

# Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT  
November 14, 2012  
3:00 P.M. – DISTRICT OFFICE

**Right to be heard:** Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
  - a. Minutes of the October 24, 2012 Board Meeting.

RECOMMENDED ACTION: Adopt Consent Agenda

5. Bills
6. Committee/Manager Reports
  - a. Recreation Committee Minutes
7. Discussion regarding the investment strategy of the district.
8. Discussion and recommendation for setting reserves.

RECOMMENDED ACTION: Motion approving recommendation

9. Recommend appointing a board member and an alternate as ACWA JPIA representatives.

RECOMMENDED ACTION: Motion appointing representatives

10. Information Items:
  - a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
  - b. Monthly Cost Analysis for Ojai FLOW.
  - c. Recreation Area Report for September, 2012.
  - d. Memo regarding attendance at Drought Response Workshop.
  - e. Investment Report.

11. Closed Session
  - a. (Govt. Code Sec. 54956.9 (a))  
Conference with Legal Counsel – Existing Litigation  
Name of Case: Casitas Municipal Water District v. United States

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext.

113. (Govt. Code Section 54954.1 and 54954.2(a)).

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
October 24, 2012

A special meeting of the Board of Directors was held October 24, 2012 at Casitas' Office, Oak View, California. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, Bob Krimmer. There were two staff members and two members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Wickstrum notified the board about the taste and order scenario. The situation is lake turnover and it will take a few weeks for the lake to settle out. We have had about 4 – 6 complaints a day and we have notified the city of Ventura.

Mr. Wickstrum announced that the AWA tour on November 7<sup>th</sup> will be at Casitas Dam around 2:30 – 3:00. Director Bergen expressed interest in attending. Mr. Wickstrum informed the board of the ACWA fall conference being held December 4 – 7 and suggested letting Rebekah know of your interest in attending. This Saturday Ron Merckling and Cinnamon McIntosh will be conducting a workshop on native plants.

3. Board of Director comments.

Director Word reported that he attended the AWA lunch where United presented their plan. I came away with a much greater appreciation for what is involved in developing a groundwater management plan. They are in to it at a million dollars and several years of work and still are a ways away from an accurate predictor. It is much more complicated than I anticipated it to be.

Director Kaiser reported that California Department of Fish & Game will be doing some checking for steelhead coming in from the ocean. Mr. Wickstrum explained this is being coordinated with Scott. Director Kaiser expressed the need to get good, specific, scientific data.

4. Consent Agenda

ADOPTED

- a. Minutes of the October 10, 2012 Board Meeting.

On the motion of Director Word, seconded by Director Hicks and passed, the Consent Agenda was adopted.

5. Bills

APPROVED

Director Kaiser questioned #13272 for parking citations. Mr. Wickstrum explained that this is for the printing of the citations. Director Kaiser then questioned #13732 for rekeying. Mr. Wickstrum explained there was one set of keys that were lost in the Recreation area.

On the motion of Director Kaiser, seconded by Director Bergen and passed, the bills were approved.

6. Committee/Manager Reports

APPROVED FOR FILING

- a. Executive Committee Minutes
- b. Water Resources Committee Minutes
- c. Personnel Committee Minutes

On the motion of Director Hicks, seconded by Director Kaiser and passed, the Committee/Manager Reports were approved for filing.

7. Recommend approval of Change Order No. 3 for the SDWR Grant Improvement Project-Pipe Bridge & Instrumentation Specification 11-344 in the amount of \$41,891.00. APPROVED

On the motion of Director Bergen, seconded by Director Kaiser and passed, the above recommendation was approved.

8. Recommend approval of a purchase order to Dell Computers in the amount of \$30,345.41 for the purchase of four servers. APPROVED

On the motion of Director Word, seconded by Director Hicks and passed, the above recommendation was approved.

9. Recommend selection of candidate for LAFCo Runoff Election. APPROVED

On the motion of Director Word, seconded by Director Hicks and passed, the board selected Mary Anne Rooney of the Oxnard Harbor District.

10. Adjournment

President Baggerly adjourned the meeting at 3:16 p.m.

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Secretary

CASITAS MUNICIPAL WATER DISTRICT  
 Payable Fund Check Authorization  
 Checks Dated 10/19/12-11/7/12  
 Presented to the Board of Directors For Approval November 14, 2012

Check	Payee			Description	Amount
000367	Payables Fund Account	#	9759651478	Accounts Payable Batch 110212	\$285,915.89
000368	Payables Fund Account	#	9759651478	Accounts Payable Batch 110712	\$514,579.77
					\$800,495.66
000366	Payroll Fund Account	#	9469730919	Estimated Payroll 11/15/12	\$135,000.00
000369	Payroll Fund Account	#	9469730919	Estimated Payroll 11/29/12	\$135,000.00
					\$270,000.00
				Total	\$1,070,495.66

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000366-000369 have been duly audited is hereby certified as correct.

 11/8/12  
 \_\_\_\_\_  
 Denise Collin, Accounting Manager

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000367	A/P Checks:	013745-013845
	A/P Draft to P.E.R.S.	110123
	A/P Draft to State of CA	101922, 110122
	A/P Draft to I.R.S.	101921, 110121
	Void:	013799-013801

000368	A/P Checks:	013846-013894
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	013879

The above numbered checks, have been duly audited are hereby certified as correct.

  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 10/27/12  
Pay Date of 11/01/12  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 10/29/12  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

VENDOR SET: 01 Casitas Municipal Water D

BANK: \* ALL BANKS

DATE RANGE: 10/19/2012 THRU 11/07/2012

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	10/31/2012			013799		
C-CHECK	VOID CHECK	V	10/31/2012			013800		
C-CHECK	VOID CHECK	V	10/31/2012			013801		
C-CHECK	VOID CHECK	V	11/07/2012			013879		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	4	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	4	0.00	0.00	0.00
BANK:	TOTALS:		4	0.00	0.00	0.00



VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:10/19/2012 THRU 11/07/2012

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01985	AFLAC/FLEX ONE							
I-101912	Reimburse Medical 2012	R	10/19/2012	90.00		013745		90.00
01985	AFLAC/FLEX ONE							
I-102012	Reimburse Medical 2012	R	10/23/2012	79.00		013746		
I-102312	Reimburse Medical 2012	R	10/23/2012	215.80		013746		294.80
01616	FRED BRENNEMAN							
I-102212	10/14/12-10/27/12	R	10/23/2012	391.00		013747		391.00
00548	Lisa Barbee							
I-Oct 12	Reimburse Expenses 10/12	R	10/25/2012	112.30		013748		112.30
00182	DEWITT PETROLEUM							
I-0023650IN	Gas & Diesel for Main Yard	R	10/25/2012	6,113.32		013749		
I-0023651IN	Gas & Diesel LCRA	R	10/25/2012	3,164.06		013749		9,277.38
00188	PETTY CASH							
C-102512A	Petty Cash Over	R	10/25/2012	0.50CR		013750		
I-102512	Replenish Petty Cash	R	10/25/2012	414.87		013750		414.37
00498	BRIAN TAYLOR							
I-Oct 12	Clipboard Storage Boxes, PL	R	10/25/2012	106.75		013751		106.75
00270	WELLS FARGO BANK							
I-100912E	ACWA Registration	R	10/25/2012	90.00		013752		90.00
00469	MIKE WERBER							
I-102312	Safety Boots	R	10/25/2012	106.19		013753		106.19
01985	AFLAC/FLEX ONE							
I-103012	Reimburse Medical 2012	R	10/30/2012	214.00		013754		214.00
01985	AFLAC/FLEX ONE							
I-540433ER	Service Fee Invoice 10/12	R	10/31/2012	125.00		013755		125.00
01707	AIRGAS SPECIALTY PRODUCTS							
I-131263154	Ammonium Hydroxide, TP	R	10/31/2012	3,216.60		013756		3,216.60
00010	AIRGAS USA LLC							
I-9905026051	Cylinder Rental, Pipeline	R	10/31/2012	29.65		013757		29.65
00014	AQUA-FLO SUPPLY							
I-383811	Bushing for Treatment Plant	R	10/31/2012	2.04		013758		
I-384481	Plugs for Casitas #1,Pit Drain	R	10/31/2012	12.61		013758		
I-384730	Plugs for Casitas #1,Pit Drain	R	10/31/2012	12.61		013758		
I-384844	PVC Parts,Service Line Repair	R	10/31/2012	302.24		013758		
I-385473	Replace Sprinkler for LCRA	R	10/31/2012	178.95		013758		

