

WEATHERIZATION SERVICE AGREEMENT

North Coast Energy Services (Contractor) agrees to install certain weatherization and energy conservation measures at **no cost to the owner** for the following dwelling unit(s). See reverse side for instructions.

SECTION 1: MUST BE COMPLETED BY APPLICANT. IF YOU ARE THE OWNER OF THE DWELLING YOU MUST ALSO COMPLETE SECTION 2 (PLEASE PRINT).

Applicant Name: Nombre	
Street Address: Dirección	Unit Number: Número de Unidad
City/Zip: Ciudad/Código Postal	
Home Phone: Teléfono	Work or Daytime Phone: Trabajo o numero durante el día
When is the best time to reach you? Cuándo es el mejor tiempo para llamarle?	Morning _____ Afternoon _____ Evening _____ En la mañana _____ Tarde _____ Noche _____
Applicant Signature: Firma	Date: Fecha

SECTION 2: MUST BE COMPLETED BY OWNER OR OWNER'S AUTHORIZED AGENT (PLEASE PRINT).

Was unit built before 1979? YES <input type="checkbox"/> NO <input type="checkbox"/>	Is this a HUD assisted unit: YES <input type="checkbox"/> NO <input type="checkbox"/>
Name of Owner or Owner's Authorized Agent:	
Name of Managing Company (if applicable):	
Mailing Address:	Unit Number:
City/Zip:	
Home Phone:	Work or Daytime Phone:
Signature:	Date:

By signing this form, the owner or owner's agent and the tenant grant the contractor permission to enter the dwelling unit and to perform or install weatherization measures, minor home repair, and/or rehabilitation including but not limited to repair or replacement of doors and windows, caulking, door thresholds, water heater blankets and pipe wrap, insulation, setback thermostat, carbon monoxide detectors, repair or replacement of inefficient or unsafe gas appliances (furnaces/stoves/water heaters), and additional measures to prevent the loss of heat and reduce the amount of energy consumption to the above-described unit, and agree to the following:

1. The owner or owner's agent shall not raise the rent of the unit or evict the unit's resident because of the increased value of the unit due solely to weatherization measures, minor home repair, and/or rehabilitation provided by the contractor.
2. The owner or owner's agent and the tenant shall retain all applied measures in the residence where installed.
3. The tenant authorizes the contractor access to utility company records to obtain only energy usage data for a period of one year before and one year after weatherization measures, minor home repair, and/or rehabilitation are completed.

The contractor agrees to the following:

1. Shall be responsible for the cost of weatherization measures, minor home repair, and/or rehabilitation performed.
2. Shall ensure that the agency is insured and shall be responsible for damage to unit premises, furnishing, and/or resident(s) that is caused by weatherization activities, minor home repair, and/or rehabilitation.
3. Shall schedule weatherization services, minor home repair, and/or rehabilitation at the convenience of all parties.
4. Shall provide weatherization services, minor home repair, and/or rehabilitation only to tenants eligible under program requirements.
5. Shall assure that the owner, or owner's agent, and tenant data shall be maintained in a confidential manner to assure compliance with the Information Practices Act of 1977, as amended, and the Federal Privacy Act of 1974, as amended.

For Office Use Only:

DJSN _____ AppSN _____ Recert Date _____ Notes _____

WEATHERIZATION SERVICE AGREEMENT INSTRUCTIONS:

Before having a dwelling unit assessed for energy conservation measures and weatherization, the applicant AND the owner of the property must sign the agreement on the other side of this page. There is no cost to the owner or the applicant. This is a free service. After the signed agreement is received by Energy Services, the applicant will be contacted for an appointment for assessment of the dwelling as necessary.

Section 1 is to be completed by the applicant. If the applicant is the owner of the dwelling Section 2 must be completed also:

- Enter the applicant's name, address and phone number.
- Mark the best time of day that you can be reached
- The signature must be the applicant's

Section 2 is to be completed by the owner or owner's authorized agent:

- If the dwelling was built before 1979 check yes. If the dwelling was built in 1979 or later check no.
- If the dwelling is a HUD assisted unit check yes. If the dwelling is not a HUD assisted unit check no.
- Enter the owner or authorized agent's name, address and phone number.
- The signature must be the owner or authorized agent's.