

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
August 28, 2013
3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
 - a. Minutes of the August 14, 2013 Board Meeting.

RECOMMENDED ACTION: Adopt Consent Agenda

5. Bills
6. Committee/Manager Reports
 - a. Finance Committee Minutes
 - b. Water Resources Committee Minutes

7. Recommend approval of a purchase order to Acacia Erosion Control, Inc. in the amount of \$33,495.00 to install temporary tanks at Villanova Reservoir Site, Specification No. 13-365.

RECOMMENDED ACTION: Motion Approving Recommendation

8. Information Items:
 - a. Water Consumption Report.
 - b. Investment Report.

9. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
August 14, 2013

A meeting of the Board of Directors was held August 14, 2013 at Casitas' Office, Oak View, California. Directors Word, Hicks, and Kaiser were present. Directors Bergen and Baggerly were absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There was one staff member and two members of the public in attendance. President Word led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Wickstrum informed the board of an arc flash event that happened at Rincon Pump Plant. No one was hurt but the contractor will have to pick up the expenses for the repairs. They hooked into a high energy circuit. Mr. Wickstrum then mentioned the need to replace the refrigerator at the District office. It was at least 30 years old and highly used by employees. It will be replaced with an energy efficient model.

The ridership on the free trolley at Lake Casitas Recreation Area was up to 264 rides but there is not very much commuting between Ojai and the lake. This program will be evaluated further. The Water Adventure received a surprise inspection from the state of California yesterday. The inspector was pleased with the operation of the Water Adventure. We have also received a notice about fish consumption. Park Services Manager Carol Belser added there is a link on the fishing and boating web site and Dr. Maxwell said they would be talking about it and will let us know if there is something for agencies to do.

Mr. Wickstrum then mentioned that the Recreation Area won second place with their display at the Ventura County Fair and was awarded \$400.

3. Board of Director comments.

Director Hicks mentioned a conversation he had with Luke and the efficiency of the new meters.

Director Kaiser mentioned a notice from Best, Best & Kreiger regarding an appellate court decision and that it will be interesting to see how this all works out.

President Word asked where we are on the oxygenation program. Mr. Wickstrum replied that the study is addressing equipment for changing out our system.

4. Consent Agenda APPROVED

- a. Minutes of the July 24, 2013 Board Meeting.

On the motion of Director Kaiser, seconded by Director Hicks and passed, the Consent Agenda was approved.

5. Bills APPROVED

On the motion of Director Kaiser, seconded by Director Hicks and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING

- a. Recreation Committee Minutes
b. Executive Committee Minutes

On the motion of Director Kaiser, seconded by Director Hicks and passed, the Committee/Manager reports were approved for filing.

7. Recommend approval of a purchase order to Harrington Industrial Plastics of Ventura for a not to exceed amount of \$48,629.78 to provide and deliver a 100,000 gallon pillow tank. APPROVED

On the motion of Director Kaiser, seconded by Director Hicks and passed, the above recommendation was approved.

8. Recommend approval of a purchase order for West Coast Welding & Construction, Inc. in the amount of \$20,238.88 for the refurbishment of Casitas Dam's #8 intake screen and articulating cart. APPROVED

On the motion of Director Hicks, seconded by Director Kaiser and passed, the above recommendation was approved.

9. Recommend approval of a purchase order to Aqua Metric in the amount of \$100,045.98 for the purchase of 612 Sensus Technology meter transducer units. APPROVED

On the motion of Director Hicks, seconded by Director Kaiser and passed, the above recommendation was approved.

10. Information Items:

- a. Recreation Area Report for June, 2013.
b. Monthly Cost Analysis – Ojai FLOW.
c. Investment Report.

President Word suggested a more descriptive name on the Monthly Cost Analysis. Director Hicks questioned the number of camps and the Park Services

Manager reminded the board that this is from a formula. There was discussion of changing to actual numbers from the reservation system instead of the formula needed for the Bureau. This can be discussed further at the Recreation committee.

11. Adjournment

President Word adjourned the meeting at 3:28 p.m.

Mary Bergen, Secretary

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000429	A/P Checks:	015945-015956
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	

000430	A/P Checks:	015957-016038
	A/P Draft to P.E.R.S.	082233
	A/P Draft to State of CA	082232
	A/P Draft to I.R.S.	082231
	Void:	016002

The above numbered checks,
have been duly audited are hereby
certified as correct.