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BANK: AP ACCOUNTS PAYABLE

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-385948	PVC Parts for F Camp Leak	R	10/31/2012	68.80		013758		
I-385959	Valve Box for F Camp Leak	R	10/31/2012	30.27		013758		
I-387536	Pipe Insulation, for UOPP,4MPP	R	10/31/2012	16.15		013758		623.67
01703	ARNOLD LAROCHELLE MATTHEWS							
I-36041	Matter#5088-008 9/12 Srvc	R	10/31/2012	4,388.00		013759		
I-36042	Matter No:5088-001, 9/12	R	10/31/2012	3,606.75		013759		7,994.75
01666	AT & T							
I-000003765792	Local, Regional, Long Distance	R	10/31/2012	776.22		013760		
C604513638777								
I-000003794444	T-1 Lines, C602222128777	R	10/31/2012	896.92		013760		1,673.14
00020	AVENUE HARDWARE, INC							
I-48991	Pliers, Wrench for O&M CS	R	10/31/2012	25.97		013761		
I-49852	Orings for Waterpark	R	10/31/2012	25.10		013761		51.07
00021	AWA OF VENTURA COUNTY							
I-102912	VC Water Tour 11/7/12	R	10/31/2012	25.00		013762		25.00
00030	B&R TOOL AND SUPPLY CO							
I-1252731000101	Parts for Grinding Wheel, PL	R	10/31/2012	53.90		013763		
I-1253014000101	Regulator for Air Comp, LCRA	R	10/31/2012	46.50		013763		
I-1253015000101	Blade for PVC Cutter, Maint	R	10/31/2012	42.85		013763		143.25
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S1841577002	Globe Valve for OVPP	R	10/31/2012	151.53		013764		151.53
00031	BIG T's FREIGHTLINER, INC.							
I-222850026	Engine Overhaul,#87 Boom Trk	R	10/31/2012	5,013.90		013765		5,013.90
00475	CASA DE LAGO							
I-937215	Meals for PL Crew	R	10/31/2012	53.41		013766		53.41
	While Working 3-Way Structure Shut Down Repair							
00057	CLEAN SOURCE							
I-269075202	Janitorial Supplies, LCRA	R	10/31/2012	0.08		013767		
I-270201400	Janitorial Supplies, District	R	10/31/2012	594.34		013767		594.42
01843	COASTAL COPY							
I-434202	Copier Usage, LCRA	R	10/31/2012	29.71		013768		
I-434203	Copier Usage, Dist Ofc	R	10/31/2012	62.89		013768		92.60

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 DATE RANGE:10/19/2012 THRU 11/07/2012

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00059	COASTAL PIPCO I-S1743893001 Hose Bibs for LCRA Maint	R	10/31/2012	175.18		013769		175.18
00060	COASTLINE EQUIPMENT I-99412 Shifter Knob for #114,Tractor	R	10/31/2012	22.73		013770		22.73
00061	COMPUWAVE I-SB02071769 Toner for Stock	R	10/31/2012	143.69		013771		143.69
00062	CONSOLIDATED ELECTRICAL I-9009665919 Panel for Upper Ojai Reservoir	R	10/31/2012	75.43		013772		
	I-9009666038 Bulbs for TP Gallery Lights	R	10/31/2012	134.88		013772		
	I-9009666203 Power Supply for Temp Tanks	R	10/31/2012	143.23		013772		
	I-9009666205 Elec Outlet for Temp Tanks	R	10/31/2012	14.80		013772		
	I-9009666474 Fuses for F Camp	R	10/31/2012	14.59		013772		
	I-9009666791 Siesmic Calcs, OVPP Upgrade	R	10/31/2012	1,500.00		013772		1,882.93
02486	Stephen Cox I-103012 Irrigation Controller Rebate	R	10/31/2012	250.00		013773		250.00
01764	CSG Systems, Inc. I-717490 UB Mailing, 8/12	R	10/31/2012	970.81		013774		970.81
01001	CUSTOM PRINTING I-120799 Trailer Storage Rtrn Envelopes	R	10/31/2012	258.20		013775		258.20
02034	D.K. Mechanical I-2419 Oil Change, #69, Dump Truck	R	10/31/2012	561.99		013776		
	I-2420 CHP Inspection,#282, Trailer	R	10/31/2012	187.50		013776		
	I-2421 CHP Inspection,#68 DumpTrunk	R	10/31/2012	225.00		013776		
	I-2422 CHP Inspection,#268,EQ Trailer	R	10/31/2012	75.00		013776		
	I-2423 CHP Inspection,#86,Water Truck	R	10/31/2012	262.50		013776		
	I-2424 CHP Inspection,#88,Pump Truck	R	10/31/2012	225.00		013776		
	I-2425 CHP Inspection,#81,Dump Truck	R	10/31/2012	533.46		013776		
	I-2426 Oil Change,#281 Mower	R	10/31/2012	132.50		013776		2,202.95
02221	Day Wireless Systems(20) I-54958900 Mobile Radios for Recreation	R	10/31/2012	1,500.01		013777		1,500.01
02134	Department of Fish and Game I-102212 Permit for Fish Stocking	R	10/31/2012	46.50		013778		
	I-102212A Permit for Fish Stocking	R	10/31/2012	46.50		013778		93.00

VENDOR SET: 01 Casitas Municipal Water D

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DATE RANGE:10/19/2012 THRU 11/07/2012

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00662	Diamond A Equipment							
I-IX34663	Filter, Assembly,Eq#281, Mower	R	10/31/2012	25.96		013779		25.96
00085	DON'S INDUSTRIAL SUPPLIES, INC							
I-350008	Hose for Eq#109, Backhoe	R	10/31/2012	46.29		013780		
I-350066	Pump, Hose, Mira Monte Well	R	10/31/2012	54.33		013780		100.62
02462	Duraframe Dipnet							
C-37293A	Accrue Use Tax	R	10/31/2012	23.39CR		013781		
D-37293A	Accrue Use Tax	R	10/31/2012	23.39		013781		
I-37293	E-Fishing Net & Handle, Fish	R	10/31/2012	355.09		013781		355.09
00086	E.J. Harrison & Sons Inc							
I-34181	Acct#1C-00053370	R	10/31/2012	114.55		013782		
I-34204	Acct#1C-00054230	R	10/31/2012	705.00		013782		
I-968	Acct#5-00546088	R	10/31/2012	560.00		013782		1,379.55
00090	ENVIRONMENTAL RESOURCE ASSOC							
I-668693	QC Sample for Labwork	R	10/31/2012	163.93		013783		163.93
02119	EP Construction							
I-102912	New Concrete Panels, Robles	R	10/31/2012	18,000.00		013784		18,000.00
00095	FAMCON PIPE & SUPPLY							
I-145456	Valves for Matilija Conduit	R	10/31/2012	6,698.84		013785		6,698.84
00099	FGL ENVIRONMENTAL							
I-210081A	Wet Chemistry-NO3	R	10/31/2012	61.00		013786		
I-210610A	Metals, Total-Mn	R	10/31/2012	30.00		013786		91.00
02310	Flora Gardens							
I-54432	Plants/Aphid Killer,Dist Maint	R	10/31/2012	27.85		013787		
I-54488	Fertilizer for Dist Maint	R	10/31/2012	31.09		013787		
I-54608	Grass Seed for F Camp	R	10/31/2012	121.72		013787		180.66
00104	FRED'S TIRE MAN							
I-61935	Tires for Eq#24, TP Truck	R	10/31/2012	794.09		013788		794.09
00106	FRONTIER PAINT							
I-F170038	Paint Supplies, Robles Gates	R	10/31/2012	87.79		013789		
I-F170077	Paint Supplies, Robles Gates	R	10/31/2012	51.61		013789		139.40
01280	FRY'S ELECTRONICS, INC.							
I-4722163	Mouse for Water Conservation	R	10/31/2012	43.09		013790		43.09

