,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District

Replacement Capital

10 Year Capital Improvement Program

Department: Recreation

Project Manager: Belser

Project Name: CWA Lazy River Repair/Recoat

Description: Repair and recoat Lazy River after season.

Justification: Virtually an annual project. Weather and use degrades the shell. Work can be completed in-house supplies are needed, and some outside contract work may be needed.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
	34,500.00									
Project Total:	34,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District**New Capital****10 Year Capital Improvement Program**

Department:	Recreation Casitas Water Adventure
Project Manager:	Belser
Project Name:	CWA Repair/Replace/Increase Footprint
Description:	Hire experienced public aquatic consultant firm to review past plans and conduct workshops for improvemnet to the CWA to reconfigure perimeter fence and entrance/exit and snack bar. Also address restrooms/showers and office space.
Justification:	The current entrance impacts the ability to place a permanent snack bar adjacent to the CWA. A master plan to address restrooms, parking, office space, new and or replacement structures will provide guidance
Comments:	Master plans are often very helpful in securing grant funds. Include entire Recreation Area if possible. Master Plan to be conducted when possible then phase implementation 2020/2021 FY Raise back fence to 8" (\$17,500) . Concrete pads have been placed under shade structure on island in 2017.

Scheduled Funding

Project Phase :	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
		50,000.00	500,000.00	500,000.00	500,000.00					
Project Total:	0.00	50,000.00	500,000.00	500,000.00	500,000.00	0.00	0.00	0.00	0.00	0.00

Casitas Municipal Water District
Capital Projects
10 Year Plan

Department	FISCAL YEAR										Total
	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	
21 Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24 Information Technology	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00
25 Water Resources	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00	25,000.00
28 Fisheries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30 Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33 Garage	60,000.00	401,000.00	208,000.00	302,000.00	65,000.00	35,000.00	60,000.00	30,000.00	151,000.00	0.00	1,312,000.00
35 Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40 Engineering	2,116,000.00	6,825,000.00	3,190,000.00	1,560,000.00	3,895,000.00	3,605,000.00	3,350,000.00	3,350,000.00	3,550,000.00	150,000.00	31,591,000.00
42 Water Quality	0.00	310,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	310,000.00
50 Utility Maintenance	50,000.00	55,000.00	55,000.00	55,000.00	60,000.00	60,000.00	60,000.00	65,000.00	65,000.00	65,000.00	590,000.00
52 Electrical Mechanical	670,500.00	120,000.00	200,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	1,090,500.00
53 Pipeline	0.00	325,000.00	325,000.00	0.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00	1,400,000.00
54 Water Treatment	316,500.00	195,000.00	695,000.00	555,000.00	610,000.00	405,000.00	390,000.00	65,000.00	65,000.00	0.00	3,296,500.00
55 District Maintenance	0.00	0.00	400,000.00	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00	475,000.00
62 Recreation - Operations	0.00	70,000.00	30,000.00	300,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	450,000.00
63 Recreation - Maintenance	105,000.00	194,500.00	94,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	394,000.00
64 Recreation - Public Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 Recreation - Water Playground	34,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,500.00
Total: Replacement	3,352,500.00	8,495,500.00	5,197,500.00	2,947,000.00	4,880,000.00	4,255,000.00	4,035,000.00	3,660,000.00	3,981,000.00	215,000.00	41,018,500.00
Department	New Capital										Total
18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28		
21 Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24 Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25 Water Conservation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28 Fisheries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30 Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33 Garage / Safety	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,000.00
35 Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40 Engineering	1,200,000.00	75,000.00	1,290,000.00	1,290,000.00	0.00	0.00	0.00	0.00	2,970,000.00	0.00	6,825,000.00
42 Water Quality	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50 Utility Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52 Electrical Mechanical	25,000.00	570,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615,000.00
53 Pipeline	0.00	307,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	307,500.00
54 Water Treatment	51,900.00	85,000.00	145,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	281,900.00
55 District Maintenance	0.00	95,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95,000.00
62 Recreation - Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
63 Recreation - Maintenance	0.00	0.00	500,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	540,000.00
64 Recreation - Public Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 Recreation - Water Playground	0.00	50,000.00	500,000.00	500,000.00	500,000.00	0.00	0.00	0.00	0.00	0.00	1,550,000.00
Total: New	1,293,900.00	1,182,500.00	2,455,000.00	1,830,000.00	500,000.00	0.00	0.00	0.00	2,970,000.00	0.00	10,231,400.00
Total: Capital Improvements	4,646,400.00	9,678,000.00	7,652,500.00	4,777,000.00	5,380,000.00	4,255,000.00	4,035,000.00	3,660,000.00	6,951,000.00	215,000.00	51,249,900.00
Funded by CFD-2013-1	-1,696,000.00	-4,112,804.00	0.00	0.00	0.00						
Funded by CMWD	2,950,400.00	5,565,196.00	7,652,500.00	4,777,000.00	5,380,000.00	4,255,000.00	4,035,000.00	3,660,000.00	6,951,000.00	215,000.00	51,249,900.00

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING FOR INPUT REGARDING THE 2018-2019 BUDGET

WHEREAS, Casitas is interested in public comments regarding the adoption of the 2018-2019 budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. A public hearing will be conducted for the purpose of hearing all interested parties regarding the 2018-2019 budget.