Denise Collin, Accounting Manager

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 08/17/13
Pay Date of 08/22/13
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 8/19/13
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

8/22/2013 9:59 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 8/15/2013 THRU 8/22/2013

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	8/22/2013			016002		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	1	0.00	0.00	0.00
BANK:	TOTALS:		1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01325	Aflac Worldwide Headquarters I-936462 Supplemental Insurance 8/13	R	8/15/2013	3,130.02		015945		3,130.02
01616	FRED BRENEMAN I-081213 8/4/13-8/17/13	R	8/15/2013	391.00		015946		391.00
02544	Department of Justice I-986853 Fingerprinting	R	8/15/2013	224.00		015947		224.00
02556	Ferguson Case Orr Paterson LLP I-214268 Acct#CASIT-002M 7/13 Srvc	R	8/15/2013	212.00		015948		212.00
02579	Gabrielle Giddens I-080213 Waterpark Refund Fee	R	8/15/2013	48.00		015949		48.00
01270	SCOTT LEWIS I-Jul 13 Reimburse Expenses 7/13	R	8/15/2013	1,424.49		015950		1,424.49
02580	Janine B Moline I-080913 Tire Damage Repair	R	8/15/2013	84.49		015951		84.49
02581	Deborah Morgan I-072713 Camping Fee Refund	R	8/15/2013	80.00		015952		80.00
02225	Musick, Peeler & Garrett LLP I-13477002 Professional Srvc 3/13	R	8/15/2013	342.00		015953		342.00
00310	Ron Turley Associates, Inc. I-39919 Onsite RTA Training	R	8/15/2013	3,300.00		015954		3,300.00
00270	WELLS FARGO BANK							
	C-080813C Accrue Use Tax	R	8/15/2013	17.99CR		015955		
	C-080813D Accrue Use Tax	R	8/15/2013	59.63CR		015955		
	D-080813C Accrue Use Tax	R	8/15/2013	17.99		015955		
	D-080813D Accrue Use Tax	R	8/15/2013	59.63		015955		
	I-080813 Jr Lifeguard Field Trip	R	8/15/2013	367.99		015955		
	I-080813A Trash Grabbers for LCRA Maint	R	8/15/2013	239.88		015955		
	I-080813B Heat Tape for Pump Plant	R	8/15/2013	847.00		015955		
	I-080813E Monthly Credit Card Charges	R	8/15/2013	769.35		015955		2,224.22
00270	WELLS FARGO BANK							
	I-080813F Airfare to Sacramento	R	8/15/2013	257.80		015956		257.80

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01441	ADVANTAGE TELECOM, INC							
I-44531	LCRA Monthly Phone Charges	R	8/22/2013	665.38		015957		665.38
00010	AIRGAS USA LLC							
I-9911531370	Cylinder Rental for Pipelines	R	8/22/2013	30.95		015958		30.95
02575	AMERICAN FLOOR MATS							
C-263541a	Accrue Use Tax	R	8/22/2013	12.83CR		015959		
D-263541a	Accrue Use Tax	R	8/22/2013	12.83		015959		
I-263541	Switchboard Mats for FVPP	R	8/22/2013	171.00		015959		171.00
00014	AQUA-FLO SUPPLY							
I-477859	PVC Pipe for Pipelines	R	8/22/2013	72.18		015960		
I-490395	Couplers for LCRA Maint	R	8/22/2013	86.86		015960		
I-494321	PVC for Event Area Leak	R	8/22/2013	32.50		015960		
I-494621	PVC Bushing for Ave 1 PP	R	8/22/2013	0.60		015960		
I-494688	PVC For Event Area LCRA	R	8/22/2013	104.99		015960		
I-494861	Sprinklers for Ave 1 PP	R	8/22/2013	92.30		015960		
I-496026	Valve for Irrigation Ave 1 PP	R	8/22/2013	80.42		015960		469.85
01666	AT & T							
I-000004571673	T-1 Line Acct#8310001729783	R	8/22/2013	357.32		015961		
I-000004573447	T-1 Lines Acct#8310002969306	R	8/22/2013	1,096.31		015961		1,453.63
00018	AT & T MOBILITY							
I-829434088X08142013	PT Wildlife Biol Cell Chrgs	R	8/22/2013	11.46		015962		11.46
00020	AVENUE HARDWARE, INC							
I-53359	Pliers, O-rings for Dist Maint	R	8/22/2013	36.03		015963		36.03
00021	AWA OF VENTURA COUNTY							
I-082013	Sponsor AWA Reception	R	8/22/2013	1,000.00		015964		1,000.00
00030	B&R TOOL AND SUPPLY CO							
I-1265561000101	Cordless Drill for TP	R	8/22/2013	104.91		015965		
I-1265928000101	Impact U-Joint for TP	R	8/22/2013	78.12		015965		183.03
00032	BIOVIR LABORATORIES, INC							
I-130980	Giardia/Crypto July 18, 2013	R	8/22/2013	396.48		015966		396.48
00463	John Deere Financial							
I-120361	Parts & Blades for LCRA Mowers	R	8/22/2013	658.53		015967		
I-122338	Parts for A & B Camp Mowers	R	8/22/2013	188.44		015967		
I-122339	Parts for A & B Camp Mowers	R	8/22/2013	133.06		015967		980.03