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00216	THE GAS COMPANY							
I-102412	Acct#18231433006	R	10/31/2012	40.04		013791		
I-102412A	Acct#00801443003	R	10/31/2012	396.16		013791		436.20
00115	GRAINGER, INC							
I-9954978269	Motor for LCRA Fountain Pump	R	10/31/2012	167.76		013792		167.76
00746	GREEN THUMB INTERNATIONAL							
I-463760	Plants for Water Conservation	R	10/31/2012	69.19		013793		69.19
01594	HIGHWAY TECHNOLOGIES, INC.							
I-450696001	Traffic Cntrl,Matilija Conduit	R	10/31/2012	914.29		013794		914.29
00125	IDEXX DISTRIBUTION CORP							
I-263509891	Test Kits for Lab	R	10/31/2012	781.81		013795		781.81
00131	JCI JONES CHEMICALS, INC							
I-563709	Chlorine for TP, CM#563733	R	10/31/2012	1,770.00		013796		
I-564148	Chlorine for TP, CM#564163	R	10/31/2012	1,770.00		013796		3,540.00
01022	KELLY CLEANING & SUPPLIES, INC							
I-95263273	Janitorial Svcs, LCRA 10/12	R	10/31/2012	280.00		013797		280.00
00151	MEINERS OAKS ACE HARDWARE							
C-519016	Faucet Returned, Inv#518988	R	10/31/2012	53.61CR		013798		
I-511698	Trash Cans for Labor Day Wkend	R	10/31/2012	127.35		013798		
I-517227	Supplies for Pipelines	R	10/31/2012	44.55		013798		
I-517241	Supplies for Pipelines	R	10/31/2012	19.91		013798		
I-517543	Matls for Air Valve Pad, PL	R	10/31/2012	84.03		013798		
I-517546	Concrete for Pipelines	R	10/31/2012	22.46		013798		
I-518030	Supplies for Picnic#8 Repairs	R	10/31/2012	95.13		013798		
I-518439	Roof Tar, Pruner, Dist Maint	R	10/31/2012	49.35		013798		
I-518513	Rope, Gloves for Fisheries	R	10/31/2012	12.27		013798		
I-518514	PVC Parts for 6X4 Fish Trap	R	10/31/2012	77.47		013798		
I-518621	Roof Tar, Saw for Dist Maint	R	10/31/2012	24.30		013798		
I-518988	Faucet,Tubing for Dist Maint	R	10/31/2012	61.40		013798		
I-519102	Hoses for Matilija Conduit	R	10/31/2012	103.42		013798		
I-519189	Fertilizer for Dist Maint	R	10/31/2012	4.87		013798		
I-519200	Supplies for LCRA Maint	R	10/31/2012	45.17		013798		
I-519380	Pipe Wrap for Matilija Conduit	R	10/31/2012	22.81		013798		
I-519462	Supplies for LCRA	R	10/31/2012	10.05		013798		
I-519468	Nozzle for LCRA Maint	R	10/31/2012	5.46		013798		
I-519644	Electrical Supplies for F Camp	R	10/31/2012	65.70		013798		
I-519689	Rakes for Dist Maint Staff	R	10/31/2012	55.73		013798		
I-519716	Irrigation Supplies for F Camp	R	10/31/2012	40.03		013798		
I-519755	Trash Cans for Dist Maint	R	10/31/2012	163.90		013798		
I-519775	Hardware for Irrigation, Maint	R	10/31/2012	2.78		013798		
I-519800	Glue, Phone Case for Telemetry	R	10/31/2012	22.61		013798		

VENDOR SET: 01 Casitas Municipal Water D

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DATE RANGE:10/19/2012 THRU 11/07/2012

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-519809	Sparkplugs for Mowers,Dist Mnt	R	10/31/2012	4.28		013798		
I-519854	Paint Supplies, Waterpark	R	10/31/2012	58.69		013798		
I-519878	Part Returned Inv#519854	R	10/31/2012	0.32		013798		
I-519882	Poly Film,Rope for Fairview PP	R	10/31/2012	37.15		013798		
I-519977	Masking Tape for LCRA	R	10/31/2012	4.79		013798		
I-520001	Grass Seed, Drill Bits, WP	R	10/31/2012	21.14		013798		
I-520058	Plumbing Parts for LCRA Maint	R	10/31/2012	8.37		013798		
I-520342	Bolts, Screws for F Camp Irrig	R	10/31/2012	24.45		013798		
I-520387	PVC Pipe for Fisheries	R	10/31/2012	65.98		013798		
I-520993	Elbow, Pipe Insulation UOPP	R	10/31/2012	5.06		013798		
I-521386	Grass Seed for Waterpark	R	10/31/2012	29.26		013798		1,366.63
00144	BOB MONNIER							
I-Sep 12	Reimburse Mileage 9/12	R	10/31/2012	96.35		013802		96.35
00486	Northern Tool & Equipment							
C-27019398A	Accrue Use Tax	R	10/31/2012	18.85CR		013803		
D-27019398A	Accrue Use Tax	R	10/31/2012	18.85		013803		
I-27019398	Carts for Trash, Equip for WP	R	10/31/2012	326.88		013803		326.88
00163	OFFICE DEPOT							
I-628541375001	Office Supplies	R	10/31/2012	935.97		013804		
I-628541424001	Office Supplies	R	10/31/2012	34.36		013804		
I-628542637001	Office Supplies	R	10/31/2012	14.73		013804		985.06
00160	OILFIELD ELECTRIC CO, INC							
I-2011030	Rebuild Electric Motor OVPP #2	R	10/31/2012	9,354.24		013805		9,354.24
00602	OJAI TRUE VALUE							
I-42094	Grommets for F Irrigation	R	10/31/2012	8.04		013806		8.04
00169	OJAI VALLEY SANITARY DISTRICT							
I-14866	Cust#20594	R	10/31/2012	150.63		013807		150.63
01381	ONTRAC							
I-7529151	Refrigerated Sample to Biovir	R	10/31/2012	3.87		013808		3.87
00170	OXNARD AUTO ELECTRIC COMPANY							
I-116871	Repair Weed Trimmer, Waterpark	R	10/31/2012	64.66		013809		64.66
01439	PRECISION POWER EQUIPMENT							
I-1828	Svc Equip, Filters for Equip	R	10/31/2012	111.80		013810		111.80

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10042	PSR ENVIRONMENTAL SERVICE, INC							
I-5682	Gas Tank Inspection, LCRA	R	10/31/2012	243.63		013811		
I-5683	Gas Tank Inspection,Main Yard	R	10/31/2012	210.00		013811		453.63
00313	ROCK LONG'S AUTOMOTIVE							
I-6551	Lube & Oil Change,#15 O&M CS	R	10/31/2012	102.05		013812		
I-6574	Repairs to Eq#27, LCRA Truck	R	10/31/2012	1,992.07		013812		
I-6715	Lube & Oil Change, Eq#40, TP	R	10/31/2012	107.60		013812		
I-6752	Lube & Oil Change, Eq#23, TP	R	10/31/2012	73.29		013812		
I-6859	Oil Change, Radiator Hose #35	R	10/31/2012	381.27		013812		2,656.28
00314	ROLLS SCAFFOLD & HIGH REACH							
I-11576	Rent Lift to Replace Bulbs, TP	R	10/31/2012	361.73		013813		361.73
00768	SANTA BARBARA CONTROL SYSTEMS							
I-84154	Chemtrol Parts for Waterpark	R	10/31/2012	1,320.09		013814		1,320.09
02344	ServiceMaster Building Mainten							
I-11385	Janitorial Srvcs, Dist Ofc	R	10/31/2012	1,032.00		013815		1,032.00
10286	SIEMENS INDUSTRY, INC.							
I-900962596	Vacuum Regulators for TP	R	10/31/2012	10,043.77		013816		10,043.77
00215	SOUTHERN CALIFORNIA EDISON							
I-102012	Acct#2237011044	R	10/31/2012	23.36		013817		
I-102312	Acct#2266156405	R	10/31/2012	178.29		013817		
I-102312A	Acct#2157697889	R	10/31/2012	810.04		013817		
I-102512	Acct#2312811532	R	10/31/2012	44.65		013817		
I-102712	Acct#2210507034	R	10/31/2012	14,500.33		013817		
I-103012	Acct#2210503702	R	10/31/2012	7,464.81		013817		23,021.48
10100	SPECIALTY MARINE, INC							
I-1437	Service Rogue Boat, #135	R	10/31/2012	578.97		013818		578.97
02355	Sterling Communications							
I-27329	Portable Radios for Recreation	R	10/31/2012	5,156.05		013819		5,156.05
00223	STOCK BUILDING SUPPLY							
I-4803845500	Lumber Supplies for Res Office	R	10/31/2012	298.57		013820		298.57
02163	Toro Enterprises, Inc.							
I-7590	Senior Canyon Upgrade Project	R	10/31/2012	55,100.00		013821		55,100.00