2. The place of said hearing is hereby fixed at the Casitas Municipal Water District, 1055 Ventura Avenue, in the town of Oak View. The date and time for said hearing is hereby fixed as June 27, 2018, at 3:00 p.m.

3. The Clerk of the Board of Casitas is hereby directed to give notice of said hearing by publishing a notice of the time and place of the hearing in the local newspapers.

ADOPTED this 23rd day of May, 2018.

James W. Word, President
Casitas Municipal Water District

ATTEST:

Mary Bergen, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION CANCELING THE
BOARD OF DIRECTORS MEETING SET FOR JULY 11, 2018

WHEREAS, the first regular meeting of the Board of Directors of Casitas Municipal Water District falls on July 11, 2018; and

WHEREAS, it is the desire of the Board of Directors to cancel that meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Casitas Municipal Water District that the first regular meeting of the Board scheduled for July 11, 2018 is hereby canceled.

ADOPTED this 23rd day of May, 2018.

James W. Word, President
Casitas Municipal Water District

ATTEST:

Mary Bergen, Secretary
Casitas Municipal Water District



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION

800 S. VICTORIA AVENUE, L #1850 • VENTURA, CA 93009

TEL (805) 654-2576 • FAX (805) 477-7101

WWW.VENTURA.LAFCO.CA.GOV

May 1, 2018

President/Chair of the Board
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022

RE: Ballot for the election of a member representing independent special districts on the Countywide Oversight Board

Dear President/Chair of the Board:

Enclosed please find your Official Ballot for the election of a member representing independent special districts on the Countywide Oversight Board. This election is being conducted by mail pursuant to California Government Code Section 56332(c) (or by email, if consent has been received by your District - see enclosed list of those districts which have consented to email). A total of four candidates have been nominated. Each is listed alphabetically on the Official Ballot and a copy of each candidate's statement is enclosed.

INSTRUCTIONS

- Use the enclosed Official Ballot to vote for only one candidate.
- The Ballot must be signed by the district president/chair or presiding officer.
- All ballots being returned via US Mail must be returned to the Ventura LAFCo at the address listed above. Districts that have previously consented to conduct this election via email can email a copy of the signed ballot to: kai.luoma@ventura.org.
- BALLOTS MUST BE RECEIVED BY 5:00 p.m. FRIDAY, JUNE 15, 2018. (Ballots received after 5:00 p.m. Friday, June 15, 2018 will not be counted.)

There are 30 independent special districts eligible to vote in this election. At least 16 districts must return completed/signed ballots to achieve a quorum. If a quorum is achieved, the candidate receiving the most votes will be considered elected. In the event of a tie for the most votes, the outcome will be determined by lot.

Districts will be notified of the results no later than Friday, June 22. Please let us know if you have questions.

Sincerely,

Kai Luoma, Executive Officer

Enclosures

OFFICIAL BALLOT
INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE
Countywide Oversight Board
Member Representing Independent Special Districts

Casitas Municipal Water District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing **one** member to the Countywide Oversight Board representing independent special districts. The election consists of four candidates (listed below in alphabetical order).

VOTE FOR ONLY ONE CANDIDATE

A minimum of 16 qualified votes must be returned by the deadline to establish a quorum of the independent special districts. The candidate receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

PLEASE RETURN THIS SIGNED BALLOT to the Ventura LAFCo, 800 S. Victoria Avenue, L #1850, Ventura, CA 93009, or if previous consent has been given to conduct this election via e-mail, send your signed ballot to kai.luoma@ventura.org. All Ballots **MUST** be signed by the district president/chair or presiding officer of the board and received by 5 P.M. Friday, June 15, 2018 to be considered.

As the District President, Chair or Presiding Officer, I duly certify that the Casitas Municipal Water District does hereby cast its ballot as follows:

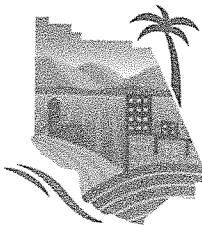
(Please mark the box next to the name of one candidate to cast the District's vote)

- | | |
|----------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Russ Baggerly | Ojai Valley Sanitary District |
| <input type="checkbox"/> Mark Johnson | Rancho Simi Recreation and Park District |
| <input type="checkbox"/> Mike Mishler | Pleasant Valley Recreation and Park District |
| <input type="checkbox"/> Tina Rivera | United Water Conservation District |

Board President/Chair/Presiding Officer (print name)

Board President/Chair/Presiding Officer (Signature)