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00044	I-8997420628							
	CALIFORNIA ELECTRIC SUPPLY Pedestal Covers for A Camp	R	8/22/2013	167.30		015968		167.30
01068	I-080113							
	CAPIO Membership Dues	R	8/22/2013	225.00		015969		225.00
00475	I-2490							
	CASA DE LAGO Meal for E&M, Overtime Repair	R	8/22/2013	11.82		015970		11.82
00055	I-001448							
	CASITAS BOAT RENTALS Kayak Rental	R	8/22/2013	95.00		015971		95.00
00055	I-Jul 13 Cafe Passes							
	CASITAS BOAT RENTALS Reimburse Cafe Passes	R	8/22/2013	2,737.34		015972		2,737.34
00055	I-Jul 13 Gas							
	CASITAS BOAT RENTALS Gas for Boats at LCRA	R	8/22/2013	1,027.57		015973		1,027.57
02322	I-4391							
	Coast Cart, Inc. Choke Cable Stuck, EZ-Go 5	R	8/22/2013	230.32		015974		
	I-4400							
	Service,Air Filter for EZ-Go 2	R	8/22/2013	183.26		015974		413.58
01843	I-486688							
	COASTAL COPY Copier Usage at LCRA	R	8/22/2013	414.46		015975		
	I-486689							
	Copier Usage for Dist Office	R	8/22/2013	98.70		015975		513.16
00059	I-S1779027001							
	COASTAL PIPCO Fittings for Treatment Plant	R	8/22/2013	108.33		015976		
	I-S1779027002							
	Flanges for Treatment Plant	R	8/22/2013	32.18		015976		140.51
00062	I-9009681009							
	CONSOLIDATED ELECTRICAL Wiegman Enclosure for E&M	R	8/22/2013	469.59		015977		
	I-9009681072							
	Taps for Ave 1 Unit#1	R	8/22/2013	57.08		015977		526.67
00719	I-80934035							
	CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	8/22/2013	125.00		015978		125.00
01647	I-081913							
	JOEL COX D3 Certification Renewal	R	8/22/2013	190.00		015979		190.00
01001	I-124919							
	CUSTOM PRINTING Frequent Visitor Forms	R	8/22/2013	560.10		015980		560.10