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09465 I-125090	TRAVIS AGRICULTURAL CONSTRUCTI Temporary Piping, UO Reservoir	R	10/31/2012	3,600.00		013822		3,600.00
00234 I-102312	UNITED WATER CONSERVATION Flexible Storage	R	10/31/2012	3,784.00		013823		3,784.00
00825 I-791920 I-792250	USA BLUEBOOK Chemical Reagents for T/P Chemical Reagents for T/P	R R	10/31/2012 10/31/2012	256.15 409.85		013824 013824		666.00
01502 C-Srn002280A D-Srn002280A I-Sm002280	VAKI AQUACULTURE SYSTEMS LTD Accrue Use Tax Accrue Use Tax Riverwatcher Repair, Fisheries	R R R	10/31/2012 10/31/2012 10/31/2012	29.69CR 29.69 1,771.27		013825 013825 013825		1,771.27
00256 I-1356433	VENTURA RENTAL CENTER, INC. Excavator Rental, Service Line	R	10/31/2012	215.00		013826		215.00
00258 I-132877	VENTURA STEEL, INC Steel for Robles	R	10/31/2012	606.61		013827		606.61
00949 I-102312	CITY OF VENTURA Flexible Storage	R	10/31/2012	7,568.00		013828		7,568.00
00271 I-S43029 I-S43521 I-S43777	WEST COAST AIR CONDITIONING Check Heater, DamTender House Replace Board on Heater PM Service, A/C Unit, Dist Ofc	R R R	10/31/2012 10/31/2012 10/31/2012	147.50 835.22 185.00		013829 013829 013829		1,167.72
1 I-000201210240622	JURADO, TERESA US REFUND	R	10/31/2012	100.00		013830		100.00
1 I-000201210240623	FEDERAL NATL MTG ASS US REFUND	R	10/31/2012	51.62		013831		51.62
1 I-000201210240626	MERIDIAN ESTATE BROK US REFUND	R	10/31/2012	76.66		013832		76.66
1 I-000201210240627	RIECKENBERG, KURT US REFUND	R	10/31/2012	38.47		013833		38.47
1 I-000201210240624	SIMONIAN, MICHAEL R. US REFUND	R	10/31/2012	150.00		013834		150.00



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1	TATE, EARLINE I-000201210240628 US REFUND	R	10/31/2012	30.71		013835		30.71
1	THOMAS, LYNDON I-000201210240625 US REFUND	R	10/31/2012	65.17		013836		65.17
1	QUINBY, PAUL J I-000201210260629 Refun AR REFUND	R	10/31/2012	34.00		013837		34.00
00124	ICMA RETIREMENT TRUST - 457 I-CUI201210300630 457 CATCH UP I-DCI201210300630 DEFERRED COMP FLAT I-DI%201210300630 DEFERRED COMP PERCENT	R R R	10/31/2012 10/31/2012 10/31/2012	569.24 2,561.52 128.30		013838 013838 013838		3,259.06
01960	Moringa Community I-MOR201210300630 PAYROLL CONTRIBUTIONS	R	10/31/2012	16.75		013839		16.75
00985	NATIONWIDE RETIREMENT SOLUTION I-CUN201210300630 457 CATCH UP I-DCN201210300630 DEFERRED COMP FLAT	R R	10/31/2012 10/31/2012	423.06 3,987.68		013840 013840		4,410.74
00180	S.E.I.U. - LOCAL 721 I-COP201210300630 SEIU 721 COPE I-UND201210300630 UNION DUES	R R	10/31/2012 10/31/2012	9.50 593.75		013841 013841		603.25
00230	UNITED WAY I-UWY201210300630 PAYROLL CONTRIBUTIONS	R	10/31/2012	45.00		013842		45.00
01412	AARON WALL I-Oct 12 Reimburse Expenses 10/12	R	10/31/2012	80.93		013843		80.93
00274	JAMES WORD I-Oct 12 Reimburse Mileage 10/12 I-Sep 12 Reimburse Mileage 9/12	R R	10/31/2012 10/31/2012	67.71 57.72		013844 013844		125.43
01985	AFLAC/FLEX ONE I-110112 Reimburse Medical 2012	R	11/01/2012	56.00		013845		56.00
01441	ADVANTAGE TELECOM, INC I-40164 Monthly Phone Charges, LCRA	R	11/07/2012	656.07		013846		656.07
00011	ALERT COMMUNICATIONS I-121000847101 Call Center 11/1/12	R	11/07/2012	198.90		013847		198.90

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00029	AMERICAN TOWER CORP I-1339981 Tower Rent, Rincon Pk, Red Mtn	R	11/07/2012	1,551.56		013848		1,551.56
00014	AQUA-FLO SUPPLY I-387935 Union for Eye Wash Repair, TP	R	11/07/2012	13.45		013849		
	I-389803 Pipe Fittings for TP Repair	R	11/07/2012	76.35		013849		89.80
02179	Art Street Interactive I-89856 Res System, Maint, Hosting	R	11/07/2012	542.15		013850		542.15
00020	AVENUE HARDWARE, INC I-48375 WD40, Grease for Tractor at TP	R	11/07/2012	11.97		013851		11.97
00679	BAKERSFIELD PIPE & SUPPLY INC I-S1840103001 Ball Valves for Inventory	R	11/07/2012	525.48		013852		525.48
00032	BIOVIR LABORATORIES, INC I-121355 Giardia/Crypto 9/26/12	R	11/07/2012	396.48		013853		396.48
01616	FRED BRENEMAN I-110612 10/28/12-11/10/12	R	11/07/2012	391.00		013854		391.00
01979	CAL 2000, Inc. dba The Rain Dr I-6064 Replace Rain Gutter at LCRA	R	11/07/2012	300.00		013855		300.00
10271	CALIFORNIA CONSERVATION CORPS I-R35259 Remove NonNative Veg, Robles	R	11/07/2012	19,920.16		013856		19,920.16
00059	COASTAL PIPCO I-S1739294004 Valves, Parts for Temp Tanks	R	11/07/2012	5,358.43		013857		
	I-S1745689001 PVC Fittings for TP	R	11/07/2012	75.55		013857		5,433.98
00061	COMPUWAVE I-SB02071905 6 UPSs for Telemetry	R	11/07/2012	2,760.62		013858		2,760.62
01483	CORVEL CORPORATION I-C00203679411 Utilization Review 10/9/12	R	11/07/2012	295.00		013859		295.00
00740	DELL MARKETING L.P. I-XJ147XW76 Tape Media for New Server	R	11/07/2012	458.16		013860		
	I-XJ1481897 Tape Media for New Server	R	11/07/2012	458.16		013860		916.32
02119	EP Construction I-102912A New Concrete Panels, Robles	R	11/07/2012	16,200.00		013861		16,200.00