Date



VENTURA LOCAL AGENCY FORMATION COMMISSION

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INDEPENDENT SPECIAL DISTRICTS IN VENTURA COUNTY

As of March 2018

1. Bardsdale Public Cemetery District
2. Bell Canyon Community Services District*
3. Blanchard/Santa Paula Library District*
4. Calleguas Municipal Water District*
5. Camarillo Health Care District*
6. Camrosa Water District*
7. Casitas Municipal Water District*
8. Channel Islands Beach Community Services District
9. Conejo Recreation & Park District*
10. El Rancho Simi Public Cemetery District
11. Fillmore-Piru Memorial District
12. Fox Canyon Groundwater Management Agency*
13. Hidden Valley Municipal Water District
14. Meiners Oaks Water District*
15. Montalvo Community Services District*
16. Ojai Valley Sanitary District*
17. Ojai Water Conservation District*
18. Oxnard Drainage District No. 1
19. Oxnard Drainage District No. 2*
20. Oxnard Harbor District*
21. Piru Public Cemetery District
22. Pleasant Valley County Water District
23. Pleasant Valley Recreation & Park District*
24. Rancho Simi Recreation & Park District*
25. Saticoy Sanitary District*
26. Triunfo Sanitation District*
27. United Water Conservation District*
28. Ventura County Resource Conservation District*
29. Ventura Port District
30. Ventura River County Water District*

* Special Districts that have provided written consent to conduct the election via email.

RUSS BAGGERLY

119 SOUTH POLI AVENUE
OJAI, CALIFORNIA 93023
(805) 646-0767
(805) 766-7317
[\(russ.baggerly65@gmail.com\)](mailto:russ.baggerly65@gmail.com)

SOME THINGS I'VE DONE:

Senior Administrative Assistant, Supervisor Maria VanderKolk, District 2, Ventura County, January 1991 to July 1994

Environmental Coalition, intervention, So. Cal. Edison/SDGE Merger, 1990

Citizens Environment Quality Analysis, Owner-Operator

Environmental document consultant, March 1989 to December 1990

Environmental Consultant for Patagonia, Inc., 1988-1989

Administrative Assistant, Los Padres Forest Association/Sunbow Ecology Center, 2000-2003

Baby Boot Company, owner-operated: Design, fabrication, marketing and wholesale distribution of a quality baby shoe line, 1982 to January 1989

Professional Flamenco Guitarist

Air Pollution Control District, Clean Air Advisory Committee, March 2000

Elected Official, Casitas Municipal Water District Division 5 - 2004 to present

Elected Official, Ojai Valley Sanitary District – 1996 to present

Elected Official, Ojai Valley Municipal Advisory Council – 1996

California Sanitation Risk Management Authority – Executive Board 2002

Workers Compensation Subcommittee, Chair – CSRMA/Driver Associates 1999

Santa Monica Mountains Conservancy, appointed alternate for Supervisor Maria VanderKolk, August 1992

Friends of the Santa Clara River, Founding Board Member

Ormond Beach Task Force, Chairman

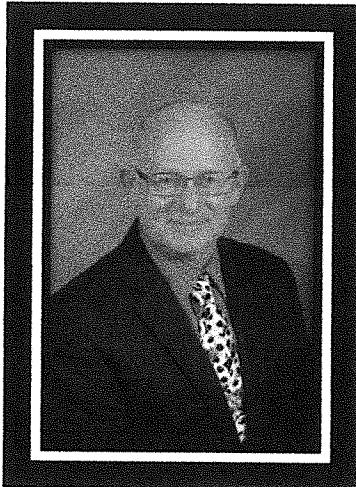
Citizens to Preserve the Ojai, Administrative Director, 1988-1989

Environmental Coalition, Board Member, 1987-1990, President 1998

Environmental Defense Center, Board Member, Santa Barbara, 1989-1990

Southern California Association of Governments, Commissioner Regional Advisory Commission, 1989-1990

MARK JOHNSON



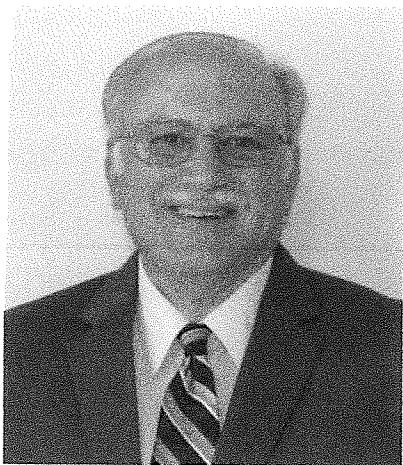
**DIRECTOR
RANCHO SIMI RECREATION AND PARK DISTRICT**

I would like to serve as the special district representative on the Countywide Oversight Board to help oversee the continued dissolution of redevelopment agencies. I am currently a Member of the Board of Directors for the Rancho Simi Recreation and Park District. I was first elected to this position in December 1990.

The City of Simi Valley's boundary overlaps with ours. They utilized the old redevelopment process to expand their tax base and redevelop business area infrastructure within the City. They did so without voter approval and over the objections of our agency. Although some amounts were passed through the Park District had insufficient leverage to negotiate larger pass through amounts. The net result to our agency from the City's redevelopment was the diversion of over \$5,000,000, a substantial amount for us. The elimination of redevelopment agencies by the Governor was very welcome news, and came at a time of our increasing costs, expanding population, declining property values and tax revenue, and the State's precarious financial position.