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01764	DataProse, Inc. I-746295 UB Mailing	R	8/22/2013	979.57		015981		979.57
00662	Diamond A Equipment I-IX41169a Shipping & Handling for Parts I-IX42357 Battery for Bobcat #104 I-WX07664 Repair Kubota Mower, #277	R R R	8/22/2013 8/22/2013 8/22/2013	24.19 166.41 385.83		015982 015982 015982		576.43
00085	DON'S INDUSTRIAL SUPPLIES, INC I-352308 Hose & Fittings for Ave#1 PP I-352310 Hose Assembly for Rincon PP	R R	8/22/2013 8/22/2013	225.82 78.80		015983 015983		304.62
00086	E.J. Harrison & Sons Inc I-1026 Acct#500546088	R	8/22/2013	1,400.00		015984		1,400.00
00488	ELECTRONIC SYSTEMS TECHNOLOGY I-7048 Repair Esteem Modem	R	8/22/2013	152.08		015985		152.08
00095	FAMCON PIPE & SUPPLY I-151398 Service Line Replacement Parts I-151399 Meter Setting Parts I-151401 Service Line Replacement Parts I-151489 Meter Setting Parts I-151522 Service Line Replacement Parts I-151572 Camp Chafee Repair Clamp I-151811 Matilija Conduit Repair I-151984 Warehouse Stock I-151990 Warestock Stock	R R R R R R R R R	8/22/2013 8/22/2013 8/22/2013 8/22/2013 8/22/2013 8/22/2013 8/22/2013 8/22/2013 8/22/2013	419.25 7,026.90 1,762.19 7,662.60 285.00 422.48 1,435.13 973.90 1,268.50		015986 015986 015986 015986 015986 015986 015986 015986 015986		21,255.95
00714	FAST SIGNS I-26431991 Decals for Vehicles I-26432143 Decals & Numbers for Vehicles	R R	8/22/2013 8/22/2013	192.43 318.71		015987 015987		511.14
00013	FERGUSON ENTERPRISES INC #1083 I-9682888 Cartridge for Water Fountain	R	8/22/2013	55.19		015988		55.19
00099	FGL ENVIRONMENTAL I-306103A Wet Chemistry-Total P Diss	R	8/22/2013	1,499.40		015989		1,499.40
00103	FRANK'S ROOTER & PUMPING I-87998 Septic Tank Pumping LCRA I-88150 Septic Tank Pumping at LCRA I-88152 Septic Tank Pumping at LCRA	R R R	8/22/2013 8/22/2013 8/22/2013	807.50 665.00 380.00		015990 015990 015990		1,852.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00104	FRED'S TIRE MAN							
	I-68235 Flat Repair for #55, Maint	R	8/22/2013	20.00		015991		
	I-68335 Oil Change for #27, LCRA	R	8/22/2013	39.67		015991		
	I-68461 4 Tires for #16, O&M CS Truck	R	8/22/2013	964.46		015991		
	I-68588 2 Tires for Eq#40, TP Truck	R	8/22/2013	360.75		015991		1,384.88
02158	Google, Inc.							
	I-6910477 Additional Usage It Dept	R	8/22/2013	16.25		015992		16.25
00115	GRAINGER, INC							
	I-9213015507 Torque Wrench for TP	R	8/22/2013	168.28		015993		
	I-9214245947 Well Pump for TP	R	8/22/2013	798.01		015993		
	I-9219292936 Light Bulb for Treatment Plant	R	8/22/2013	52.51		015993		1,018.80
00746	GREEN THUMB INTERNATIONAL							
	I-465538 Plants for Fair Booth	R	8/22/2013	189.40		015994		189.40
00131	JCI JONES CHEMICALS, INC							
	I-590769 Chlorine for TP, CM#590831	R	8/22/2013	1,770.00		015995		1,770.00
02345	John Crane Inc.							
	I-2822930 Seal Assembly for E&M	R	8/22/2013	1,794.59		015996		1,794.59
02396	Kemira Water							
	I-9017346901 Ferric Sulfate for TP	R	8/22/2013	4,624.40		015997		4,624.40
02203	KEYT TV							
	I-130579 Commercials for Waterpark	R	8/22/2013	640.00		015998		640.00
00360	LESLIE'S POOL SUPPLIES, INC							
	I-142320923 Waterpark Pool Chemicals	R	8/22/2013	379.88		015999		
	I-142322101 Waterpark Pool Chemicals	R	8/22/2013	95.97		015999		
	I-142322302 Chemicals for Waterpark	R	8/22/2013	50.86		015999		526.71
00539	LOS ANGELES TIMES							
	I-081913 8/19/13-2/2/14	R	8/22/2013	216.00		016000		216.00
00151	MEINERS OAKS ACE HARDWARE							
	I-566096 Concrete, Screws for Waterpark	R	8/22/2013	6.50		016001		
	I-566417 Drill Bits, Bolts for TP	R	8/22/2013	11.20		016001		
	I-566823 Elbow, Coupler for LCRA Maint	R	8/22/2013	11.03		016001		
	I-567019 Bolts & Screws for Fisheries	R	8/22/2013	3.55		016001		
	I-567056 Bug Spray, Silicon for PL	R	8/22/2013	7.80		016001		
	I-567220 Plywood for Maint Office	R	8/22/2013	79.17		016001		
	I-567249 Plumber Cloth for Event Area	R	8/22/2013	5.86		016001		
	I-567393 Light Bulbs for LCRA	R	8/22/2013	9.64		016001		
	I-567492 Bolts, PVC for Treatment Plant	R	8/22/2013	29.67		016001		
	I-567678 Electric Tape for Fisheries	R	8/22/2013	9.57		016001		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-567714	PVC Cement, Primer for PP	R	8/22/2013	22.37		016001		
I-567979	Wire Nuts for Ave 1 PP	R	8/22/2013	2.44		016001		
I-568224	Material for LCRA Maint	R	8/22/2013	58.02		016001		
I-568387	Concrete for Pipelines	R	8/22/2013	22.51		016001		
I-568426	Duct Tape, Scraper for O&M CS	R	8/22/2013	19.27		016001		
I-568507	Thread Seal, Pipe Joint for PL	R	8/22/2013	8.27		016001		
I-568608	Parts for New Refrigerator	R	8/22/2013	25.91		016001		
I-568610	PVC Parts for Dist Maint	R	8/22/2013	5.15		016001		
I-568729	Oil, Gloves for Pipelines	R	8/22/2013	18.88		016001		
I-568745	Parts for Fairview Pump Plant	R	8/22/2013	20.03		016001		
I-568762	Fasteners, Bolts for Telemetry	R	8/22/2013	6.89		016001		
I-K65655	Deadbolts, Valve for Maint	R	8/22/2013	135.54		016001		
I-K65695	Cutter Wheels, Hose for PL	R	8/22/2013	15.82		016001		535.09
10204	NEW PIG CORPORATION							
C-2118788900a	Accrue Use Tax	R	8/22/2013	15.90CR		016003		
D-2118788900a	Accrue Use Tax	R	8/22/2013	15.90		016003		
I-2118788900	Spill Kits for LCRA Maint	R	8/22/2013	258.44		016003		258.44
02185	Oasis Technology Inc.							
I-0814137	Programming Reports/Win911	R	8/22/2013	7,680.00		016004		7,680.00
00912	OJAI BUSINESS CENTER, INC							
I-8653	Shipping for E&M, Copies-LCRA	R	8/22/2013	102.95		016005		102.95
00607	OJAI ELECTRIC							
I-071744	Work in Waterpark, Vault #6	R	8/22/2013	80.00		016006		
I-071762	Work Done in Camp B	R	8/22/2013	347.00		016006		427.00
00165	OJAI LUMBER CO, INC							
I-1308633050	Duct Tape for Pump Plant	R	8/22/2013	8.50		016007		8.50
00169	OJAI VALLEY SANITARY DISTRICT							
I-15741	Cust#20594	R	8/22/2013	155.91		016008		
I-15813	Cust#52921	R	8/22/2013	51.97		016008		207.88
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-116532	Uniforms for PSO/APSO	R	8/22/2013	879.81		016009		879.81
01381	ONTRAC							
I-7749654	Refrigerated Sample to Biovir	R	8/22/2013	4.30		016010		4.30
01627	OSCAR'S TREE SERVICE							
I-10632	Remove Dead Pine Trees	R	8/22/2013	750.00		016011		
I-10633	Remove Dead Pine Tree	R	8/22/2013	750.00		016011		1,500.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00178	PARADISE CHEVROLET							
I-604998	Extra Keys for Eq#41, LCRA	R	8/22/2013	213.89		016012		
I-CTCS504716	Replace Speedometer, #46 TP	R	8/22/2013	172.50		016012		386.39
01092	JOHN PARLEE							
I-081613	Safety Boots	R	8/22/2013	170.00		016013		170.00
02573	Pak-Rite, Ltd/The Pelican Stor							
C-32126a	Accrue Use Tax	R	8/22/2013	8.46CR		016014		
D-32126a	Accrue Use Tax	R	8/22/2013	8.46		016014		
I-32126	Telescope Eyepiece Case	R	8/22/2013	112.84		016014		112.84
02149	PolyJohn Enterprises Corporati							
I-150585	Portable Restrooms, LCRA	R	8/22/2013	12,204.48		016015		12,204.48
01334	POWER MACHINERY CENTER							
I-E71700	Club Car Lease, Y13864	R	8/22/2013	604.07		016016		604.07
00184	POWERSTRIDE BATTERY CO, INC							
I-V582524	Battery for PIT Antenna	R	8/22/2013	28.17		016017		28.17
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-6143	Gas Tank Inspection, LCRA	R	8/22/2013	210.00		016018		
I-6144	Gas Tank Inspection, Main Yard	R	8/22/2013	210.00		016018		420.00
00313	ROCK LONG'S AUTOMOTIVE							
I-9370	Oil Change, #32, Admin Van	R	8/22/2013	135.11		016019		
I-9392	Fuel Regulator Kit, #46 TP	R	8/22/2013	298.08		016019		
I-9396	Front/Rear Brakes for #27	R	8/22/2013	418.14		016019		851.33
02582	Deborah Savage							
I-081313	Waterpark Fee Refund	R	8/22/2013	36.00		016020		36.00
02003	Sostre & Associates							
I-2260	CMS Fee & Web Hosting	R	8/22/2013	249.00		016021		249.00
02202	Stanley Pest Control							
I-1042	Pest Treatment & Wood Repair	R	8/22/2013	3,500.00		016022		3,500.00
00390	TARGET SPECIALTY PRODUCTS							
I-1595855	Roundup Promax for Dst Maint	R	8/22/2013	3,883.33		016023		3,883.33
00266	THOMSON REUTERS - WEST							
I-827804417	Government Code Updates	R	8/22/2013	141.90		016024		141.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02527	Traffic Technologies LLC							
I-12259	Signs & Posts for Disc Golf	R	8/22/2013	203.58		016025		203.58
00185	Univar USA Inc							
I-LA916838	Chemicals for Waterpark	R	8/22/2013	2,127.00		016026		
I-LA916839	Hydrochloric Acid for WP	R	8/22/2013	1,134.87		016026		3,261.87
01283	Verizon Wireless							
I-9709295886	Dist Ofc Monthly Cell Chrgs	R	8/22/2013	715.23		016027		
	Acct#7706283040001							
I-9709296592	LCRA Monthly Cell Chrgs	R	8/22/2013	212.71		016027		927.94
	Acct#77232361800001							
01396	VULCAN MATERIALS COMPANY							
I-70001792	Asphalt Recycle for Pipelines	R	8/22/2013	100.00		016028		
I-70001793	Cold Mix for Pipelines	R	8/22/2013	540.69		016028		
I-70010486	Asphalt Recycle for Pipelines	R	8/22/2013	100.00		016028		
I-70010487	Cold Mix for Pipelines	R	8/22/2013	571.02		016028		1,311.71
02583	WageWorks							
I-125AI0260791	FSA Monthly Fee 7/13	R	8/22/2013	86.40		016029		86.40
00276	RON YOST							
I-081913	Property Tax Bill	R	8/22/2013	547.17		016030		547.17
1	Roy L Jewitt							
I-000201308130743	TS Refund	R	8/22/2013	42.50		016031		42.50
1	Keith Moore							
I-000201308130742	TS Refund	R	8/22/2013	70.00		016032		70.00
1	Ford M Kaiser							
I-000201308160745	UB Refund	R	8/22/2013	907.95		016033		907.95
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201308200746	457 CATCH UP	R	8/22/2013	634.61		016034		
I-DCI201308200746	DEFERRED COMP FLAT	R	8/22/2013	2,780.76		016034		
I-DI%201308200746	DEFERRED COMP PERCENT	R	8/22/2013	128.30		016034		3,543.67
01960	Moringa Community							
I-MOR201308200746	PAYROLL CONTRIBUTIONS	R	8/22/2013	16.75		016035		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201308200746	457 CATCH UP	R	8/22/2013	864.53		016036		
I-DCN201308200746	DEFERRED COMP FLAT	R	8/22/2013	3,757.84		016036		4,622.37