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00091	ERNST & YOUNG LLP I-US0130715647 Progressing Billing	R	11/07/2012	902.00		013862		902.00
10120	CHARLES Z. FEDAK & COMPANY I-103112 Audit Services, Oct 2012	R	11/07/2012	10,109.00		013863		10,109.00
00099	FGL ENVIRONMENTAL I-209799A Nutrient Profile 9/25/12	R	11/07/2012	1,499.40		013864		
	I-210083A Chlorophyll 10/2/12	R	11/07/2012	332.00		013864		
	I-210609A Wet Chemisrty-NO3	R	11/07/2012	43.00		013864		
	I-210887A Wet Chemistry-NO3	R	11/07/2012	43.00		013864		
	I-210888A Metals, Total-Mn	R	11/07/2012	45.00		013864		
	I-210889A Wet Chemistry-NO3	R	11/07/2012	18.00		013864		1,980.40
00101	FISHER SCIENTIFIC I-3105328 Lab Testing Supplies	R	11/07/2012	154.37		013865		
	I-3432486 Lab Testing Supplies	R	11/07/2012	23.50		013865		177.87
02319	Flow Science Incorporated I-0006770 LCRA Aeration System Study	R	11/07/2012	13,259.62		013866		
	I-0006800 LCRA Aeration System Study	R	11/07/2012	29,200.00		013866		42,459.62
10088	FRED PRYOR SEMINARS I-13998862 Seminar for TP, 12/11/12	R	11/07/2012	149.00		013867		
	I-14001254 Seminar for E & M, 12/11/12	R	11/07/2012	149.00		013867		
	I-14004724 Seminar for TP, 1/25/13	R	11/07/2012	199.00		013867		497.00
00106	FRONTIER PAINT I-F171187 Paint for Reservation Office	R	11/07/2012	14.99		013868		14.99
01280	FRY'S ELECTRONICS, INC. I-4730826 Memory, Duct Tape for IT Dept	R	11/07/2012	57.09		013869		57.09
00115	GRAINGER, INC I-9958914492 Batteries Admin, Capacitor WP	R	11/07/2012	9.98		013870		9.98
00121	HACH COMPANY I-8004431 Manganese Reagent Set	R	11/07/2012	152.16		013871		152.16
00369	HARRINGTON INDUSTRIAL PLASTICS I-01375361 Water Tanks, UO Reservoir	R	11/07/2012	144,071.58		013872		144,071.58
00126	CAROLE ILES I-Oct 12 Reimburse Mileage 10/12	R	11/07/2012	46.62		013873		46.62

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02303	Irrigation Association - Certi							
I-676252013	Certification Renewal 2013	R	11/07/2012	100.00		013874		100.00
00131	JCI JONES CHEMICALS, INC							
I-564664	Hypochlorite, TP CM#564780	R	11/07/2012	899.94		013875		
I-564665	Chlorine for TP, CM#564781	R	11/07/2012	1,770.00		013875		2,669.94
09881	Marzulla Law, LLC							
I-1868	File#41390003, 10/12	R	11/07/2012	20.25		013876		20.25
00329	MCMaster-CARR SUPPLY CO.							
I-39782407	Tube Fittings for TP	R	11/07/2012	49.79		013877		49.79
00151	MEINERS OAKS ACE HARDWARE							
I-516445	Adapters for Waterpark	R	11/07/2012	2.90		013878		
I-520344	Drill Bit for Pipelines	R	11/07/2012	18.97		013878		
I-520534	Socket Extensions, Pipelines	R	11/07/2012	23.57		013878		
I-520717	Cleaner, Blades for Dist Maint	R	11/07/2012	25.16		013878		
I-520906	Wrench for Robles	R	11/07/2012	20.90		013878		
I-521010	PVC Parts for Waterpark	R	11/07/2012	21.71		013878		
I-521297	Cable Ties, Lime-Rust Remover	R	11/07/2012	26.87		013878		
	For Fisheries							
I-521318	Stain, Grease, Nuts for LCRA	R	11/07/2012	25.57		013878		
I-521480	Socket for Pipelines	R	11/07/2012	3.74		013878		
I-521572	Lattice, Sandpaper, LCRA	R	11/07/2012	40.72		013878		
I-521677	Parts for Chemtrol, WP	R	11/07/2012	7.70		013878		
I-521758	Fender Wash for LCRA Maint	R	11/07/2012	25.17		013878		
I-521788	Chisel for Robles, Pipelines	R	11/07/2012	6.10		013878		
I-522002	Work Jeans for LCRA Maint	R	11/07/2012	195.12		013878		
I-522611	Padlock for LCRA	R	11/07/2012	13.07		013878		457.27
01507	MEMPHIS NET & TWINE							
C-79686A	Accrue Use Tax	R	11/07/2012	39.28CR		013880		
D-79686A	Accrue Use Tax	R	11/07/2012	39.28		013880		
I-79686	Trap Netting for Fisheries	R	11/07/2012	757.32		013880		757.32
01495	MIAMI FILTER							
C-14345A	Accrue Use Tax	R	11/07/2012	62.35CR		013881		
D-14345A	Accrue Use Tax	R	11/07/2012	62.35		013881		
I-14345	WP Filter Anodes	R	11/07/2012	860.00		013881		860.00
01051	OJAI VALLEY CARD & GIFT							
I-12202703	Easel for All Employee Meeting	R	11/07/2012	31.09		013882		31.09

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00169	OJAI VALLEY SANITARY DISTRICT							
I-14955	Cust#20594	R	11/07/2012	150.63		013883		
I-15037	Cust#52921	R	11/07/2012	50.21		013883		200.84
00170	OXNARD AUTO ELECTRIC COMPANY							
I-117053	Spool Insert, WP	R	11/07/2012	15.93		013884		15.93
01439	PRECISION POWER EQUIPMENT							
I-1842	Chain Saw Oil for Dist Maint	R	11/07/2012	42.88		013885		
I-1846	Chain Saw Oil for Trucks, PL	R	11/07/2012	15.55		013885		58.43
02344	ServiceMaster Building Mainten							
I-11679	Janitorial Srvc, 11/12	R	11/07/2012	1,032.00		013886		1,032.00
00215	SOUTHERN CALIFORNIA EDISON							
I-110112	Acct#2237789169	R	11/07/2012	25.57		013887		
I-110112A	Acct#2210505426	R	11/07/2012	2,270.39		013887		
I-110112B	Acct#2210502480	R	11/07/2012	90,062.09		013887		
I-110212	Acct#2269631768	R	11/07/2012	19.36		013887		92,377.41
00048	STATE OF CALIFORNIA							
I-110112	State Water Plan Payment	R	11/07/2012	158,987.00		013888		158,987.00
00050	STATE OF CALIFORNIA - EDD							
I-L2102795648	Stmt of Reimb Benefit Chrgs	R	11/07/2012	5,487.00		013889		5,487.00
01662	TYLER TECHNOLOGIES, INC.							
I-02555582	UB Online Monthly Fees	R	11/07/2012	153.00		013890		153.00
00225	UNDERGROUND SERVICE ALERT							
I-1020120093	141 New Tickets	R	11/07/2012	211.50		013891		211.50
00257	VENTURA RIVER COUNTY WATER							
I-103112	Acct#05-37500A	R	11/07/2012	60.64		013892		
I-103112A	Acct#03-50100A	R	11/07/2012	19.71		013892		80.35
00258	VENTURA STEEL, INC							
I-133449	Aluminum, Fairview PP Unit#3	R	11/07/2012	42.85		013893		42.85
00439	WAYCASY CRANE SERVICE							
I-5696	Crane Work Fairview PP	R	11/07/2012	320.00		013894		320.00
00128	INTERNAL REVENUE SERVICE							
I-T1 201210180620	Federal Withholding	D	10/19/2012	42.16		101921		
I-T3 201210180620	FICA Withholding	D	10/19/2012	79.83		101921		
I-T4 201210180620	Medicare Withholding	D	10/19/2012	22.26		101921		144.25

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00049	STATE OF CALIFORNIA							
I-T2 201210180620	State Withholding	D	10/19/2012	1.99		101922		1.99
00128	INTERNAL REVENUE SERVICE							
C-T1 201210300631	Federal Withholding	D	11/01/2012	42.16CR		110121		
C-T3 201210300631	FICA Withholding	D	11/01/2012	60.63CR		110121		
C-T4 201210300631	Medicare Withholding	D	11/01/2012	16.90CR		110121		
I-T1 201210300630	Federal Withholding	D	11/01/2012	21,694.25		110121		
I-T3 201210300630	FICA Withholding	D	11/01/2012	16,139.39		110121		
I-T4 201210300630	Medicare Withholding	D	11/01/2012	5,198.82		110121		42,912.77
00049	STATE OF CALIFORNIA							
C-T2 201210300631	State Withholding	D	11/01/2012	1.99CR		110122		
I-T2 201210300630	State Withholding	D	11/01/2012	7,137.85		110122		7,135.86
00187	CALPERS							
I-PER201210300630	PERS EMPLOYEE PORTION	D	11/01/2012	10,027.94		110123		
I-PRR201210300630	PERS EMPLOYER PORTION	D	11/01/2012	12,134.20		110123		22,162.14