I also currently serve as a Member of the Board of Directors for the California Association of Recreation and Park Districts. I have many years of experience with Board governance, special districts, and the field of parks and recreation. My professional experience includes serving as a math teacher for our local school District. I have also served as a soccer coach for many years. I am now retired and have the time to participate on the Countywide Oversight Board.

If elected I would enjoy my service to our area's special districts and I am confident that I can meaningfully contribute to help ensure the efficient completion of the dissolution of redevelopment agencies in Ventura County.



Mike Mishler

I will use my deep knowledge of Redevelopment/Successor Agencies to protect the interests of all Ventura County special districts. The new Countywide Oversight Board must verify that all expenditures are justified, while working to end the existing projects as quickly as possible. I will ensure diverted property tax dollars go back to special districts to do the work each district was created to do.

Recent RDA/Successor Related Accomplishments

I worked with **Jeff Burgh**, Auditor-Controller County of Ventura, and Deputy Director **Michelle Yamaguchi**, reviewing current RDA issues. I requested, and they developed a presentation made to the Ventura County Special Districts Association's April 3rd meeting. I also requested, and Michelle compiled, a spreadsheet showing that in 2017 **\$1.8 million** in Ventura County property tax revenues were diverted to RDA/successor agencies from special districts.

Based on this information, I had PVRPD officially request LAFCo initiate the election process allowing the independent special districts to select its own representative on the Countywide Oversight Board.

Abbreviated Education and Experience

Bachelors in Geophysics and Master's Degree in Groundwater Geology, SDSU

Retired geologist, project manager and Data Manager Worldwide Coordinator, ExxonMobil

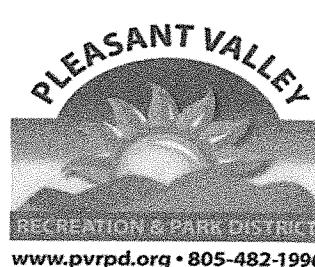
President, Ventura County Special Districts Association

Elected Director, Pleasant Valley Recreation & Parks District

Contact Info: Cell Phone: 805-377-9068
eMail: Mikemm3@gmail.com

Goals for the new Countywide Oversight Board

1. I believe that proceeds from sold RDA/successor properties should be returned to the districts or used to pay off the existing bonds. This policy is in contrast with the City of Camarillo, for example, which intends to use all sold RDA/successor property proceeds to initiate new development improvements versus paying off the bonds. This city policy will result in special districts having to wait at least 40 years to recover the diverted property tax funds.
2. Successor Agency budgets must be analyzed by the oversight board to ensure all expenses being charged are valid and appropriate.
3. All information related to RDA/Successor Agencies must be made more transparent by posting the data online.



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Alvertina (Tina) Rivera

Tina Rivera has served as the Chief Financial Officer for United Water Conservation District since 2014. She oversees the functions of the Finance and Administrative Services Divisions which include cash management, financial reporting, auditing and compliance, grant administration, budget preparation and monitoring, debt issuance, information technology, human resources, payroll and accounts payable/receivable functions. She's responsible for the preparation of policy recommendations relating to fiscal matters or departmental services.

She has over 15-years of municipal government experience, serving as Finance Director for three cities within the counties of Ventura, Santa Barbara and Fresno. She's experienced in the RDA dissolution process, having lead the Successor Agency Oversight committee in the City of Goleta during her tenure.

She earned a Bachelor of Science Degree, in Business Administration with an emphasis in Accounting from California State University, Fresno and successfully completed the CPA Exam on her first attempt.

CASITAS MUNICIPAL WATER DISTRICT INTEROFFICE MEMORANDUM

TO: JULIA ARANDA, ENGINEERING MANAGER
FROM: JORDAN SWITZER, ENGINEERING TECHNICIAN
SUBJECT: LAKE CASITAS MONTHLY STATUS REPORT FOR APRIL 2018
DATE: MAY 17, 2018

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data for April 2018

	<u>Casitas Dam</u>	<u>Matilija Dam</u>
April 2018	0.02"	0.00"
Water Year (Oct 01-Sep 30)	11.45"	16.75"
Average Annual Rainfall	23.68"	28.23"

Robles Fish Passage and Diversion Facilities

Diversion Data

April 2018:	0 A.F.	Total Diversions to Date:	649 A.F.
Diversion Days in April:	0	Diversion Days this WY:	6

Reservoir Data

Water Surface Elevation (4/30/18):	490.55 Feet
Water Storage on May 1, 2018:	83,975 A.F.
Water Storage Last Month:	85,023 A.F.
Net Change in Storage:	- 1,048 A.F.
Change in Storage from April 30, 2017:	- 13,771 A.F.*

**Water storage is reported using the 2017 rating table prepared by Tetra Tech as of October 01, 2017. In order to convey actual change in reservoir storage, comparisons between current storage and storage prior to October 01 is calculated using the 2017 rating table.*