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00180	S.E.I.U. - LOCAL 721							
	I-COP201308200746 SEIU 721 COPE	R	8/22/2013	9.50		016037		
	I-UND201308200746 UNION DUES	R	8/22/2013	575.50		016037		585.00
00230	UNITED WAY							
	I-UWY201308200746 PAYROLL CONTRIBUTIONS	R	8/22/2013	45.00		016038		45.00
00128	INTERNAL REVENUE SERVICE							
	I-T1 201308200746 Federal Withholding	D	8/22/2013	25,589.24		082231		
	I-T3 201308200746 FICA Withholding	D	8/22/2013	26,056.22		082231		
	I-T4 201308200746 Medicare Withholding	D	8/22/2013	6,305.42		082231		57,950.88
00049	STATE OF CALIFORNIA							
	I-T2 201308200746 State Withholding	D	8/22/2013	8,240.06		082232		8,240.06
00187	CALPERS							
	I-PBB201308200746 PERS BUY BACK	D	8/22/2013	66.87		082233		
	I-PEB201308200746 PEBRA EMPLOYEES PORTION	D	8/22/2013	131.53		082233		
	I-PER201308200746 PERS EMPLOYEE PORTION	D	8/22/2013	10,053.19		082233		
	I-PRB201308200746 PEBRA EMPLOYER PORTION	D	8/22/2013	131.53		082233		
	I-PRR201308200746 PERS EMPLOYER PORTION	D	8/22/2013	12,409.90		082233		22,793.02