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	146	728,138.65	0.00	728,138.65
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	72,357.01	0.00	72,357.01
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	151	800,495.66	0.00	800,495.66
BANK: AP	TOTALS:		151	800,495.66	0.00	800,495.66
REPORT TOTALS:			155	800,495.66	0.00	800,495.66

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2012/13**  
**July 1, 2012-October 31, 2012**

<u>Date paid</u>	<u>Employee</u>	<u>Description</u>	<u>Amount Paid</u>
07/05/2012	Ken Grinnell	Advanced Water Treatment Class	\$ 130.00
07/05/2012	Brian Taylor	Meals & Water for Crew Working Villanova Break	\$ 108.02
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/21/12	\$ 200.00
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/29/12	\$ 151.88
07/13/2012	Scott Lewis	Lodging CMWD 6/3/12-6/10/12	\$ 500.67
07/13/2012	Scott Lewis	Car Rental CMWD 6/3/12-6/10/12	\$ 342.51
07/13/2012	Scott Lewis	Radio Telemetry Repair	\$ 610.00
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/8/12	\$ 219.17
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/15/12	\$ 258.78
08/09/2012	Scott Lewis	Airfare to CMWD 7/29/12-8/6/12	\$ 421.20
08/09/2012	Steve Wickstrum	Roundtrip Mileage Napa-CSDA 7/15-7/18	\$ 436.23
08/09/2012	Steve Wickstrum	Lodging Napa-CSDA 7/15-7/18	\$ 549.03
08/16/2012	John Parlee	TP Operation Class Registration and Manual	\$ 153.04
08/23/2012	Robert Vasquez	Safety Boots	\$ 170.00
08/29/2012	Ron Yost	Annual Possessory Tax	\$ 530.99
08/31/2012	Mike Shields	Picture Frames for Historic Dam Pictures	\$ 113.63
09/06/2012	Eric Behrendt	Safety Boots	\$ 170.00
09/20/2012	Willis Hand	T5 Renewal of Certification	\$ 105.00
09/20/2012	Scott Lewis	Lodging CMWD 7/29/12-8/6/12	\$ 880.80
09/20/2012	Scott Lewis	Car Rental CMWD 7/29/12-8/6/12	\$ 390.38
09/20/2012	Scott Lewis	Airfare to CMWD 9/8/12-9/14/12	\$ 341.20
10/01/2012	Robert Weinerth	Cash Advance for Travel 10/14/12-10/16/12	\$ 599.25
10/04/2012	Lisa Barbee	Cash Advance for Travel 10/22/12-10/24/12	\$ 818.98
10/04/2012	Scott MacDonald	Safety Boots	\$ 170.00
10/04/2012	Suzi Taylor	Lightsticks, Crayons for Kids at Ojai Days	\$ 100.50
10/04/2012	Suzi Taylor	Reuseable Grocery Bags for Ojai Days	\$ 449.08
10/09/2012	Susan McMahon	Personal Vehicle Mileage Conference 10/3-10/4	\$ 223.00
10/09/2012	Susan McMahon	Lodging CA Lake Mgmt Conference 10/3-10/4	\$ 190.60
10/09/2012	Luke Soholt	Safety Boots	\$ 170.00
10/09/2012	Suzi Taylor	Chapstick for Ojai Days	\$ 147.50
10/09/2012	Suzi Taylor	Chip Bag Clips for Ojai Days	\$ 253.65
10/11/2012	Scott Lewis	Lodging CMWD 9/8/12-9/14/12	\$ 550.91
10/11/2012	Scott Lewis	Car Rental CMWD 9/8/12-9/14/12	\$ 348.17
10/18/2012	Ken Grinnell	Gas Springs for Truck Bed #13	\$ 107.23
10/25/2012	Brian Taylor	Clipboard Storage Boxes	\$ 106.75
10/25/2012	Mike Werber	Safety Boots	\$ 106.19

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: November 5, 2012  
TO: Board of Directors  
FROM: Park Services Manager, Carol Belser  
Re: Recreation Committee Meeting of November 5, 2012

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.** Directors Kaiser and Hicks  
Staff – PSM Carol Belser
2. **Public comments.** None.
3. **Board/Management comments.**  
PSM Belser reported that Animal Control staff praised lake staff, APSO Mitch Tull, for his assistance in capturing a loose dog that had been in the lake area for several days. The dog was safely brought to the shelter and adopted. Belser also reported that Animal Control staff, Bob Wisma, conducted training for lake staff regarding encounters with domestic and wild animals that frequent the area.  
  
PSM Belser stated that the status of Casitas' trout plants by the Department of Fish and Game has not changed, but Casitas can continue to plant trout with our funds. The committee encouraged continued attendance at Fish and Game Commission meetings expressing eagerness for Fish and Game to move forward and lift the fish plant moratorium they have imposed on Casitas since January 2010.
4. **Discussion Regarding Lake Cahuilla Events**  
PSM Belser responded with information to an e-mail inquiry made toward Director Kaiser requesting consideration to allow aquatic events at Lake Casitas similar to Lake Cahuilla. She reviewed the difference between Lake Cahuilla and Casitas agreements and specifically the allowance of aquatic events. Casitas is not in a position to offer or allow aquatic events due to a number of issues, but specifically CA Health and Safety Code 115825.



CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: October 26, 2012  
TO: Board of Directors  
FROM: Denise Collin - Accounting Manager  
Re: Recommendation – to set Reserves

**RECOMMENDATION:**

It is recommended to designate \$1,400,000. of the Un-designated funds reported on the submitted Reserve Statement of 7/01/12 to Other Post Employee Benefits OPEB. This would leave a balance of \$30,999., Un-designated, Un-Restricted.

**BACKGROUND AND OVERVIEW:**

Non-pension benefits provided to employees after employment ends are referred to as Other Post Employment Benefits or OPEB. OPEB includes health insurance coverage for retirees and their families, dental and vision insurance. It does not include termination benefits such as accrued sick leave and vacation.

Most governments as well as this District currently fund OPEB on a pay-as-you-go basis, paying an amount annually equal to the benefits distributed or claimed that year. They do not pre-fund obligations as is the case with pension obligations such as PERS.

Reserves calculated for the 2012 / 2013 fiscal year have resulted in a balance of \$1,430,998.51 Un-Restricted, Un-Designated funds. OPEB ending liability for the District's fiscal year ending is \$4,168,838. Designating funds for this liability would be to pay down the District's obligations if necessary.

**June 30th, 2012**

General Fund Balance - Rabobank	3,919,412.02	
PIMMA - Rabobank	502,989.07	
Visa - Rabobank	37,796.50	
LAIF	442.85	
Smith Barney - Bonds	12,307,906.06	
Smith Barney / Money Market	5.22	
COVI	2,155,929.12	
<b>Total Reserves</b>		<u>18,924,480.84</u>
<i>Less: Restricted:</i>		
Due to Debt Service Fund	6,689,219.65	
Due to Mira Monte Fund	29,305.98	
Capital Facilities	1,688,468.70	
Safe Drinking Water	60,000.00	
Flexable Storage	26,488.00	
		<u>8,493,482.33</u>
<b>Total available for Un-Restricted</b>		<b>10,430,998.51</b>

**Restricted:**

Due to Debt Service Fund	6,689,219.65
Due to Mira Monte Fund	29,305.98
Capital Facilities	1,688,468.70
Safe Drinking Water	60,000.00
Flexable Storage	26,488.00

**Total Restricted** **8,493,482.33**

**Un-Restricted (designated funds)**

Cash Flow	3,000,000.00
Storm Damage	1,500,000.00
Variation in Water Sales	1,500,000.00
Capital Improvements	3,000,000.00
<b>Total Un-Restricted (designated funds)</b>	<u>9,000,000.00</u>

**Un-designated funds 7/01/12** 1,430,998.51

**Total Un-Restricted** **10,430,998.51**

**Total Reserves 2012/2013** **18,924,480.84**

Restricted funds = Funds restricted by a third party and/or for Debt Service Fund.  
 Designated funds = Funds designated by Board for specific purpose.