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: April 11, 2018

TO: Recreation Committee

FROM: Carol Belser, Park Services Manager

SUBJECT: Recreation Area Monthly Report for March 2018

Visitation Numbers

The following is a comparison of visitations* for March 2018:

	March 2018	March 2017	Feb. 2018
Visitor Days	38,900	46,668	30,012
Camps	3,965	3,918	3,019
Cars	9,725	11,667	7,503
Boats	214	371	170
Kayaks & Canoes	3	9	1

Fiscal Year to Date Visitation	
2016/2017	483,738
2017/2018	436,344
% Change	-9.797

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Operations and Boating

The maintenance crew is in full force getting the park ready for the busy summer season. The Recreation Area was closed for day use on March 21 and 22 due to the anticipated emergency situation of blocked roads that the predicted heavy rain would bring. Camping customers were relocated to Bass and Angler where the Recreation Area exit would have remained accessible. The Rowing Club was informed to move their equipment to higher ground. While we did not receive the heavy rain that was anticipated, welcomed water continues to flow into the lake through Coyote and Santa Ana Creeks in the Recreation Area. Customers enjoy seeing and hearing the water flowing especially in Santa Ana Creek as it is near some of the campgrounds.



Coyote Creek Flow 4/10/2018



Santa Ana Creek Flow Photo 4/10/2018

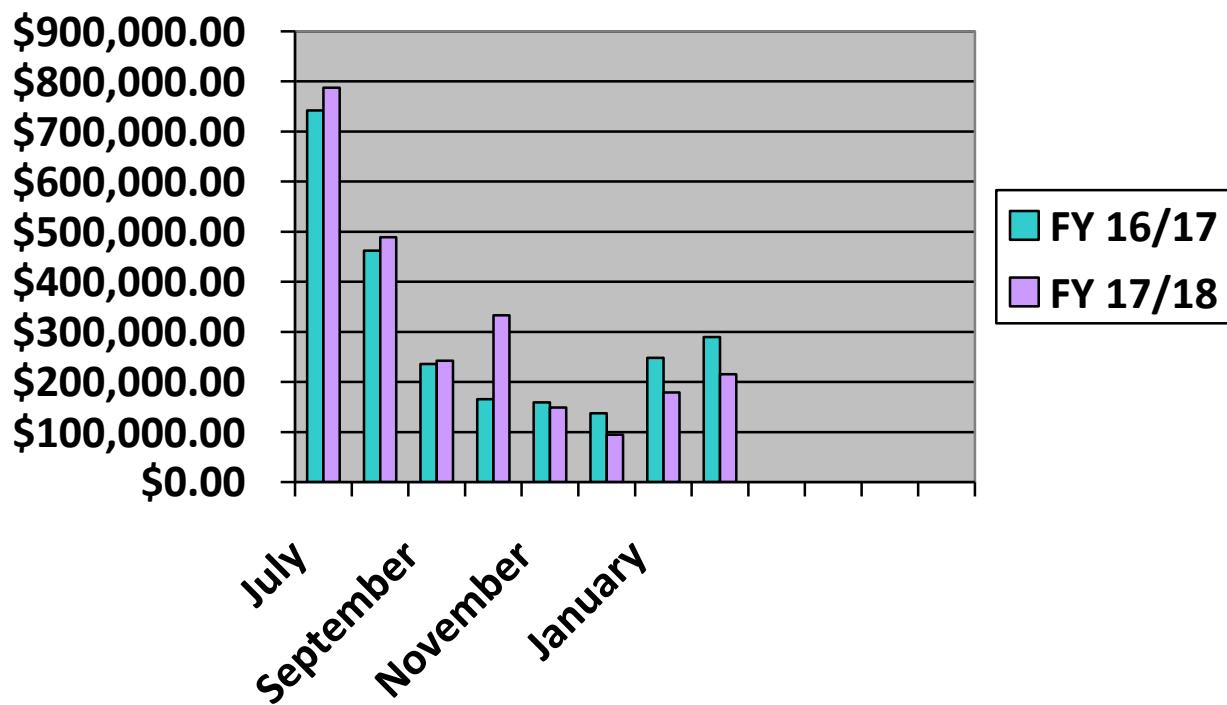
A new Park Ranger, Steve Sulkowski, joined the team in March. There were seven cables sold for new inspections, two vessels were re-inspected and a total of 639 vessels were retagged in March. Three vessels failed the first inspection in March 2018. Santa Ana Launch Ramp ceased operation after the water level decreased and Old Coyote was reactivated in July 2017 and continues to be the only launch ramp in use. Strict protocols continue to be in place to prevent quagga and zebra mussels from entering Lake Casitas.

