

APPENDIX A

- (1) The department on February 10, 2016 formally reminded in writing all officers that any report of child abuse and neglect including domestic violence must be immediately cross reported to Child Welfare Services and the District Attorney verbally and in writing as mandated by law and NPD policies. This information set forth in existing policy will be included in the revised policy discussed in Section (6) below, and all cross reports must be sent both by telephone, and by faxing or emailing the Suspected Child Abuse and Neglect form to Child Welfare Services and the District Attorney as required by existing policy and law.

- (2) The department on May 31, 2016, formally notified in writing all sworn and unsworn officers and employees that in response to the California Supreme Court decision clarifying mandatory reporting duties of mandated reporters that the following procedures must occur: investigation of all reports of child abuse and neglect to occur as soon as practical, immediate cross reporting by officers to Child Welfare and the District Attorney of reports of child abuse and neglect even if the investigation determined the report was unfounded or unsupported, the cross reporting to be both verbal and in writing as required by law, the cross reporting is mandatory in all cases and not discretionary. This information as set forth in existing policy will be included in the revised policy discussed in Section (6) below, and all cross reports must be sent both by telephone, and by faxing or emailing the Suspected Child Abuse and Neglect form to Child Welfare Services and the District Attorney as required by existing policy and law.

- (3) The department in May and June 2016 trained officers in investigating and reporting on Drug Endangered Children. The department has been and continues to investigate reports and incidents of drug endangered children with quarterly meetings to discuss cases, trends and prosecution of offenders.

- (4) The department since 2013 has continuously participated in the Napa Children Exposed Domestic Violence Program designed to identify children exposed to domestic violence, provide help and reduce the systemic trauma experienced by children. The department has partnered with Dr. Kristi Brandt to train officers on the impacts of abuse on the development of children. All reports and incidents of domestic violence involving children are investigated..

- (5) The department policy requiring all police reports investigating child abuse and neglect be completed by end of shift unless a supervisor authorized a different completion time will be included in the revised policy discussed in Section (6) below.

- (6) The department is revising its written Child Abuse Policy to reflect and incorporate best practices and the revised policy is scheduled for final approval on or before January 2019. The department will provide a copy of the revised policy to plaintiffs' counsel.

- (7) The department will train all dispatchers on handling child abuse or neglect calls and risk factors for child abuse.

(8) All department officers will sign a mandatory written statement acknowledging that he or she understands and will comply with the Child Abuse And Neglect Reporting law (CANRA).

(9) The department will provide training to its officers on the National Strategy to Eliminate Child Abuse and Neglect Fatalities and the Department of Social Services manual Child Abuse and Neglect Reporting Law.

(10) The department has initiated contact with law enforcement expert Dan Scott for the purpose of consulting with him on investigating and reporting reports of child abuse and neglect and providing additional training for the officers.

(11) The department encourages and accepts reports of not only child abuse, but also neglect, including reports from Napa County Child Welfare Services workers, other mandated reporters, and members of the public as required by existing policy and law.