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CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM

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**TO:** BOARD OF DIRECTORS  
**FROM:** REBEKAH VIEIRA, ASSISTANT TO GENERAL MANAGER  
**SUBJECT:** APPOINTMENT OF A BOARD MEMBER AND AN ALTERNATE AS ACWA JPIA REPRESENTATIVES.  
**DATE:** NOVEMBER 8, 2012

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**RECOMMENDATION:**

It is recommended that the Board of Directors appoint a board member and an alternate member to serve as ACWA JPIA representatives.

**BACKGROUND AND DISCUSSION:**

On July 1, 2012 the ACWA Health Benefits Authority transitioned to the ACWA JPIA and Casitas became a member of the JPIA. All members of JPIA are required to have a member of their governing board selected to be a representative (JPIA Director) on the JPIA Board of Directors. An Alternate who can be either a director or employee of the member should also be selected.



**JOINT POWERS  
Insurance Authority**

PO Box 619082  
Roseville, CA 95661-9082

phone  
916.786.5742  
800.231.5742

direct line  
916.774.7050  
800.535.7899

fax  
916.774.7040

[www.acwajpia.com](http://www.acwajpia.com)

**President**  
E.G. "Jerry" Gladbach

**Vice President**  
Tom Cuquet

**Chief Executive Officer**  
Walter "Andy" Sells

**Executive Committee**  
John Coleman  
Tom Cuquet  
Joseph Dion  
E.G. "Jerry" Gladbach  
David T. Hodgins  
W.D. "Bill" Knutson  
Melody A. McDonald  
Charles W. Muse  
Lou Reinkens

To: General Managers  
From: Walter "Andy" Sells, Chief Executive Officer  
Date: October 18, 2012  
Subject: Welcome to the JPIA

On July 1, 2012, the ACWA Health Benefits Authority transitioned its Employee Benefits programs to the JPIA. The programs and coverages you enjoyed through the HBA are still the same now that they are part of the JPIA. You are also now members of the JPIA. The JPIA was formed in 1979 as a means to consistently and cost effectively providing the broadest possible insurance coverages to its member agencies.

While Members of the JPIA may participate in one, two, three, or all four of its Programs, they all have the same thing in common. They all have a representative (JPIA Director) on the JPIA's Board of Directors.

Article 7 of the JPIA's Agreement addresses the JPIA's Board of Directors. In part, it states that the Authority (ACWA/JPIA) shall be governed by the Board of Directors which is composed of one representative from each Member, who shall be a **member director selected by the governing board of that Member**. Each Member, in addition to appointing its member of the Board, shall appoint at least one Alternate who shall be an officer, member of the governing board, or employee of that Member. The Directors and Alternates serve until a successor is appointed and at the pleasure of the Member by which he or she has been appointed. Each Director representing a Member, or his or her Alternate, shall have one vote.

The JPIA Board of Directors' meetings are held twice a year, during the spring and fall ACWA Conferences. While the Directors and/or their Alternates are encouraged to attend these Board meetings, the JPIA understands that it is not always possible. Expenses, per diem, and fees incurred by the Directors and Alternates to attend the Board meetings and the ACWA conferences are the responsibility of their respective districts.

**At your earliest convenience, please complete and return the attached form with the Director's and Alternate's names, titles, mailing addresses, and email addresses so that we may update our data base.**

The JPIA's Bylaws, Agreement, and Directors' Manual can be found on our website (an updated version of the manual will be available within the next few weeks). On the "Committees" tab, select "Board of Directors"

from the drop down menu. On that page, you will find resource information for the Board of Directors ([www.acwajpia.com/CmBOD.aspx](http://www.acwajpia.com/CmBOD.aspx)).

Within 30 days of being appointed, the JPIA Directors must file the Fair Political Practices Commission (FPPC) Statement of Economic Interest Assuming Office Statement and send the original signed form to the JPIA. The Alternates are not required to complete the form. The form and other Statement of Economic Interest resources can also be found on the Board of Directors web page. For questions about filing this form, contact Bobbette Wells at the JPIA at (800) 535-7899, ext. 3161.

If you have any questions, please feel free to send an email to Bobbette Wells at [bwells@acwajpia.com](mailto:bwells@acwajpia.com) or give her a call at the number listed above.

## JPIA Board of Directors - Member/Alternate

An excerpt from the JPIA Agreement:

### "Article 7 - Board of Directors"

- (a) The Authority shall be governed by the Board of Directors which is hereby established and which shall be composed of one representative from each Member, who shall be a Member director selected by the governing board of that Member. Each Member, in addition to appointing its member of the Board, shall appoint at least one alternate who shall be an officer, member of the governing board, or employee of that Member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.
- (b) Each Director or alternate of the Board shall serve until a successor is appointed. Each Director or alternate shall serve at the pleasure of the Member by which he or she has been appointed.
- (c) Each Director representing a Member, or his or her alternate, shall have one vote.

Please have you agency's Board of Directors designate a JPIA Director Representative and Alternate Representative.

Member Agency: \_\_\_\_\_

JPIA Director Representative: \_\_\_\_\_

Must be a member of the agency's board of directors.

Preferred mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_

JPIA Alternate Representative: \_\_\_\_\_

Preferred mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_

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Please mail form to: Attn: Bobbette Wells, ACWA/JPIA, PO Box 619082, Roseville, CA 95661-9082

or FAX to: (916) 774-7040

# Casitas Municipal Water District

## Monthly Cost Analysis - Robles, Fisheries, Fish Passage

2012/2013

11/08/2012



	<u>Marzula &amp; Marzula</u> 11-5-21-5049-12	<u>Operation of Robles</u> 11-5-??-????-14	<u>Fisheries</u> 11-5-28-50??-??	<u>Project Name</u> <u>Fish Passage</u>	<u>Cost of the</u> <u>Fish Passage</u>
2003/2004	0.00	132,143.20	6,066.93		
2004/2005	0.00	298,006.35	39,124.63		8,079,888.06
2005/2006	274,270.75	144,052.92	93,406.52		0.00
2006/2007	194,409.73	110,707.78	188,651.75		114,790.04
2007/2008	21,111.90	117,299.80	272,644.56		0.00
2008/2009	1,207.75	88,201.00	307,739.00		0.00
2009/2010	216,797.47	124,874.54	342,756.94		0.00
2010/2011	169,932.80	148,506.23	373,535.60		0.00
2011/2012	<u>5,976.46</u>	<u>84,305.75</u>	<u>363,608.72</u>		<u>0.00</u>
<b>Expenditures</b>					
July	359.95	3,511.66	24,786.58		
August	1,471.91	11,911.25	36,960.55		
September	5,357.14	14,563.70	34,674.45		
October	20.45	8,990.56	27,173.88		
November					
December					
January					
Feburary					
March				<b>Less: Grants</b>	
April				CA Coastal Conservancy	-1,750,000.00
May				CA Dept of Fish & Game	-1,500,000.00
June				CA Dept of Fish & Game	-1,000,000.00
				Pacific States Marine	-8,988.86
				(Timber Debris Fence)	
				Pacific States Marine	-18,980.00
				(Vaki Shroud)	
<b>Total Cost YTD</b>	<u><b>7,209.45</b></u>	<u><b>38,977.17</b></u>	<u><b>123,595.46</b></u>	<b>Total Cost TD</b>	<u><b>8,194,678.10</b></u>
				<b>Less: Grant Funding</b>	<u><b>-4,277,968.86</b></u>
<b>Total Project Cost</b>	<u><u><b>890,916.31</b></u></u>	<u><u><b>1,287,074.74</b></u></u>	<u><u><b>2,111,130.11</b></u></u>	<b>Total Project Cost</b>	<u><u><b>3,916,709.24</b></u></u>
<b>Total: Operation of Robles, Fisheries and Fish Passage</b>					<u><b>7,314,914.09</b></u>