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	93	114,980.21	0.00	114,980.21
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	88,983.96	0.00	88,983.96
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	96	203,964.17	0.00	203,964.17
BANK: AP	TOTALS:		96	203,964.17	0.00	203,964.17
REPORT TOTALS:			97	203,964.17	0.00	203,964.17

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: August 19, 2013
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Finance Committee Meeting of August 16, 2013

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Bergen and Director Kaiser
General Manager Steve Wickstrum
Accounting Manager and Treasurer Denise Collin
Public – Joel Anderson
2. **Public comments.**
Mr. Anderson stated that his attendance at today's meeting was at the suggestion of Mr. Ken Petersen, Manager for Golden State Water Company. Mr. Anderson stated that he is interested in the many dimensions of the District, particularly the recreation area. Mr. Anderson presented some background on himself and The View newspaper.
3. **Board/Management comments.** None.
4. **Review of the Financial Statement for July 2013.**
The Committee reviewed the financial statement for July 2013. The Committee reviewed the expenditures in various work sections of the District. Director Kaiser inquired into the costs for overtime and Outside Contracts in the Recreation budget. The overtime in July is related to the Fourth of July weekend staffing and the increase Outside Contracts was due to expenditures for additional restroom and shower cleaning services, sewage haul services, and special weekend patrol by the Ventura County Sheriff.
5. **Review of the Water Consumption for June 2013.**
The Committee reviewed the water consumption numbers for July 2013. Water sales have increased in the Agriculture and Pumped resale classifications. Of notable increase is the sale of water to the City of Ventura. The upward trending water demand is indicative of the dry weather pattern and depleted groundwater basins, transferring the demand to the Lake Casitas supply.
6. **Review of Ventura Water's Annual Certification.**
The General Manager explained to the Committee that Ventura Water has provided a water certification and that Casitas will be invoicing Ventura Water for rental water. According to Denise Collin, the invoiced amount will be accounted for in the water sales revenues.

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: August 22, 2013
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Water Resources Committee Meeting of August 19, 2013

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.** Director Baggerly and Director Bergen.
General Manager Steve Wickstrum
Staff – Ron Merckling
2. **Public Comments.** None.
3. **Board Comments.**
Director Baggerly inquired into the status of the Senior Canyon Mutual Water Company (SCMWC) Improvement project. Ron Merckling reported that we are waiting for the final installation of the vault by SCMWC and then he will provide a final report to the State.

Director Baggerly asked if staff were working on a timeline for the 2015 Urban Water Management Plan and tracking water conservation savings. Mr. Merckling informed the Committee that he is following new legislation amendments that will be applicable toward the next UWMP. Staff are continuing to document water savings efforts.

4. **Manager Comments.** None.
5. **Ventura River County Water District service area adjustments.**
The Committee was informed that VRCWD desires to adjust their service area boundaries to conform with the service area exchanges made in the mid-1990's, and consider two separate service area boundary adjustments where customers are served by VRCWD but are a Casitas customer. The Committee agreed that the General Manager should work with VRCWD to determine the best approach to resolving the two service area adjustments. The recommendation of any change will be brought to the Casitas Board of Directors for review and consideration of approval.
6. **Watershed – Santa Ana Road Abandonment.**
The General Manager stated that he had received emails between the Bureau of Reclamation and Ventura County concerning the proposal to abandon the section of Santa Ana Road that lies within the Teague Watershed. The Bureau is recognizing the need for public access controls to protect the watershed. There is a process by which the Ventura County will proceed to abandon the roadway.

