

# Board Meeting Agenda Special Meeting

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT  
December 19, 2012  
9:00 A.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. Administer Oath of Office to Directors Baggerly, Kaiser and Word.
3. Resolution awarding a contract to Oilfield Electric Company of Ventura in the amount of \$167,670 for Ojai Pump Plant Electrical Upgrades, Specification 12-355.

#### RECOMMENDED ACTION: Adopt Resolution

4. Tour of District facilities and job sites which are within the jurisdictional boundaries of the District. The tour will begin at the District Office. No actions will be taken during this tour of district facilities.
5. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

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CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM

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**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** NEIL COLE, CIVIL ENGINEER  
**SUBJECT:** AWARD CONTRACT -OJAI PUMP PLANT ELECTRICAL UPGRADES, SPECIFICATION 12-355  
**DATE:** DECEMBER 13, 2012

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**RECOMMENDATION:**

It is recommended that the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsible bidder and award the contract for the construction of the Ojai Pump Plant Electrical Upgrades, Specification 12-355 to Oilfield Electric Company of Ventura in the amount of \$167,670. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

**BACKGROUND AND DISCUSSION:**

The Ojai Pump Plant is in need of electrical upgrades to improve the efficiency of the facility and bring the facility into current code compliance. This project will install the previously purchased motor control centers, install the Southern California Edison required facilities, and connect the new motor control centers to the existing pumps. Additional work will be completed by Southern California Edison crews to replace the existing transformer.

The project was advertised through F.W. Dodge and on the District's web site. Two bidders completed the non mandatory job walk. Three firms submitted proposals. The bid results are

<b>FIRM</b>	<b>AMOUNT</b>
Oilfield Electric Company	\$167,670
Foothill Electric	\$184,468
AToM Engineering	\$257,398

The Engineer's estimate to complete the Ojai Pump Plant Electrical Upgrades was \$170,000. The FY 2012-13 Budget allocated \$325,000 for the completion of this project including the equipment (\$154,000), design (\$34,400) and transformer replacement (included in the above amount). This puts the total project cost at \$356,070, \$31,070 **over budget**.

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT  
FOR THE OJAI PUMP PLANT ELECTRICAL UPGRADES  
SPECIFICATION 12-355**

**WHEREAS**, the District invited bids from qualified contractors for the above-referenced project, and

**WHEREAS**, the District received three bids, with the lowest responsive bid submitted by Oilfield Electric Company in the sum of \$167,670.00 and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Casitas Municipal Water District as follows:

1. That the bid from Oilfield Electric Company in the amount of \$167,670.00 be accepted for the Ojai Pump Plant Electrical Upgrades, Specification 12-355 and a contract awarded.
2. That staff is hereby authorized and directed to proceed with the administration of the contract.

**ADOPTED** this 19<sup>th</sup> day of December, 2012.

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Russ Baggerly, President  
Casitas Municipal Water District

**ATTEST:**

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Bill Hicks, Secretary  
Casitas Municipal Water District