Incidents

There were 58 calls for service from the public and 55 staff observations of violations where the park staff made customer contact in March. There was one medical response requiring an ambulance, 42 disturbances with none requiring response from Ventura County Sheriff Office. There were 3 unattended fires, 1 boating violation, 5 leash law violations, 13 traffic violations, 3 parking violations, one body contact in Lake Casitas and 8 trespassing contacts. The Santa Ana Road perimeter fence was cut for what the Park Rangers assess was for foot traffic to the launch ramp. Park Rangers assisted an abandoned Pot-Belly pig found in the watershed following up with Animal Services, two illegal kayaks were removed, and four Trout In Classroom sessions resulted in the release of 366 rainbow trout fingerlings into the lake. The Department of Fish and Wildlife also planted trout in Lake Casitas in March.

Revenue Reporting

The 2017/2018 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area's revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.



CASITAS MUNICIPAL WATER DISTRICT

Minutes Executive Committee

DATE: May 18, 2018
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum
Re: Executive Committee Meeting of May 11, 2018

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

MEETING:

1. Roll Call.

Director Bill Hicks
Director Jim Word
Steve Wickstrum, General Manager
Michael Flood, Assistant General Manager

Public: Lauri Moore, Sally Madison

2. Public Comments.

Lauri Moore commented on public reactions to water conservation measures taken at her place of business.

3. Board Comments.

None.

4. General Manager Comments.

None.

5. Discussion regarding FEMA Recovery for the Thomas Fire.

The Committee discussed current progress on Thomas fire recovery and staff's work with the representatives from the State Office of Emergency Services and FEMA, and regarding the replacement of the Canal-Rice Bridge under a hazard mitigation approach.

6. LAFCo Ballot for the election of a member representing independent special districts on the Countywide Oversight Board.

The Committee discussed the call for nominations. This item will move forward to the Board of Directors for a vote.

7. Discussion regarding the meeting schedule in July.

The committee discussed the cancellation of the July 11, 2018, regular meeting of the Board and other meeting in July 2018.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES Finance Committee

DATE: May 18, 2018
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Finance Committee Meeting of May 18, 2018, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Peter Kaiser and Director Jim Word
General Manager, Steve Wickstrum
Assistant General Manager, Michael Flood

Public: Sharon Brown
Robert Daddi
2. **Public Comments.** None.
Mr. Daddi asked the Committee to understand and be in front of the impending development of additional housing units in the City of Ojai and assure a fair and equal participation in the cost incurred by all properties in the Community Facilities District 2013-01 (Ojai).
3. **Board/Management comments.**
The General Manager asked that consideration for architectural service for Rincon Pump Plant Building be moved to the Board for consideration of the change order in the amount of \$24,550.
4. **Review of the Financial Statements for March 2018.**
The Committee reviewed the financial statement with no changes or issues.
5. **Review of the March 2018 Consumption Report.**
The Committee commented on the water demand numbers that are showing a trend similar to FY 2016-17.
6. **Discussion regarding a purchase order to great Western Recreation in the amount of \$30,307 for Lake Casitas Recreation Area Playground Surface Repairs.**
The purchase order will be moved to the Board for the consideration of approval.
7. **Request from Deidre Johnson for a refund of \$120.57.**
Deidre Johnson was not present. This is a bill payment issue between the tenant and landlord over who pays the remaining bill. Staff is to follow policy for past due bills.
8. **Review request from Sharon Brown to remove Conservation Allocation fees and reimburse for her plumbing costs.**
Ms. Brown presented her position regarding a leak in her private water plumbing, asking for a relief of the \$95 conservation penalty, needing a clarification of her water bill, and asking for a \$150 payment from Casitas for repairs made to her private water service line. The detailed information regarding the water bill was provided (copies) to Ms. Brown during the meeting. The Committee explained that there would not be a decision from the Committee and that this request will be presented to the Board of Directors on May 23rd.

9. **Review request from Lou Preiezer to discuss his high usage, average his consumption and remove the Conservation Allocation Fee of \$320.00**
Mr. Preiezer had asked staff, prior to this date, if his case could be heard on June 1. No discussion at this time.
10. **Review natural Disaster Relief request for Randy and Nora Davis to remove Conservation Allocation Fee of \$2,505.00.**
Nora Davis presented that the private valves attached to a storage tank had been weakened by the Thomas Fire, causing leaks in February and March 2018. There were no photos of the leak or the repair. Director Kaiser suggested she pursue an insurance company reimbursement. No action at this time, pending more information to be provided by Mrs. Davis.
11. **Discussion regarding the draft Manager Recommended 2018/2019 Fiscal Year Budget.**
The Committee reviewed the draft budget, noting a few changes that can be made prior to the finalization of the FY 2018-19 Budget. The Committee discussed the strategy for completion of engineering design work for the many capital projects and the strategy for initial funding of projects with reserve funds.