7. **Update on the Water Efficiency and Allocation Program.**
The General Manager reported on staff's progress in revising the Program. Staff are slightly behind schedule, but continuing to work on the Program.

8. **Cloud Seeding in Santa Barbara County.**
The Committee discussed recent proposals to cloud seed. There are many issues with cloud seeding, including cost effectiveness. The Committee discussed recent reports that have been prepared on this topic.

CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM

TO: STEVEN E. WICKSTRUM, GENERAL MANAGER

FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER

SUBJECT: AUTHORIZE GENERAL MANAGER TO SIGN PURCHASE ORDER TO INSTALL
TEMPORARY TANKS AT VILLANOVA RESERVOIR SITE
SPECIFICATION # 13-366

DATE: 08/23/2013

Recommendation:

It is recommended that the Board of Directors authorize the General Manager to sign a Purchase Order Contract to the lowest responsible bidder, Acacia Erosion Control, Inc. of Santa Barbara in the amount of **\$33,495.00** to Install Temporary Tanks at Villanova Reservoir Site, Specification No. 13-365

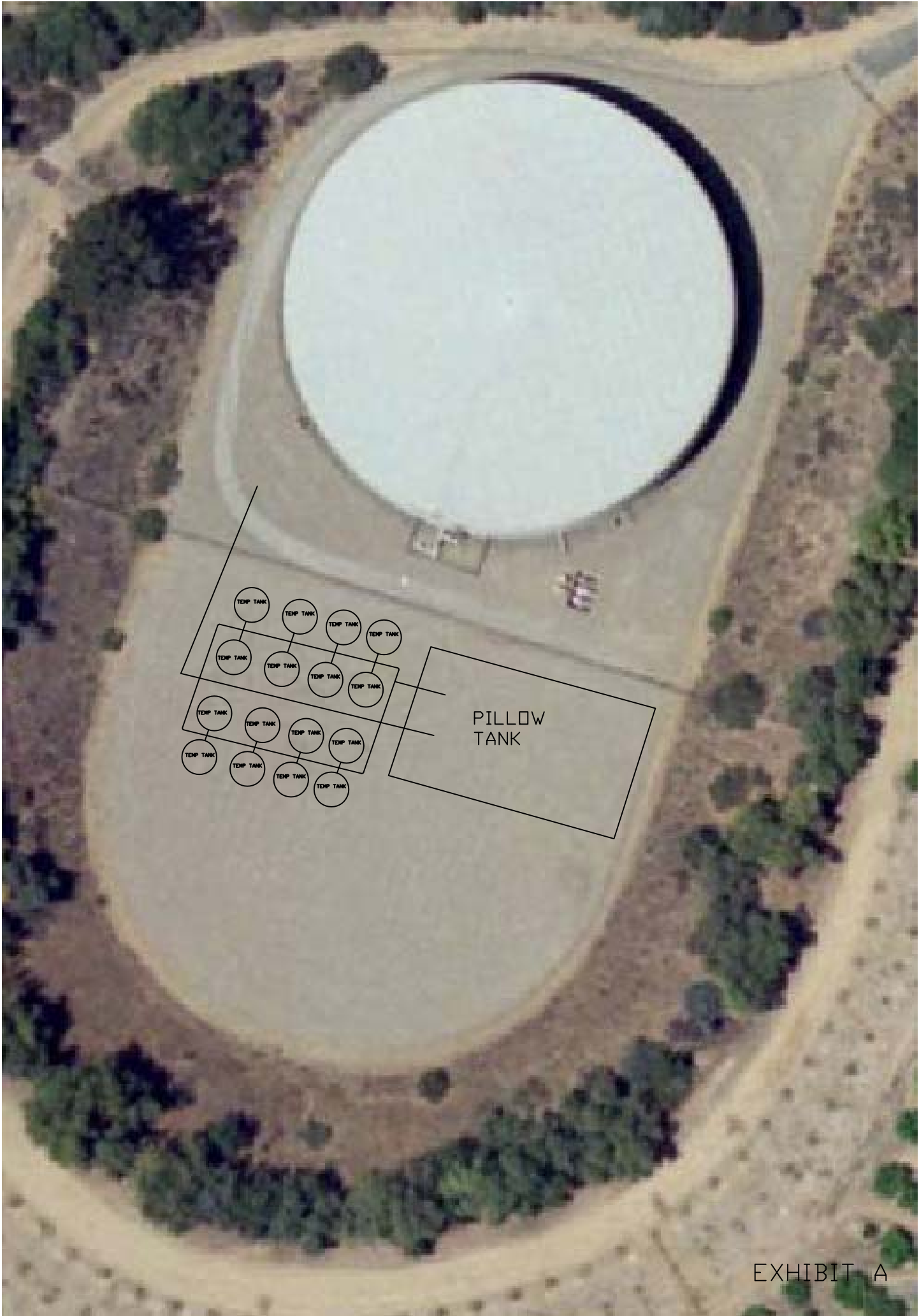
Background and Discussion:

The Villanova Reservoir is one of five single reservoir sites in Casitas' system. The Villanova Reservoir is scheduled for repair and interior coating this winter. The reservoir must be empty and isolated from the water system for the repairs to be completed. In order to continue providing customers water and to allow water to be pumped higher into Casitas' distribution system, temporary water storage is required at the Villanova Reservoir site. This project will relocate the temporary tanks and piping used at the Upper Ojai Reservoir site to the Villanova Reservoir site and connects the temporary tanks to the water system.