**Casitas Municipal Water District**  
**Monthly Cost Analysis - Ojai Flow**  
**2012/2013**



11/08/2012

	<u>Services &amp; Suplies</u>	<u>Legal Fees</u>	<u>Labor Expense</u>	<u>Other Services</u>	<u>Total Expenses</u>
<b>2010/2011</b>	<i>0.00</i>	<i>42,560.00</i>	<i>9,100.66</i>	<i>0.00</i>	<i>51,660.66</i>
July	0.00	0.00	479.45	0.00	479.45
August	0.00	5,094.00	1,338.47	0.00	6,432.47
September	0.00	14,853.79	179.79	0.00	15,033.58
October	0.00	4,388.00	0.00	0.00	4,388.00
November					0.00
December					0.00
January					0.00
Feburary					0.00
March					0.00
April					0.00
May					0.00
June					0.00
<b>Total Cost YTD</b>	<u><i>0.00</i></u>	<u><i>24,335.79</i></u>	<u><i>1,997.71</i></u>	<b>Total Cost YTD</b>	<u><i>26,333.50</i></u>
<b>Total Project Cost</b>	<u><u><i>0.00</i></u></u>	<u><u><i>66,895.79</i></u></u>	<u><u><i>11,098.37</i></u></u>	<b>Total: Ojai Flow</b>	<u><u><i>77,994.16</i></u></u>



CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: October 23, 2012  
TO: Steve Wickstrum, General Manager  
FROM: Carol Belser, Park Services Manager  
SUBJECT: Recreation Area Monthly Report for September 2012

Visitation Numbers

The following is a comparison of visitations for September 2012:

	Sept. 2011	Sept. 2012	August 2012
Visitor Days	66,520	53,220	77,020
Camps	6,892	4,192	6,348
Cars	16,626	13,305	19,255
Boats	337	213	311
Kayaks & Canoes	1	5	17

Fiscal Year to Date Visitation	
2011/2012	281,984
2012/2013	240,108
% Change	-14.850

Administration

Two Astronomy nights were held, September 1 and 15 with 30 and 100 participants respectively.

Boating

There were 6 cables sold for new inspections, 9 boats were re-inspected and a total of 452 boats were retagged. Nine failed the first inspection.

Shoreline fishing at night was held September 1, 2, 27, 28 and 29.

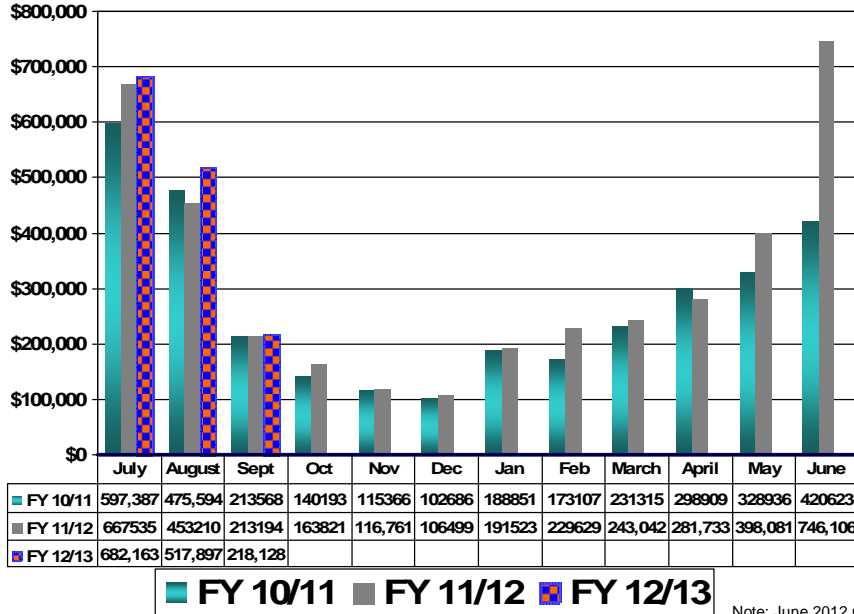
Incidents

Incidents that occurred in the Recreation Area that required calls for outside emergency services included heat exhaustion, ankle injury, possible DUI, difficulty breathing, stolen wallet and phone, and a bike accident.

Revenue Reporting

The figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

## LCRA TOTAL REVENUE



Note: June 2012 revenue included \$128,000 grant reimbursement from BOR and \$80,000 from Boating Waterways for a Patrol Vessel

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: November 8, 2012

TO: Board of Directors

FROM: Ron Merckling, Water Conservation and Public Affairs Manager

RE: Drought Response Workshop

Attended CAPIO Conference

Dates: November 6, 2012

Location: Fountain Valley, California

The 2011-2012 water-year was considered drier than normal so the Department of Water Resources prepared this workshop to assist water agencies in planning for a second dry year in a row. The National Weather Service will issue their 2013 weather prediction on the week of November 12, 2012. Presently, it appears there is a weak El Nino that could further weaken resulting in less predictable rainfall. Some of the climatic model predictions are favoring a drier 2013. The soil moisture condition of 95% of pastures in the State of California is considered poor or very poor and in Southern California soil moisture is considered low. Fire danger is higher than normal.

Groundwater in Southern California and in Ventura County is considered low. This is evidenced in Casitas' service area by higher water demands from resale agencies. Depending on predictions for the next rain year, Casitas may want to communicate early in the year with resale agencies and agricultural customers about the need to improve water efficiencies to prepare for a coming dry year.

The workshop also addressed communication issues. Research shows that the public is more receptive to water use efficiency than to conservation messages. Positive and consistent messaging has greater results.

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
11/08/12**

Type of Invest	Institution	CUSIP	Date of Maturity	Amount of Deposit	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/19	\$1,393,598	\$1,388,934	1.625%	10/03/12	10.90%	43004
*TB	Federal Home Loan Bank	3133XSP930	12/13/13	\$743,750	\$722,162	3.125%	07/01/10	5.67%	395
*TB	Federal Home Loan Bank	3133XWNB10	06/12/15	\$729,603	\$744,835	2.875%	07/01/10	5.84%	934
*TB	Federal Home Loan Bank	3134A4VG60	11/17/15	\$801,864	\$790,685	4.750%	07/19/10	6.20%	1089
*TB	Federal Home Loan MTG Corp	3134G3GT10	10/18/17	\$220,000	\$220,242	1.250%	01/03/12	1.73%	1780
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/16	\$696,737	\$704,426	1.375%	03/12/12	5.53%	1447
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/17	\$1,211,010	\$1,218,360	5.125%	01/03/12	9.56%	1809
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/13	\$766,605	\$724,248	4.125%	07/01/10	5.68%	319
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/14	\$739,907	\$731,724	3.000%	07/01/10	5.74%	620
*TB	Federal Natl MTG Assn	31398AYY20	09/16/14	\$739,123	\$735,497	3.000%	07/01/10	5.77%	668
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/18	\$1,055,030	\$1,248,408	1.375%	07/06/10	9.79%	2047
*TB	US Treasury Notes	912828JW10	12/31/13	\$709,352	\$710,199	1.500%	04/01/10	5.57%	413
*TB	US Treasury Notes	912828LZ10	11/30/14	\$718,129	\$726,467	2.125%	07/01/10	5.70%	742
*TB	US Treasury Notes	912828MB30	12/15/12	\$709,707	\$700,658	1.125%	06/30/10	5.50%	37
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/20	\$1,041,021	\$1,271,575	1.375%	07/01/10	9.98%	2587
	Accrued Interest			\$63,816	\$107,514				
	<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>			<b>\$12,339,252</b>	<b>\$12,745,933</b>			<b>85.51%</b>	
*CD	CD -			\$0	\$0	0.000%		0.00%	
	<b>Total Certificates of Deposit: (11.13506)</b>			<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$443</b>	<b>\$443</b>	0.38%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,158,783</b>	<b>\$2,158,783</b>	0.81%	Estimated	<b>14.48%</b>	
	<b>TOTAL FUNDS INVESTED</b>			<b>\$14,498,478</b>	<b>\$14,905,159</b>			<b>100.00%</b>	
	Total Funds Invested last report			\$14,498,280	\$14,900,918				
	Total Funds Invested 1 Yr. Ago			\$14,530,793	\$14,812,396				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$3,140,010</b>	<b>\$3,140,010</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$8</b>	<b>\$8</b>	0.010%			
	<b>CASH IN PIMMA Money Market</b>			<b>\$503,781</b>	<b>\$503,781</b>				
	<b>TOTAL CASH &amp; INVESTMENTS</b>			<b>\$18,142,277</b>	<b>\$18,548,958</b>				
	TOTAL CASH & INVESTMENTS 1 YR AGO			\$17,417,790	\$17,699,393				

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.