CASITAS MUNICIPAL WATER DISTRICT MEMORANDUM

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER
SUBJECT: WATER CONSERVATION APRIL 2018 UPDATE
DATE: MAY 18, 2018

During April 2018, the following activities were completed by the Water Conservation Department:

- Facebook and Website updates
- Worked on Landing Page development with Mustang Marketing
- UWMP development – ongoing
- Entire team worked on Ojai allocation assignments
- Conducted call-em-All on April 25 for water shutoff
- Media interviews:
 - Spoke with Perry Van Houten Recreation questions 4-5-18
 - Spoke with Kit Stoltz on water usage – 4-10-18
 - Contacted by Sean Kallas, 7 ABC LA News regarding drought 4-26-18
 -
- Managing Cross-connection control program, working on upgrades to program
 - 22 calls/emails
- State Water Resources Control Board monthly report filed
- Turf Removal program – Total applicants:
 - On Hold 2
 - Partial 7
 - 2 submitted
- Continued meetings and phone calls with customers regarding allocation program
- One water survey completed
- Demonstration garden work in front of main office - plantings and maintenance direction given
- Responded to 8 water waste reports. Some of these reports required site visits, phone calls, coordinating with other agencies, and mailings
- Rebates
 - 1 Weather based controller rebate
 - 13 High Efficiency Toilets
 - 6 High Efficiency Washing Machine rebates
- Landscape sign program – 0 new signs distributed this month
- Water Conservation Advertising:
 - 2 ads in OVN paper and website ads

- 1 Ojai Visitors Guide
 - 1 Facebook ad
 - Bill message
- Attended the following meetings:
 - April 9, meeting with Julia Brownley's Office to discuss US Forest Service Permits for HOBO project
 - April 10, meeting with Mustang Marketing for Landing Page Development
 - April 16, meeting with Mustang Marketing for Landing Page
 - April 19, AWA Symposium
 - April 24, Turf Removal Program meeting with City of Ventura
 - April 26, Ventura Rotary Presentation

CASITAS MUNICIPAL WATER DISTRICT MEMORANDUM

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER
SUBJECT: ACWA SPRING CONFERENCE REPORT 2018
DATE: MAY 14, 2018

BACKGROUND:

Attended ACWA Conference
Dates: May 7-11, 2018.
Location: Sacramento, California

Tuesday Attendance:

- 7:00 am to 9:00 am Reviewed and responded to work emails.
- 10:00 am Registered for conference
- 11:00 am Outreach Task Force – Committee reviewed how agencies can complete forms when completing letters, phone calls, and meetings to their legislative representatives to gain points toward competing for recognition outreach awards from ACWA. Key outreach effort from ACWA this year is the opposition to the water tax (Budget Trailer Bill: Safe and Affordable Drinking Water Fund/Tax on Drinking Water. Casitas is a listed agency on ACWA's opposition letter.
- Lunch – ACWA 101 – Met with ACWA staff (Brandon Ida) and listened ACWA staff presentations on ACWA's committees, ACWA JPIA benefits, and other member benefits.
- 1:30 pm to 3:30 pm attended Sexual Harassment Prevention for Board Members and Managers class.

Wednesday Attendance:

- 8:00 am to 9:45 am - Attended Opening Breakfast, Keynote presentation by Randy Record, focused on Metropolitan Water District's Board of Directors historic vote on April 10, to support the Governor's California WaterFix.
- 10:00 am to 11:30 am - Attended Water Industry Trends Program, "Should California Improve Water Supply and Runoff Forecasts? The Benefits of NASA's Airborne Snow Observatory. When questions, Michael Anderson, State Climatologist was indecisive on any future pattern that would continue the misses of atmospheric rivers from Santa Barbara and Ventura County.
- 11:45 am to 1:45 pm – Attended Luncheon – Representative from U.S. Department of Interior addressed priorities for the Department in 2018, which included immigration reform, infrastructure investment, and streamlining regulations.

- 2:00 pm to 3:15 pm – Communications Committee Program – Rain or Shine: Shifting Conservation Messages for the New Norm – Speakers discussed water conservation campaigns and water efficiencies campaigns. Some disagreement about the negativity of water conservation messaging with the public. Some made the argument that long term messaging on sustainability was more acceptable with Water Efficiency campaigns and drought messaging focused on water conservation.
- 3:30 pm to 4:45 pm – Exhibitor Case Study – Reinventing the Backflow Management Process for Efficiency Gains & Cost Savings (Nexgen Utility Management, Inc.) This program focused on a software program that can receive daily information from any financial accounting program that could offer web portal capability to receive tester information and automatically generate testing letters and reminder letters. The speakers also discussed an option to charge testers \$5 to \$10 per test result turned in, this would generate \$5,000 to \$10,000 in annual funding to assist Casitas in paying for its program, which is mandated by the State.

Thursday Attendance:

- 8:00 am to 9:15 am - Attended Connections Continental Breakfast in the Exhibitor Hall.
- 9:30 am to 11:45 am – Attended Ethics Training: Conduct and Ethics for Water Agency Officials: A Primer on AB 1234.
- 11:45 am to 1:45 pm – General Luncheon – A variety of Awards presented. Keynote speaker was to be Karla Nemeth, but Governor Brown attended in her place. He advocated in favor of the water tax.
- 2 pm to 3:15 pm – Attended Federal Issues Form – Federal Updates from the Bureau of Reclamation and Army Corp. Additional funding anticipated for water infrastructure projects in California later this year.
- 7 pm to 9 pm – Attended Dinner event. Networked with ACWA staff and Western Municipal Water District staff on public outreach and conservation.