The project was advertised through F.W. Dodge and on the District's web site. Three firms submitted proposals. The bid results are

<u>FIRM</u>	<u>BASE BID AMOUNT</u>
Acacia Erosion Control	\$33,495.00
Offshore Construction Inc.	\$39,125.00
Travis Agricultural Construction	\$73,750.00

This project is Categorically Exempt from the California Environmental Quality Act under Section 15301 Existing Facilities. Funding for this work is included in FY 2013-14 Budget in account 11-5-40-5912-00 Project Number 203.





Consumption Report

Water Sales FY 2013-2014 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2013 / 2014	2012 / 2013	
													Total	Total	
AD Ag-Domestic	510													510	364
AG Ag	405													405	361
C Commercial	101													101	88
DI Interdepartmental	20													20	27
F fire	0													0	0
I Industrial	1													1	1
OT Other	41													41	32
R Residential	286													286	212
RS - P Resale Pumped	133													133	12
RS - G Resale Gravity	515													515	139
TE Temporary	1													1	1
Total	2013	0	0	0	0	0	0	0	0	0	0	0	0	2,013	1,237
Total 2012/2013	1237	1537	2344	1755	1722	952	541	760	845	1053	1427	1933		N/A	16106

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
08/22/13**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR BK	31331VK96	06/30/2014	\$966,854.37	\$967,243.20	5.650%	04/01/2013	6.00%	308
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,387,852.62	\$1,308,217.50	1.625%	10/03/2012	8.11%	2092
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$730,645.31	\$659,439.20	5.625%	01/16/2013	4.09%	2809
*TB	Federal Home Loan Bank	3133XKTV7	06/13/2014	\$970,139.62	\$970,464.55	4.875%	04/01/2013	6.02%	291
*TB	Federal Home Loan Bank	3133XLWN1	09/12/2014	\$978,872.78	\$978,713.40	5.250%	04/01/2013	6.07%	380
*TB	Federal Home Loan Bank	3133XSP930	12/13/2013	\$703,946.97	\$706,566.00	3.125%	07/01/2010	4.38%	111
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$711,117.84	\$731,087.00	2.875%	07/01/2010	4.53%	650
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$743,937.14	\$765,632.00	4.750%	07/19/2010	4.75%	805
*TB	Federal Home Loan Bank	3134G34WJ	08/28/2014	\$998,582.84	\$998,814.54	0.375%	04/01/2013	6.20%	366
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$692,546.95	\$690,635.94	1.375%	03/12/2012	4.28%	1163
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,153,858.69	\$1,145,460.00	5.125%	01/03/2012	7.11%	1525
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/2013	\$701,971.93	\$702,765.00	4.125%	07/01/2010	4.36%	35
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/2014	\$709,332.83	\$718,053.00	3.000%	07/01/2010	4.45%	336
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$209,820.91	\$190,000.00	2.375%	02/11/2013	1.18%	3021
*TB	Federal Natl MTG Assn	31398AYY20	09/16/2014	\$710,139.67	\$721,259.00	3.000%	07/01/2010	4.47%	384
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,128,983.52	\$1,173,212.41	1.375%	07/06/2010	7.28%	1763
*TB	US Treasury Notes	912828JW10	12/31/2013	\$700,960.35	\$703,528.00	1.500%	07/01/2010	4.36%	129
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$705,338.79	\$717,066.00	2.125%	07/01/2010	4.45%	458
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,113,991.69	\$1,161,069.05	1.375%	07/01/2010	7.20%	2303
Accrued Interest					\$112,349.45				
Total in Gov't Sec. (11-00-1055-00&1065)				\$16,018,895	\$16,121,575			88.15%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$445	\$445	0.35%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,167,079	\$2,167,079	0.65%	Estimated	11.85%	
TOTAL FUNDS INVESTED				\$18,186,418	\$18,289,098			100.00%	
Total Funds Invested last report				\$18,195,394	\$18,367,013				
Total Funds Invested 1 Yr. Ago				\$14,526,168	\$14,892,723				
****	CASH IN BANK (11-00-1000-00) EST.			\$1,707,973	\$1,707,973				
	CASH IN Western Asset Money Market			\$0	\$0	0.010%			
	CASH IN PIMMA Money Market			\$0	\$0	0.000%			
TOTAL CASH & INVESTMENTS				\$19,894,391	\$19,997,071				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$17,888,657	\$18,555,212				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
Estimated interest rate, actual not due at present time.									
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.