

HEAP APPLICATION CHECKLIST

Please read BOTH SIDES of this instruction sheet.
ALL INCOMPLETE APPLICATIONS WILL BE DENIED!!!!

Please check the following items to make sure you have a copy to return with your application when applying for assistance (we need each item below **REGARDLESS** of what you are applying for):

- **INCOME** from all adults covering the past 30 days (see reverse side for acceptable forms of income verification).
- **ELECTRIC BILL**- Need all pages of the current month's electric bill.
- **GAS BILL**- Need all pages of the current month's natural gas bill.
- **PROPANE/KEROSENE/OIL BILL**- Need a letter from fuel company stating cost to fill tank or a print out from account showing the last delivery of fuel.
- **WEATHERIZATION SERVICE AGREEMENT**- If you own your home, please fill out and sign section 2. If you are a renter, please fill out and sign section 1 and have the owner/property manager fill out and sign section 2.
- **CONFIRMATION OF RECEIPT OF ENERGY EDUCATION DOCUMENTATION**- Please sign and date this form to verify that you received the energy education documents. If we do not receive this form back from you signed, we may not be able to assist you.

Please note: All documents submitted with the application must be dated within the past 6 weeks.

Lake, Mendocino, Solano, Sonoma,
& Napa Counties:

North Coast Energy Services, Inc.
P.O. Box 413 Ukiah CA 95482
1-800-233-4480 HEAP Line
(707)463-0637 Fax

Yolo County:

North Coast Energy Services, Inc.
1250 Harter Ave, Ste D
Woodland CA 95776
(530)-669-5700
Fax (530) 669-5800