

Minutes of the Casitas Municipal Water District
Board Meeting Held
June 14, 2017

A meeting of the Board of Directors was held June 14, 2017 at the Oak View Resource Center located at 555 Mahoney Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and 5 members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public comments (Items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum reported on the conversion of the Ojai system to Casitas on Thursday night. Staff were interested to see what we have on that system and the opinion is that there is a lot of work to do. Staff has done a great job in adapting. SCADA was a concern and the consultant said there were a lot of snake pits. At this moment, we are able to get a signal San Antonio to the Water Treatment Plant and information is available on tablets for standby and call out. This is due to the remarkable work of Henry Islas and the consultant Eric Lane of Oasis. A lot more work is going on cleaning up sites. Eric Grabowski and Dave Pope have been cutting weeds and we are showing a presence. There is a long road to go with this system. We are pulling up sleeves and moving forward and will be moving forward on a consultant for analysis of the system. Staff have been good to identify and resolve issues that they find and have accomplished quite a bit in one week. We have received our drinking water permit and appreciate Jeff Dinsmore's assistance and will be having a separate permit for the Ojai System. We may move to one consolidated permit in future years. We have changed all the utilities and changed out about 158 locks. We have a meeting tomorrow with Massoud Araghi, the Ventura County Fire Marshall to discuss how we handle the hydrants, valves and meter sizes. It is our system now, we are operating it and supplying water needed in Ojai. There will be several years of good hard work ahead of us.

The Wine Festival was well handled with no incidents or problems. It is always a good event and looked very successful. Progress being made on the office. It is 90% done with the downstairs area and then will do the water conservation area. We are ready to move some of the operations staff downstairs. At a coming board meeting we will discuss board room expectations.

3. Board of Director comments.

Director Kaiser commended Recreation staff for the do not enter signage.

4. Board of Director Verbal Reports on Meetings Attended.

Director Bergen attended the Upper Ventura River GSA meeting last Thursday and they went over a draft agreement for OBGMA to share office space and finalized the budget for next year. The group will not meet in July but there will be an August meeting. There may be a grant program to apply for to cover money needed for prep work for the groundwater sustainability plan that would allow matching funds and that may be able to be applied retroactively so the data loggers may be covered by this grant. President Baggerly mentioned that the JPA's have until July 1st to file any amendments with LAFCO.

5. Consent Agenda Tabled

a. Minutes from the May 24, 2017 meeting.

This item is tabled ad the minutes were not in the agenda package.

6. Review of District Accounts Payable Report for the Period of 5/18/17 - 6/07/17. APPROVED

Director Hicks questioned a payment to Fred's Tire. Ms. Collin will check on that and provide information to the director. Director Hicks then questioned the payment to TetraTech for the lake survey and asked if there was a report yet. Mr. Cole explained that a draft had been received but there have been some further questions asked. Director Hicks then asked about the payment of \$10,500 to United Water. Mc. Collin explained that is for the state water project and it happens annually when they go back and reconcile 10-15 years.

On the motion of Director Hicks, seconded by Director Kaiser, the bills were approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Resolution authorizing the Accounting Manager/Treasurer to enter into an agreement with OPEB Trust Services with PARS and authorizing an initial contribution to the Trust of \$1,196,266. TABLED

Mitch Barker with PARS and Tory Malazo provided a presentation on their OPEB Trust Services explaining how their companies would manage the trust and investment options for OPEB pre-funding. The board discussed this process and had some concerns with the return on the investment, the risk, they wanted to see an a competitor proposal. Paul Kaymark explained the benefits of utilizing this type of trust due to Gasby 75 that would require the OPEB liability to be shown on the balance sheet, not as a footnote.

On the motion of Director Hicks, seconded by Director Bergen this item was tabled to the next meeting which was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

8. Recommend approval for the consulting team of Water Resource Engineering Associates and Kear Groundwater for conduct phase 3 of the Horizontal Bore in Matilija Formation project in the amount of \$208,520.

APPROVED

Director Hicks expressed having second thoughts on this project as he thinks hooking up to state water we wont be needing this project. Director Word added that there are a lot of details to hook up to state water. We have not begun to explore the costs to hook up to state water.

Mr. Wickstrum disagreed with Director Hicks explaining that we need local water supply resilience. Local supply that doesn't add to the state water issues. State water is not there all the time. It was zero at one time. Localized project as a potential and looking at \$3-5 million and give us 3,000 – 8,000 af per year. Director Baggerly added the availability for state water at 100% is 5,000 acre feet. Mr. Wickstrum added that by the time we get the state water to where we may be able to pump is it \$3,000 per acre feet in addition to capital costs to share for city of Ventura and to get it to our system.

On the motion of Director Word, seconded by Director Kaiser the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: Hicks
ABSENT: Directors: None

9. Resolution setting a public hearing for the proposed Recreation Area fee structure changes for the Snowbird Program.

ADOPTED

The resolution was offered by Director Hicks, seconded by Director Kaiser and adopted by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

10. Resolution awarding a contract to Spiniello in the amount of \$849,500 for the Ojai Meter Replacement Project, Specification 17-394.

ADOPTED

The resolution was offered by Director Hicks, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Resolution approving agreement on negotiated items with the Management employee group. ADOPTED

The resolution was offered by Director Word, seconded by Director Hicks and passed by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

- 12 Recommend consideration of a letter to United Water Conservation District regarding Water Releases from Lake Piru. APPROVED

Ralph Steele offered his support for sending the letter and suggested that the district hire a consultant to monitor the watershed.

On the motion of Director Bergen, seconded by Director Hicks the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

13. Information Items:

- a. Lake Casitas Monthly Status Report for May 2017.
- b. Lake Casitas Recreation Area Report for April 2017.
- c. Water Conservation Update for May 2017.
- d. Executive Committee Minutes.
- e. Letter from Government Finance Officers Association Certificate of Achievement in Financial Reporting.
- f. Water Consumption Report.
- g. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- h. Investment Report.

On the motion of Director Word, seconded by Director Hicks the Information items were approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None

ABSENT: Directors: None

14. Adjournment.

President Baggerly adjourned the meeting at 5:00 p.m.

Bill Hicks, Secretary