Friday Attendance:

- 8:30 am to 10:00 am Attended Hans Doe Breakfast. John Ashford, chairman and CEO of the Hawthorn Group, L.C. Predicted that the House is likely to switch parties in November but the Senate is not likely to switch. Talked in detail about the November election.

DEPARTMENT OF WATER RESOURCES

1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



May 16, 2018

Ron Merckling
Public Affairs/Resource Manager
Casitas Municipal Water District
1044 Ventura Avenue
Oak View, California 93022

RE: Urban Water Management Plan Requirements Addressed

Dear Mr. Merckling:

The Department of Water Resources (DWR) has reviewed the Casitas Municipal Water District's 2015 Urban Water Management Plan (UWMP) received on July 1, 2016. The California Water Code (CWC) directs DWR to report to the legislature once every five years on the status of submitted UWMPs. In meeting this legislative reporting requirement, DWR reviews all submitted UWMPs.

DWR's review of the Casitas Municipal Water District's 2015 plan has found that the UWMP addresses the requirements of the CWC. DWR's review of plans is limited to assessing whether suppliers have addressed the required legislative elements. In its review, DWR does not evaluate or analyze the supplier's UWMP data, projections, or water management strategies. This letter acknowledges that the Casitas Municipal Water District's 2015 UWMP addresses the CWC requirements. The results of the review will be provided to DWR's Financial Assistance Branch.

If you have any questions regarding the review of the UWMP or urban water management planning, please call Gwen Huff at 916-651-9672.

Sincerely,

A handwritten signature in blue ink, appearing to read "Vicki Lake".

Vicki Lake
Unit Chief
Urban Water Use Efficiency
(916) 651-0740

Electronic cc:
Brad Milner

CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
05/15/18

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Farmer MAC	31315PYF0	5/2/2028	\$511,849	\$479,255	2.925%	11/20/2017	2.39%	3587
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$775,039	2.014%	10/25/2016	3.87%	2320
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$897,877	\$822,379	1.901%	5/9/2016	4.10%	2848
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$852,007	\$807,542	2.790%	3/28/2016	4.03%	2814
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,013,311	\$953,800	3.000%	3/24/2016	4.76%	3143
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$633,513	2.354%	11/17/2016	3.16%	3374
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,166	\$448,799	2.710%	11/20/2017	2.24%	3867
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,567,878	\$1,455,720	1.486%	10/13/2016	7.26%	1913
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,357,210	\$1,339,308	1.625%	10/3/2012	6.68%	389
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$530,829	\$500,795	1.107%	5/9/2016	2.50%	1285
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$760,599	\$702,502	2.875%	2/19/2016	3.50%	2548
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$461,240	\$422,951	1.203%	7/14/2016	2.11%	1913
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,022,243	\$970,910	2.360%	5/10/2017	4.84%	2575
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$920,183	\$837,251	2.875%	8/2/2016	4.18%	2189
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$629,494	\$605,853	5.625%	1/16/2013	3.02%	1106
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$673,311	\$653,349	2.375%	9/8/2014	3.26%	1318
*TB	Federal National Assn	31315P2J7	5/1/2024	\$789,565	\$737,441	1.721%	5/1/2016	3.68%	2146
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,467,077	\$1,361,283	2.625%	5/25/2016	6.79%	2271
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,526,886	\$2,318,575	2.125%	5/25/2016	11.57%	2859
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,156,860	\$1,162,648	1.375%	7/6/2010	5.80%	60
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,158,635	\$1,170,038	1.375%	11/18/2015	5.84%	600
*TB	US Treasury Note	912828WE	11/15/2023	<u>\$767,960</u>	<u>\$759,622</u>	2.750%	12/13/2013	3.79%	1980
Accrued Interest \$124,914									
Total in Gov't Sec. (11-00-1055-00&1065)				\$21,073,728	\$20,043,489				99.98%
Total Certificates of Deposit: (11.13506) \$0 \$0 0.00%									
**	LAIF as of: (11-00-1050-00)	N/A		\$452	\$452	1.51%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)	N/A		\$2,888	\$2,888	1.39%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$21,077,068	\$20,046,829				100.00%
Total Funds Invested last report \$21,079,953 \$20,063,651									
Total Funds Invested 1 Yr. Ago \$21,189,605 \$20,822,021									
****	CASH IN BANK (11-00-1000-00) EST.			\$3,681,752	\$3,681,752				
	CASH IN Western Asset Money Market			\$4	\$4	0.19%			
TOTAL CASH & INVESTMENTS				\$24,758,824	\$23,728,585				
TOTAL CASH & INVESTMENTS 1 YR AGO \$25,364,128 \$24,996,545									

*CD CD - Certificate of Deposit
*TB TB - Federal Treasury Bonds or Bills

** Local Agency Investment Fund

*** County of Ventura Investment Fund

Estimated interest rate, actual not due at present time.

**** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.